FACILITIES RESOURCE COMMITTEE

Minutes

Tuesday November 13, 2007


Excused: Mark Brenner, Ron Zurek, and Marsha Read.

Absent: None.

Visitors: Jed Hammer, Facilities Planning and Analysis

Action Items:

A. MINUTES: The minutes of the October 9, 2007 meeting of the FRC were approved.

B. RENOVATION PROJECT LIST - STATUS REVIEW: Buzz Nelson reported that there were no new projects for review.

C. NELSON BUILDING – USAGE OF BASEMENT: Jannet Vreeland indicated that she and David Lupan would like to tour the basement area before any assignment actions are taken. They will schedule a tour of the area prior to the next meeting of the committee.

Update Items:

A. CLASSROOM UTILIZATION – FALL 2001 TO FALL 2007: The committee reviewed classroom rooms in use data for the period between Fall 2001 and Fall 2007. The data shows that the number of rooms in use at peak periods of the week has remained relatively static, while the number of classrooms available for instructional scheduling has declined from 120 to 113.

B. MANZANITA AND LINCOLN HALLS – CONTINUED USAGE: The committee continued to discuss safety concerns related to these buildings. The committee suggested that Risk Management be invited to a future meeting of the committee to participate in the discussion.

Discussion Items:

A. UTILIZATION AND SCHEDULING OF DEPARTMENTALLY ASSIGNED ROOMS: Further discussion of this topic was delayed until the December, 2007 meeting of the committee.

Pending Requests:
ART DEPARTMENT – REQUEST FOR SPACE IN GETCHELL LIBRARY
UNDERGRADUATE RESEARCH OFFICE – REQUEST FOR SPACE IN GETCHELL LIBRARY
NELSON BUILDING – SOM/CEHSO STORAGE REQUEST
NELSON BUILDING – USE OF B017 AND B018 BY JUDICIAL STUDIES
NELSON BUILDING – SOM REQUEST FOR STORAGE IN BASEMENT
V.P. RESEARCH – OFFICE FOR HUMAN RESEARCH PROTECTION STAFF – ROSS HALL.
UNAE SPACE PROPOSAL.
EXCELLENCE IN TEACHING – REQUEST FOR OFFICE SPACE IN EJCH/WRB.
NSBDC – REQUEST TO RELOCATE AND USE OF 10,000 SQUARE FEET.
CENTER FOR RESEARCH DESIGN AND ANALYSIS – REQUEST FOR SPACE.
COOPERATIVE EXTENSION – STORAGE NEEDS ON CAMPUS.
REDFIELD BUILDING – MAP REQUEST FOR OFFICE SPACE.
HONORS PROGRAM – REQUEST FOR ADDITIONAL SPACE.
UNIVERSITY PRESS – RELOCATION FROM MORRILL HALL.
STUDENT SERVICES REALLOCATION PLAN:
   - STUDENT SUCCESS SERVICES – REQUEST TO RELOCATE – AVP SS.
   - DISABILITY RESOURCE CENTER – REQUEST FOR ADDITIONAL ALT. TESTING SPACE.

NEXT MEETING: The next scheduled meeting is December 11, 2007, from 2:30-4:30pm, in the Phillips Conference Room – Clark Administration Building.

cc:  President Glick
     Vice President Ellis
     Associate Vice President Cathey
     Richard Greffrath, Reference Librarian, Getchell Library
     Academic Leadership Council
     Facilities Resource Committee Members