FACILITIES RESOURCE COMMITTEE

Minutes

Tuesday March 8, 2005

Present:  Jannet Vreeland (Chair), Donna Brown, Buzz Nelson, Ron Zurek, David Lupan, Mike Simons for Steve Zink and Gary Bishop.

Excused:  Marsha Read and Dave Hansen.

Absent:  None.

Visitors:  Skip Records, Facilities Planning and Analysis.

Action Items:

A. MINUTES: The minutes of the February 8, 2005 meeting of the Facilities Resource Committee were approved as written.

B. RENOVATION PROJECT LIST - STATUS REVIEW: Buzz Nelson presented a project status summary of projects $25,000 and above for the review of the committee.

C. V. P. RESEARCH – REQUEST FOR OFFICE FOR FEDERAL SURPLUS ACQUISITION: Donna Brown reported that room 232 in ARF had been identified as a location for the Federal Surplus Acquisition function. Donna indicated that materials belonging to Chris Pritsos needs to be moved out of the room. Jannet asked Donna to draft a memo on her behalf to Dr. Pritsos, indicating that the room will be assigned for the Federal Surplus Acquisition function for one year, and ask Dr. Pritsos to remove his materials from the room. Jannet indicated that the allocation will be reviewed after one year.

Update Items:

A. ANTHROPOLOGY – SHORT TERM STORAGE IN SAGE: Jannet Vreeland reported that she is waiting for Jeff Thompson to complete reorganization in the SAGE building before a decision can be made regarding the availability of possible short term storage in the SAGE building for Anthropology.

B. NEW STORAGE FACILITY ON CAMPUS: Buzz Nelson reported that the university is investigating the possibility of acquiring the Carano Pavillion as a storage facility for the campus, perhaps to be located on the grounds of the Fox building on the Stead campus.

Discussion Items:

A. BUILDING ACCESS ON WEEKENDS IN BUILDINGS WITH PERIMETER SECURITY SYSTEMS: Gary Bishop asked the committee what the procedure should be for accessing buildings with perimeter security systems on weekends. Buzz Nelson indicated that weekend activities should be scheduled with the Scheduling Services office, which would tell the security shop to program the computers to be open for the times of the event.

Pending Requests:

A. ANTHROPOLOGY – REQUEST FOR STORAGE SPACE – FOX/SAGE.
B. STORAGE ON CAMPUS – NEW STORAGE FACILITY AT NORTH CAMPUS.
C. ARTEMESIA – REQUEST FOR PURCHASING SPACE FOR HUMAN RESOURCES.
D. HONORS PROGRAM – REQUEST FOR ADDITIONAL SPACE.
E. NELSON BUILDING – REQUEST FOR SPACE FOR HD&FS.
F. STUDENT SERVICES – REQUEST FOR STORAGE SPACE.
G. UNIVERSITY PRESS – RELOCATION FROM MORRILL HALL.
H. STUDENT SERVICES REALLOCATION PLAN:
   • STUDENT CULTURAL DIVERISTY – REQUEST TO RELOCATE.
   • DISABILITY RESOURCE CENTER – REQUEST FOR ADDITIONAL TESTING SPACE.

NEXT MEETING: The next scheduled meeting is April 12, 2005, from 2:30-4:30pm, in the Phillips Conference Room – Clark Administration Building.

cc: President Lilley
    Executive Vice President and Provost Frederick
    Vice President Ellis
    Associate Vice President Cathey
    Richard Grefrath, Reference Librarian, Getchell Library
    Academic Leadership Council
    Facilities Resource Committee Members