FACILITIES RESOURCE COMMITTEE

Minutes

Tuesday September 14, 2004

Present:  Jannet Vreeland (Chair), John Nelson, Donna Brown, Steve Zink, Pat Gay for Buzz Nelson, David Hansen, David Lupan, and Gary Bishop.

Excused:  Buzz Nelson and Ron Zurek.

Absent:  None.

Visitors:  Adam Garcia, Police Services.
           Jed Hammer, Facilities Planning and Analysis.
           Todd Renwick, Police Services.

Action Items:

A.  MINUTES: The minutes of the August 10, 2004 meeting of the Facilities Resource Committee were approved as written.

B.  RENOVATION PROJECT LIST - STATUS REVIEW: Pat Gay presented a status list of renovation projects over $25,000 for the committee’s review. There were no new additions to the list.

C.  POLICE SERVICES – REQUEST FOR SATELLITE OFFICE AT NELSON BUILDING: The committee discussed the request from Police Services to assign the office suite 101 in the Nelson building to Police Services for use as a satellite office with Adam Garcia and Todd Renwick. The office would serve as a base of operations to service off-campus properties. And would house three officers, one supervisor and a part-time civilian staff person. Adam and Todd reported that there would be no increase in staffing required, and that there would be no need for any renovation to the space. The current system for dispatch would continue to be used and would require no changes. The only costs would be for furniture and office equipment. Adam indicated that they would eventually like to have the satellite office located at the Redfield campus, although a continued presence at the Nelson Building might be advisable. Jannet indicated that she would forward the request to Provost Frederick for review.

D.  NELSON BUILDING – SPACE REQUEST FOR EARLY HEAD START: The committee was advised that funding has been secured for the EHS program. Room 118 in the Nelson building had been earmarked for this request pending availability of funding. Jannet advised the committee that EHS personnel are discussing the possibility of sharing the use of room 118 with the LEND grant program.

E.  NELSON BUILDING – SPACE REQUEST FOR HUMAN DEVELOPMENT AND FAMILY SERVICES: The committee reviewed a request for space in the Nelson building for the department of Human Development and Family Services. The committee noted that there is limited availability of space in the Nelson building that is available for reassignment at this time. The request will be placed in the “pending” list for consideration as space comes available for reassignment.

Update Items:

A.  SALA INTRAMURAL FIELDS – REQUEST TO INSTALL SCOREBOARD: Jannet Vreeland reported that the request to install a scoreboard at the Sala intramural fields had been reviewed by the President and returned, asking that the design of the scoreboard be revised to reflect more consistency in the signage on the scoreboards.
Discussion Items:

A. COMPUTER CLASSROOMS ON CAMPUS: The committee decided to table the discussion of this agenda item until the October meeting.

Pending Requests:

A. NELSON BUILDING – REQUEST FOR SPACE FOR HD&FS.
B. STUDENT SERVICES – REQUEST FOR STORAGE SPACE.
C. UNIVERSITY PRESS – RELOCATION FROM MORRILL HALL.
D. STUDENT SERVICES REALLOCATION PLAN:
   • STUDENT CULTURAL DIVERISTY – REQUEST TO RELOCATE.
   • DISABILITY RESOURCE CENTER – REQUEST FOR ADDITIONAL TESTING SPACE.
E. ASUN – REQUEST TO USE 1262 N. SIERRA ST. APARTMENT D.

NEXT MEETING: The next meeting of the Facilities Resource Committee has been scheduled for October 12, 2004, from 2:30-4:30pm, in the Phillips Conference Room - Clark Administration Building.

cc: President Lilley
    Executive Vice President and Provost Frederick
    Vice President Ellis
    Associate Vice President Cathey
    Richard Grefrath, Reference Librarian, Getchell Library
    Educational Leadership Council
    Facilities Resource Committee Members