FACILITIES RESOURCE COMMITTEE

Minutes

Tuesday January 12, 2010


Excused: Erik Herzik.

Absent: None.

Visitors: John Walsh, Facilities Services
Melisa Choroszy, Enrollment Services
Adam Schultz, Enrollment Services
Iris West, Latino Research Center
Raymond Needham, Scheduling Services
David Stipech, KUNR
Karen Hinton, Cooperative Extension

Action Items:

A. MINUTES: The minutes of the December 8, 2009 meeting of the Facilities Resource Committee were approved as written.

B. RENOVATION LIST – REVIEW OF PROJECTS OVER $25K: Steve Mischissin reviewed with the committee the renovation list for projects over $25,000.

C. FITZGERALD STUDENT SERVICES BUILDING – OPS REMODEL REQUEST: The committee reviewed and approved a plan presented by Melisa Choroszy and Adam Schultz to remodel a portion of the hallway in FSS for use by the Office of Prospective Students.

D. ACQUISITION OF 4955 ENERGY WAY – INFORMATIONAL ITEM: Karen Hinton reviewed plans, as an informational item for the committee, to acquire 4955 Energy Way to replace the Cooperative Extension facilities on Mill Street and Corporate Way.

E. LATINO RESEARCH CENTER – REQUEST FOR STORAGE SPACE: The committee reviewed a request from Iris West of the LRC for storage space on campus to store theatre materials. Jannet Vreeland indicated that the request will be placed in the pending queue, and will begin a search for a solution as soon as the LRC submits an estimate of square footage needed to Facilities Planning and Analysis.

F. EJCH – KUNR RENOVATION PROPOSAL: The committee reviewed and approved a proposal from Stephanie Woolf and Marsha Read to assign space in EJCH vacated by TLT. No renovation will be required. Clean up and painting will be provided by Facilities Services.

G. APPLIED RESEARCH FACILITY – EH&S REQUEST FOR ROOM 201: The committee reviewed and approved a proposal from Stephanie Woolf and Marsha Read to assign the 201 suite to EH&S. GBI will stay in room 106.

H. INSTRUCTIONAL ROOMS IN ASTRA: Jannet Vreeland discussed with the committee and Raymond Needham of Scheduling Services, the need to have some rooms on campus be converted to classrooms, and become centrally scheduled. Jannet indicated that she would discuss this issue with the President and bring this issue back to the committee at a future meeting of the committee.
Update Items:

A. **HYDRO GREENHOUSE PROJECT**: Steve Mischissin and John Walsh indicated that there has been an change in the status of this project.

Discussion Items:

A. **JOT TRAVIS BUILDING – PROTOCOL FOR USAGE OF JOINT USE SPACE**: Troy Miller indicated that there has been a change in the status of this issue.

B. **CAMPUS SIGNAGE POLICY AND STANDARDS**: The committee deferred discussion of this issue until the February, 2010 meeting of the committee.

Pending Requests:

- HCS – SPACE NEEDS AND REQUESTS (JOHN McDONALD)
- BIOLOGY – REQUEST FOR LIFE SCIENCE SPACE IN FLEISCHMANN AGRICULTURE
- HDFS – REQUEST FOR USE OF SPACE IN WILLIAM RAGGIO BUILDING
- V.P. RESEARCH – OFFICE FOR HUMAN RESEARCH PROTECTION STAFF – ROSS HALL.
- COOPERATIVE EXTENSION – STORAGE NEEDS ON CAMPUS.
- UNIVERSITY PRESS – RELOCATION FROM MORRILL HALL.

**NEXT MEETING:** The next scheduled meeting of the Facilities Resource Committee is January 12, 2010, from 2:30-4:30pm, in the Phillips Conference Room – Clark Administration Building.

cc: President Glick
Vice President Ellis
Associate Vice President Cathey
Richard Grefrath, Reference Librarian, Getchell Library
Academic Leadership Council
Facilities Resource Committee Members