FACILITIES RESOURCE COMMITTEE

Minutes

Tuesday July 13, 2010

Present: Steve Zink, Chuck Price, Ron Zurek, Ken Palm, David Lupan, John Sagebiel, Marsha Read, John Walsh, Marcella Yeates, Gary Bishop and Jannet Vreeland.

Excused: Troy Miller, Stephanie Woolf and David Ryfe.

Absent: None.

Visitors: Sue Moore, COBA
Lori Slemmer, SCS
Thomal Fishel, SCS
Amy Engelbert, Athletics
Keith Hackett, Athletics
Rosemary McCarthy, Journalism
Peggy Dupey, SOM
Amy Koeckes, ASUN
Charlie Jose, ASUN

Action Items:

A. MINUTES: The minutes of the June 8, 2010 meeting of the Facilities Resource Committee were approved as written.

B. RENOVATION LIST – REVIEW OF PROJECTS OVER $25K: John Walsh reviewed with the committee the renovation list for projects over $25,000, including approval of PMB 209 remodel, and ICA Ticket Office Letterboard Sign, all detailed below.

C. DMS – INFORMATION MONITOR: Amy Koeckes reviewed plans to install an information monitor in the second floor hallway of the Davidson Math and Science center. The project was approved pending review by John Walsh and Marcella Yeates, who later approved the request.

D. TUTORING CENTER – REQUEST FOR ADDITIONAL SPACE: The committee reviewed a request from Marsha Urban of the Tutoring Center for additional office space. Jannet Vreeland asked that the request be placed in the pending queue.

E. SOM ADMISSIONS – REQUEST FOR ASSIGNMENT OF PME 209: Peggy Dupey reviewed a request to assign and renovate PME 209 into 6 work stations for the SOM Admissions office. The committee approved the request.

F. SCS – UPGRADE OF ELECTRICAL SYSTEMS: Lori Slemmer and Thomas Fishel reviewed plans with the committee to upgrade the electrical systems in the Systems Computing Services building to address heating and distribution issues. The committee approved the request.

G. COBA – REQUEST FOR TEMPORARY STORAGE: The committee reviewed a request from Sue More of COBA for temporary storage space for some furniture while current renovation is being completed in the building. The committee approved the request, and assigned AB 638 for storage until the middle of September, 2010.

H. ICA TICKET OFFICE – REQUEST FOR LETTER BOARD SIGN: Keith Hackett and Amy Engelbert reviewed with the committee a request for a letter board sign outside the Ticket Office at the Lawler
Annex. The request was approved pending review and approval by President Glick. The request was approved by President Glick.

Update Items:

A. **HYDRO GREENHOUSE PROJECT**: John Walsh indicated that there has been a change in the status of this project.

B. **SEISMOLOGY LAB – REQUEST FOR STORAGE IN NTF**: Jannet indicated she will discuss with Graham Kent and get feedback from the Dean.

C. **OVERLOOK – CEILING/LIGHTING REPLACEMENT**: Jannet reported that this issue with the screens has been resolved, and will be monochromatic.

D. **VENDOR SIGNAGE ON CAMPUS**: Jannet indicated she would develop a protocol for approval of these types of requests.

E. **RSJ RENOVATION – TRANSITION SPACE UPDATE**: Rosemary McCarthy reviewed the plans for the space to be made available for Journalism during the RSJ renovation. There were some questions regarding the laboratory space and the conference space. Jannet indicated that she would discuss these plans further with Rosemary.

Discussion Items:

A. **JOT TRAVIS BUILDING – PROTOCOL FOR USAGE OF JOINT USE SPACE**: Troy Miller indicated that there has been a change in the status of this issue.

B. **CAMPUS SIGNAGE POLICY AND STANDARDS**: The committee deferred discussion of this issue until the July, 2010 meeting of the committee.

C. **NELSON BUILDING LAXALT THEATER – CONFLICTING RENTAL ACTIVITIES**: Jannet Vreeland indicated she would like to discuss this issue with Robert Gander.

Pending Requests:

- LATINO RESEARCH CENTER – REQUEST FOR STORAGE (IRIS WEST)
- ART DEPARTMENT – REQUEST TO RELOCATE PRINTMAKING TO JTB (HOWARD ROSENBERG)
- HCS – SPACE NEEDS AND REQUESTS (JOHN MCDONALD)
- COOPERATIVE EXTENSION – STORAGE NEEDS ON CAMPUS
- UNIVERSITY PRESS – RELOCATION FROM MORRILL HALL

**NEXT MEETING**: The next scheduled meeting of the Facilities Resource Committee is August 10, 2010, from 2:30-4:30pm, in the Phillips Conference Room – Clark Administration Building.

cc: President Glick
Associate Vice President Cathey
Richard Greffarth, Reference Librarian, Getchell Library
Academic Leadership Council
Facilities Resource Committee Members