FACILITIES RESOURCE COMMITTEE

Minutes

Tuesday July 10, 2007

Present: Buzz Nelson, Betty Osborne, Mike Simons for Steve Zink, Marsha Read, John Sagebiel, Steve Rock, Gary Bishop and Jannet Vreeland.


Absent: None.

Visitors: Jed Hammer, Facilities Planning and Analysis
Charlie Bullock, Human and Community Sciences
Peter Sexton, Intensive English
Susan Valencia, Intensive English

Action Items:

A. MINUTES: The minutes of the June 12, 2007 meeting of the FRC were approved with one correction for Item H: Replace “Student Union Activities Office Residential” with “Student Union Staff”.

B. RENOVATION PROJECT LIST - STATUS REVIEW: Buzz Nelson presented a status list of projects for review, including a project for the renovation of room 1D in Palmer Engineering and a sound system upgrade for Mackay Stadium. Both projects were approved pending funding.

C. INTENSIVE ENGLISH – REQUEST TO ACQUIRE A CLASSROOM TRAILER: The committee reviewed a request from Intensive English for approval to acquire grant funding for a classroom trailer that would contain approximately three 25 seat classrooms. The committee approved the request, and asked Intensive English to work with Facilities Services staff to determine possible location and set up costs, which will be included in the grant funding.

D. APPLIED RESEARCH FACILITY, ROOM 205 – RETURN TO CLASSROOM POOL: Gary Bishop confirmed with the committee that ARF, room 205 will be returned to the classroom pool as soon as the construction of the Crowley Student Union and the Mathewson – IGT Knowledge Center has been completed. The committee will revisit the assignment at the December, 2007 meeting of the committee.

E. ART DEPARTMENT – REQUEST FOR SPACE IN GETCHELL LIBRARY: The committee reviewed a request from the Art Department for space in Getchell Library after the Mathewson – IGT Knowledge Center has been completed. The committee placed the request on hold.

Update Items:

A. APPLIED RESEARCH FACILITY – REQUEST TO ASSIGN ROOM 401 TO MICROBIOLOGY: Marsha Read reported that to date, no MOU has been received.

B. HEALTHY BEGINNINGS – REQUEST TO DISTRIBUTE MAGAZINE ON CAMPUS: Gary Bishop reported that the requestor will be asking the Provost for a reconsideration of the decision to limit distribution of the magazine to the Crowley Student Union. Jannet reported that the request for reconsideration had not yet been received. John Sagebiel suggested that the committee review the current policy on locations for distributed materials at a future meeting of the committee.
Discussion Items:

A. UTILIZATION AND SCHEDULING OF DEPARTMENTALLY ASSIGNED ROOMS: Further discussion of this topic was delayed until the August, 2007 meeting of the committee.

B. STEAD – SUGGESTIONS FOR FUTURE USE: Discussion of this topic was delayed until the August, 2007 meeting of the committee.

Pending Requests:

ART DEPARTMENT – REQUEST FOR SPACE IN GETCHELL LIBRARY
UNDERGARDUATE RESEARCH OFFICE – REQUEST FOR SPACE IN GETCHELL LIBRARY
NELSON BUILDING – SOM/CEHSO STORAGE REQUEST
NELSON BUILDING – USE OF B017 AND B018 BY JUDICIAL STUDIES
NELSON BUILDING – SOM REQUEST FOR STORAGE IN BASEMENT
V.P. RESEARCH – OFFICE FOR HUMAN RESEARCH PROTECTION STAFF – ROSS HALL.
UNAE SPACE PROPOSAL.
STUDENT SERVICES – COMMENCEMENT MATERIALS AT STEAD 36A.
EXCELLENCE IN TEACHING – REQUEST FOR OFFICE SPACE IN EJCH/WRB.
NSBDC – REQUEST TO RELOCATE AND USE OF 10,000 SQUARE FEET.
CENTER FOR RESEARCH DESIGN AND ANALYSIS – REQUEST FOR SPACE.
COORDERATIVE EXTENSION – STORAGE NEEDS ON CAMPUS.
REDFIELD BUILDING – MAP REQUEST FOR OFFICE SPACE.
HONORS PROGRAM – REQUEST FOR ADDITIONAL SPACE.
STUDENT SERVICES – REQUEST FOR STORAGE SPACE.
UNIVERSITY PRESS – RELOCATION FROM MORRILL HALL.
STUDENT SERVICES REALLOCATION PLAN:
  - STUDENT CULTURAL DIVERISTY – REQUEST TO RELOCATE.
  - DISABILITY RESOURCE CENTER – REQUEST FOR ADDITIONAL TESTING SPACE.

NEXT MEETING: The next scheduled meeting is August 14, 2007, from 2:30-4:30pm, in the Facilities Services Conference Room.

cc: President Glick
    Vice President Ellis
    Associate Vice President Cathey
    Richard Grefrath, Reference Librarian, Getchell Library
    Academic Leadership Council
    Facilities Resource Committee Members