FACILITIES RESOURCE COMMITTEE

Minutes

Tuesday November 18, 2008

Present: Chuck Price, Marsha Read, Steve Mischissin, John Sagebiel, Steve Zink, David Lupan, Ron Zurek, Elliott Parker, Gary Bishop and Jannet Vreeland.

Excused: Troy Miller.

Absent: None.

Visitors: Arthur Chenin, Institutional Analysis
Jane Detweiler, English
Sandra Rodriguez, ASUN
Karen Hinton, Cooperative Extension
Keith Hackett, Intercollegiate Athletics
Amy Koeckes, ASUN

Action Items:

A. MINUTES: The minutes of the October 14, 2008 meeting of the committee were approved as written.

B. RENOVATION LIST – REVIEW OF PROJECTS OVER $25K: Steve Mischissin reviewed with the committee the renovation list for projects over $25,000.

C. COOPERATIVE EXTENSION – WHITE PINE – SIGNAGE: The committee reviewed and approved a request from Cooperative Extension regarding the signage for the White Pine Extension Office. The format of the sign is approved for all Cooperative Extension signs throughout the state.

D. EJCH – SHARED USE OF WRITING CENTER SPACE: The committee reviewed and approved a joint proposal between English and the Psychological Services Center to share the usage of the space currently occupied by the Writing Center beginning Fall 2009.

E. MOLECULAR MEDICINE BUILDING REVIEW: The committee deferred the review of the usage of this facility until the December meeting of the committee.

F. MATHEWSON-IGT KNOWLEDGE CENTER REVIEW: The committee reviewed the usage of MIKC with Steve Zink. Steve reported that the stacks are 90 percent moved, and should be completed by February, 2009, along with the Special Collections. The Basque collection move should be completed by January, 2009, and the Stead materials move should be completed within 18 months.

G. LAWLOR – ICA BANNER: The committee reviewed a plan to install a Wolfpack banner on the south side of LEC. The committee made several suggested changes. Keith Hackett said they would reconsider the design per the committee’s suggestions, and would bring the proposal back to the committee for further review at a later time.

H. JOE CROWLEY STUDENT UNION – ASUN INTERIOR SIGNAGE: The committee reviewed and approved the interior signage for ASUN and the ASUN Bookstore.

Update Items:

A. AGRICULTURE GREENHOUSE – SIGNAGE: Per Steve Mischissin’s recommendation, the committee approved the building signage for the new greenhouse complex on Valley Road.
Discussion Items:

A. UTILIZATION AND SCHEDULING OF DEPARTMENTALLY ASSIGNED ROOMS: Jannet reported that the sub-committee met and developed a list of rooms to review. When the review has been completed the sub-committee will report its findings to the main committee.

B. JOT TRAVIS BUILDING – PROTOCOL FOR USAGE OF JOINT USE SPACE: Troy Miller reported that the draft protocol for the usage of joint space in JTB between the University and the Davidson Academy has been reviewed by university administration and sent to the Davidson Academy for review.

Pending Requests:

- COBA – REQUEST FOR STORAGE IN GETCHELL – HOLD FOR GL REPORT
- BIOLOGY – REQUEST FOR LIFE SCIENCE SPACE IN FLEISCHMANN AGRICULTURE
- HDFS – REQUEST FOR USE OF CHHS SPACE IN SARAH FLEISCHMANN FACILITIES SERVICES – SPACE IN GETCHELL LIBRARY – HOLD FOR GL REPORT
- CS&E – REQUEST FOR SPACE IN GETCHELL LIBRARY – HOLD FOR GL REPORT
- ART DEPARTMENT – SPACE IN GETCHELL LIBRARY – HOLD FOR GL REPORT
- UNDERGRAD RESEARCH OFFICE – SPACE IN GETCHELL LIBRARY – HOLD FOR GL REPORT
- V.P. RESEARCH – OFFICE FOR HUMAN RESEARCH PROTECTION STAFF – ROSS HALL.
- UNAE SPACE PROPOSAL
- CRD&A – SPACE IN GETCHELL LIBRARY – HOLD FOR GL REPORT
- COOPERATIVE EXTENSION – STORAGE NEEDS ON CAMPUS.
- REDFIELD BUILDING – MAP REQUEST FOR OFFICE SPACE.
- UNIVERSITY PRESS – RELOCATION FROM MRRILL HALL.
- STUDENT SERVICES REALLOCATION PLAN:
  - STUDENT SUCCESS SERVICES – REQUEST TO RELOCATE – AVP SS.
  - DISABILITY RESOURCE CENTER – REQUEST FOR ADDITIONAL ALT. TESTING SPACE.

NEXT MEETING: The next scheduled meeting of the Facilities Resource Committee is December 9, 2008, from 2:30-4:30pm, in the Phillips Conference Room – Clark Administration Building.

cc: President Glick
    Vice President Ellis
    Associate Vice President Cathey
    Richard Grefrath, Reference Librarian, Getchell Library
    Academic Leadership Council
    Facilities Resource Committee Members