FACILITIES RESOURCE COMMITTEE
Minutes
Tuesday January 10, 2006


Excused: Mark Brenner, Robert Lichtenstein, Ron Zurek and Jannet Vreeland.

Absent: None.

Visitors: Jed Hammer, Facilities Planning and Analysis
Will Norris, Electrical Engineering

Action Items:

A. MINUTES: The minutes of the November 8, 2005 and December 13, 2005 meetings of the Facilities Resource Committee were approved as written.

B. RENOVATION PROJECT LIST - STATUS REVIEW: Buzz Nelson presented a project status list of the active projects for the 2005 calendar year for the committee’s review.

C. FLEISCHMANN GREENHOUSE – BIOCHEMISTRY REQUEST TO USE M101 FOR STORAGE: Buzz indicated that the room was visited by Jannet and the request was approved.

D. APPLIED RESEARCH FACILITY – C&ME REQUEST FOR ROOM 223A AND 223B: The committee reviewed a request from C&ME for the use of rooms 223A and 223B. The committee is still waiting for additional information regarding the request.

E. ARTEMESIA – REQUEST FOR PURCHASING SPACE FOR HUMAN RESOURCES: The committee reviewed the status of a request from Human Resources to occupy space vacated by Purchasing in the Artemesia Building. Buzz reported that some minor remodeling needs to be done, and should be completed by February 1, 2006.

F. SARAH FLEISCHMANN BUILDING – REQUEST TO NAME ROOM 204B FOR JEAN PERRY: The committee reviewed a request to name SFB room 204B for Jean Perry. The committee recommended that the plaque should be placed in the student lounge, and that the request should come from the dean.

G. SCRUGHAM – REQUEST FROM ELECTRICAL ENGINEERING FOR KEY TO ROOF AREA: The committee reviewed a request from the Electrical Engineering department for approval to obtain a key to the roof area of Scrugham Engineering Building to gain access to experiments. The committee approved the request, with the understanding that the department would be responsible for any damage to the roof that may occur from accessing the roof area by the department.

Update Items:

A. APPLIED RESEARCH FACILITY – C&ME REQUEST FOR USE OF ROOM 109 AND 111: Consideration of this request is on hold pending the disposition of the request for rooms 223A and 223B.
Discussion Items:

A. **UTILIZATION AND SCHEDULING OF DEPARTMENTALLY ASSIGNED ROOMS:** The discussion of this topic was delayed until the next meeting of the committee.

Pending Requests:

A. **REDFIELD BUILDING** – MAP REQUEST FOR OFFICE SPACE.
B. **ANTHROPOLOGY** – SHORT TERM STORAGE IN SAGE.
C. **NEW STORAGE FACILITY.**
D. **ANTHROPOLOGY** – REQUEST FOR STORAGE SPACE – FOX/SAGE.
E. **STORAGE ON CAMPUS** – NEW STORAGE FACILITY AT NORTH CAMPUS.
F. **ARTEMESIA** – REQUEST FOR PURCHASING SPACE FOR HUMAN RESOURCES.
G. **HONORS PROGRAM** – REQUEST FOR ADDITIONAL SPACE.
H. **NELSON BUILDING** – REQUEST FOR SPACE FOR HD&FS.
I. **STUDENT SERVICES** – REQUEST FOR STORAGE SPACE.
J. **UNIVERSITY PRESS** – RELOCATION FROM MORRILL HALL.
K. **STUDENT SERVICES REALLOCATION PLAN:**
   - **STUDENT CULTURAL DIVERSTY** – REQUEST TO RELOCATE.
   - **DISABILITY RESOURCE CENTER** – REQUEST FOR ADDITIONAL TESTING SPACE.

**NEXT MEETING:** The next scheduled meeting is February 14, 2006, from 2:30-4:30pm, in the Phillips Conference Room, Clark Administration Building.

cc: Interim President Crowley
    Executive Vice President and Provost Frederick
    Vice President Ellis
    Associate Vice President Cathey
    Richard Grefrath, Reference Librarian, Getchell Library
    Academic Leadership Council
    Facilities Resource Committee Members