FACILITIES RESOURCE COMMITTEE

Minutes

Tuesday August 11, 2009

Present: Troy Miller, Chuck Price, Ron Zurek, Ken Palm, Stephanie Woolf, Gary Bishop and Jannet Vreeland.

Excused: Steve Mischissin, John Sagebiel, Erik Herzik, Steve Zink, Marsha Read, David Lupan.

Absent: None.

Visitors: Jed Hammer, Facilities Planning and Analysis
Marcella Yeates, Facilities Services
Lyle Woodward, Facilities Services
Haley Anderton, ASUN
Russ Meyer, RL&FS

Action Items:

A. MINUTES: The minutes of the July 14, 2009 meeting of the Facilities Resource Committee were approved as written.

B. RENOVATION LIST – REVIEW OF PROJECTS OVER $25K: Steve Mischissin reviewed with the committee the renovation list for projects over $25,000.

C. JOT TRAVIS BUILDING – REQUEST TO ASSIGN ROOM 106 FOR ASUN LOUNGE: The committee reviewed costs associated with ADA/code issues associated with converting JTB 106 to a student study lounge for ASUN, which totaled more than $270,000. This cost is considered well above the available budget ASUN has for the conversion.

D. COMPUTING CENTER – REQUEST TO RENOVATE TAPE LIBRARY TO OFFICE: The committee considered and approved a request from the Computing Center to renovate a tape library into an office for staff.

E. JCSU – OUTDOOR SIGNAGE: The committee reviewed a proposal from the Student Union for outdoor signage for the Joe Crowley Student Union. The signs would be placed to the North, South, and West of the building. The committee asked that the signs be redesigned and returned to the committee for further review. It was noted that JCSU should work with the Athletic department to take advantage of the existing signage facing Virginia Street at the Lawlor Center at Fifteenth Street.

F. CEHSO – REQUEST FOR STORAGE IN NELSON BUILDING: The committee considered a request from CEHSO for Nelson Building room 21 or 22 for storage. Jannet indicated she would check on the availability of the rooms.

G. MIKC – BICYCLE TIRE REPAIR STATION: The committee reviewed and approved a bicycle tire repair station on the sidewalk adjacent to West side of the Knowledge Center.

Update Items:

A. THOMPSON STUDENT BUILDING – CONVERSION OF SOUTH DOOR TO A PUBLIC ENTRANCE: Marcella Yeates reported that the cost of converting the south door of TSB to a public entrance 28 inches wide with panic hardware would be about $6,000.
Discussion Items:

A. **JOT TRAVIS BUILDING – PROTOCOL FOR USAGE OF JOINT USE SPACE:** Gary Bishop reported that the proposed agreement is being reviewed between President Glick and the Davidson Academy.

B. **CAMPUS SIGNAGE POLICY AND STANDARDS:** The committee deferred discussion of this issue until the September, 2009 meeting of the committee.

Pending Requests:

- **COBA – REQUEST FOR STORAGE IN GETCHELL – HOLD FOR GL REPORT**
- **BIOLOGY – REQUEST FOR LIFE SCIENCE SPACE IN FLEISCHMANN AGRICULTURE**
- **HDFS – REQUEST FOR USE OF CHHS SPACE IN SARAH FLEISCHMANN**
- **FACILITIES SERVICES – SPACE IN GETCHELL LIBRARY – HOLD FOR GL REPORT**
- **CS&E – REQUEST FOR SPACE IN GETCHELL LIBRARY – HOLD FOR GL REPORT**
- **ART DEPARTMENT – SPACE IN GETCHELL LIBRARY – HOLD FOR GL REPORT**
- **V.P. RESEARCH – OFFICE FOR HUMAN RESEARCH PROTECTION STAFF – ROSS HALL.**
- **CRD&A – SPACE IN GETCHELL LIBRARY – HOLD FOR GL REPORT**
- **COOPERATIVE EXTENSION – STORAGE NEEDS ON CAMPUS.**
- **UNIVERSITY PRESS – RELOCATION FROM MERRILL HALL.**

**NEXT MEETING:** The next scheduled meeting of the Facilities Resource Committee is September 8, 2009, from 2:30-4:30pm, in the Phillips Conference Room – Clark Administration Building.

cc: President Glick
    Vice President Ellis
    Associate Vice President Cathey
    Richard Greffrath, Reference Librarian, Getchell Library
    Academic Leadership Council
    Facilities Resource Committee Members