FACILITIES RESOURCE COMMITTEE

Minutes

Tuesday March 14, 2006


Excused: Mark Brenner, Ron Zurek.

Absent: None.

Visitors: Jed Hammer, Facilities Planning and Analysis
JoAnn Johnson, REPC/UCED
Robin Hickman, REPC/UCED
Jennifer Oliver, CRDA
Roni Dahir, CRDA

Action Items:

A. MINUTES: The minutes of the February 14, 2006 meeting of the Facilities Resource Committee were approved as written.

B. RENOVATION PROJECT LIST - STATUS REVIEW: Buzz Nelson presented a status list of projects for review that included renovation of Church Fine Arts room 204 and Lombardi Recreation Center room 100. The committee approved both projects.

C. LEND GRANT – REQUEST FOR COMMITMENT OF APPROX. 2,200 SQ. FT.: The committee reviewed a proposal from JoAnn Johnson and Robin Hickman for a LEND grant to be submitted that would require the university to commit approximately 2,200 square feet of space for offices and clinical areas. Jannet indicated that there is currently no space on campus available at this time for this request, but suggested that space might be available at Stead in a building that was formerly leased to the Job Corps. JoAnn and Robert were asked to look at the space to determine the suitability of this space for his purpose.

D. SOM/MSAN – REQUEST FOR USE OF NELSON BUILDING ROOMS 25B: The committee reviewed a request from the School of Medicine, Med School Associates, North to use a room in the basement of the Nelson Building (25B) for storage of medical records. The files would need to be accessed weekly by MSAN staff. The committee expressed concern that the files might present a fire hazard if not stored in metal filing cabinets, and asked if it might be practical to store the files in a cargo container on site. Dave Lupan indicated he would follow up with MSAN and provide an update at the next meeting of the committee.

E. CENTER FOR RESEARCH DESIGN AND ANALYSIS – REQUEST FOR SPACE: The committee reviewed a request for additional space for the CRDC from Roni Dahir and Jennifer Oliver. The CRDC currently occupies 3,476 square feet of space in three separate locations in the Sarah Fleischmann building, and would like to expand to approximately 6,921 square feet in a single location at some point in the future. The committee agreed to add this request to the pending file.
Update Items:

A. **BY REDLABS FOR USE OF ROOM 363:** Marsha Reed reported that no memorandum of understanding has been completed for Redlabs, but that a meeting is scheduled to discuss incubator space in general.

B. **PENNINGTON ANNEX – SOM REQUEST FOR CENTER FOR STUDY OF OSTEOPOROSIS:** David Lupan reported that the request for 4 offices on the west side was approved and the additional use of 2 rooms was being discussed, one of which would be used as a conference room.

Discussion Items:

A. **UTILIZATION AND SCHEDULING OF DEPARTMENTALLY ASSIGNED ROOMS:** The discussion of this topic was delayed until the next meeting of the committee.

Pending Requests:

A. LEND PROGRAM – REQUEST FOR USE OF 2,200 SQUARE FEET.
B. CENTER FOR RESEARCH DESIGN AND ANALYSIS – REQUEST FOR SPACE.
C. REDFIELD BUILDING – MAP REQUEST FOR OFFICE SPACE.
D. ANTHROPOLOGY – SHORT TERM STORAGE IN SAGE.
E. NEW STORAGE FACILITY.
F. ANTHROPOLOGY – REQUEST FOR STORAGE SPACE – FOX/SAGE.
G. STORAGE ON CAMPUS – NEW STORAGE FACILITY AT NORTH CAMPUS.
H. ARTEMESIA – REQUEST FOR PURCHASING SPACE FOR HUMAN RESOURCES.
I. HONORS PROGRAM – REQUEST FOR ADDITIONAL SPACE.
J. NELSON BUILDING – REQUEST FOR SPACE FOR HD&FS.
K. STUDENT SERVICES – REQUEST FOR STORAGE SPACE.
L. UNIVERSITY PRESS – RELOCATION FROM MORRILL HALL.
M. STUDENT SERVICES REALLOCATION PLAN:
   - STUDENT CULTURAL DIVERSTY – REQUEST TO RELOCATE.
   - DISABILITY RESOURCE CENTER – REQUEST FOR ADDITIONAL TESTING SPACE.

**NEXT MEETING:** The next scheduled meeting is April 11, 2006, from 2:30-4:30pm, in the Phillips Conference Room, Clark Administration Building.

**cc:** Interim President Crowley
Executive Vice President and Provost Frederick
Vice President Ellis
Associate Vice President Cathey
Richard Grefrath, Reference Librarian, Getchell Library
Academic Leadership Council
Facilities Resource Committee Members