FACILITIES RESOURCE COMMITTEE

Minutes

Tuesday February 16, 2010

Present: Steve Mischissin, Chuck Price, Marsha Read, Janita Jobe for Steve Zink, Ron Zurek, Gary Bishop and Jannet Vreeland.

Excused: Ken Palm, David Lupan Troy Miller, Stephanie Woolf, John Sagebiel and Erik Herzik.

Absent: None.

Visitors: John Walsh, Facilities Services
Marcella Yeates, Facilities Services
Jed Hammer, Facilities Planning & Analysis
Regina Tempel, College of Science
Adam Stoltz, OPS
Steve Maples, OPS
Sue Moore, COBA
Betty Glass, Committee on Status of Women
Melinda Haskins, Nursing
Laime Etchegoyhen, Student
Lynda Walsh, English
Merrily Dupree, English
Kevin Piper, CABNR
Scott Tyler, Geological Science

Action Items:

A. MINUTES: The minutes of the January 12, 2010 meeting of the Facilities Resource Committee were approved with change to Item F: Facilities Services will provide labor for clean up and painting.

B. RENOVATION LIST – REVIEW OF PROJECTS OVER $25K: Steve Mischissin reviewed with the committee the renovation list for projects over $25,000.

C. USE OF THE QUAD FOR EVENTS: The committee reviewed a list of events that have been scheduled on the quad for the last year. It has been suggested that events other than Commencement and a few select others should be banned. Jannet indicated that she would discuss this issue with the President’s Council.

D. LACTATION ROOMS ON CAMPUS: The committee reviewed and approved the use of EJCH 201A for use as a lactation room for nursing mothers. The committee will review this assignment in 6 months (8/2010) to confirm the appropriateness of this assignment.

E. ENGLISH - REQUEST TO CONVERT FH037 FROM CONFERENCE ROOM TO COMPUTER LAB: The committee reviewed and approve a request from the English department to convert a conference room to a computer lab for the English department. The request is approved with the understanding of the English department that the HVAC system in the room may not be adequate to cool the room during certain portions of the year, and that this may result in poor comfort levels for the users of the room.

F. COBA – STUDENT SUCCESS CENTER: The committee reviewed and approved minor changes in the plans for the renovation of Ansari Business for the new Student Success Center.
G. **LMR – REQUEST TO UPGRADE IT FUNCTIONS IN ROOMS 253 AND 353:** The committee reviewed a request to upgrade LMR 253 and 353 to smart rooms. There was concern noted about the maintenance and repair aspects of the proposed equipment by IT, and who would be responsible for the cost of any M&R for the equipment. Jannet indicated that she would discuss this issue with the Provost.

H. **JCSU – REQUEST TO CONVERT A PORTION OF THE RETAIL SPACE TO OFFICES FOR OPS:** The committee reviewed and approved a proposal from the Office of Prospective Students to convert a portion of the vacant retail space in JCSU to offices for OPS.

I. **MAIN STATION FARM – ANIMAL REFUGE PROJECT:** The committee reviewed a plan to make changes to a portion of the Main Station Farm to create an Animal Refuge area for farm animals located at the farm from flood situations. Jannet indicated that she would discuss this request with the President.

J. **SANFORD CENTER – REQUEST TO RELOCATE FROM HASKELL TO PENNINGTON:** The committee reviewed and approved a request to relocate the Sanford Center to the Pennington Medical Building, pending review with Facilities Services staff.

K. **LMR – REQUEST TO CONVERT CLASS LAB TO INSTRUMENT CENTER:** The committee reviewed a request from Geological Sciences to convert a class lab, LMR 160, to an instrument center for research for faculty members. Concerns were raised regarding the financing of the project and the location for the classes that would be displaced from the conversion of the room to research space.

**Update Items:**

A. **HYDRO GREENHOUSE PROJECT:** Steve Mischissin and John Walsh indicated that there has been on change in the status of this project.

**Discussion Items:**

A. **JOT TRAVIS BUILDING – PROTOCOL FOR USAGE OF JOINT USE SPACE:** Troy Miller indicated that there has been on change in the status of this issue.

B. **CAMPUS SIGNAGE POLICY AND STANDARDS:** The committee deferred discussion of this issue until the February, 2010 meeting of the committee.

**Pending Requests:**

- Latino Research Center – Request for Storage (Iris West)
- Art Department – Request to Relocate Printmaking to JTB (Howard Rosenberg)
- HCS – Space Needs and Requests (John McDonald)
- Biology – Request for Life Science Space in Fleischmann Agriculture
- HDFS – Request for Use of Space in William Raggio Building
- V.P. Research – Office for Human Research Protection Staff – Ross Hall
- Cooperative Extension – Storage Needs on Campus
- University Press – Relocation from Morrill Hall

**NEXT MEETING:** The next scheduled meeting of the Facilities Resource Committee is March 9, 2010, from 2:30-4:30pm, in the Phillips Conference Room – Clark Administration Building.

**cc:** President Glick
Vice President Ellis
Associate Vice President Cathey
Richard Grefrath, Reference Librarian, Getchell Library
Academic Leadership Council
Facilities Resource Committee Members