FACILITIES RESOURCE COMMITTEE

Minutes

Tuesday August 10, 2004

Present:  Jannet Vreeland (Chair), Buzz Nelson, John Nelson, Ron Zurek, Donna Brown, David Hansen, and Gary Bishop.

Excused:  Steve Zink and Linda Brinkley.

Absent:  None.

Visitors:  Bob Watters, Geological Sciences.
Robin Hickman, Research & Education Planning Center.
Ray Moran, Purchasing.

Action Items:

A.  MINUTES: The minutes of the July 20, 2004 meeting of the Facilities Resource Committee were approved with noted changes:
   1.  David Hansen should be listed as excused.
   2.  Steve Pomi should be shown as Director, Campus Recreation and Wellness.

B.  RENOVATION PROJECT LIST - STATUS REVIEW: Buzz Nelson presented a status list of renovation projects over $25,000 for the committee’s review. The addition of the School of Medicine – Nevada Cancer Institute, School of Medicine Las Vegas Alzheimer's Clinic, and Church Fine Arts – New Arts Facility were noted.

C.  POLICE SERVICES – REQUEST FOR SATELLITE OFFICE AT NELSON BUILDING: The committee reviewed a request from Adam Garcia to assign the office suite 101 and the Nelson building to Police Services for use as a satellite office for Police Services. The office would serve as a base of operations to service off campus properties. The committee had some questions relative to the logistics of operating such an office, and asked that staff invite Adam Garcia to the September meeting of the committee to discuss this request in more detail before a decision will be made regarding the request.

D.  LAXALT MINERAL ENGINEERING 417, 422, AND 426 – REQUEST TO RECLASSIFY TO CLASS LABS: The committee reviewed a request from Bob Watters to reclassify three rooms in LME (417, 422, and 426) from classrooms to class labs, primarily for safety reasons. It was noted that room 422 is already classified as a departmentally scheduled class lab. The remaining two rooms are designed and furnished as class labs, and should be limited to use as venues for lab classes. The committee approved the request with the understanding that other departments in the College of Science and the College of Engineering that need to use the class labs for lab classes continue to have access to the rooms. The committee directed staff to reclassify rooms 417 and 426 to class labs, and to relocate any non-lab classes scheduled into the rooms to other centrally scheduled classrooms for the Fall 2004 semester, if possible.

E.  LAXALT MINERAL ENGINEERING, LAXALT MINERAL RESEARCH AND SCRUGHAM ENGINEERING – MINES WING SPACE REASSIGNMENTS: The committee reviewed three memos from Dr. Jim Taranik detailing changes in space reassignments in LME, LMR and SEM Mines Wings relative to preparations for the TEM microscope facility, growth of the NBMG, and the MSESE Information Technology Administrator. The committee approved the changes in space assignments, and asked staff to draft a letter of response to Dr. Taranik acknowledging the changes.
F. PURCHASING – PROPOSAL TO RELOCATE TO THE PARKING SERVICES MODULAR: The committee reviewed a request from Ray Moran to relocate Purchasing from the Artemesia building to the Parking Services modular when their new office space is completed in the West Stadium Parking Complex early next year. The committee approved the proposal, pending review with Provost Frederick. It was noted that the space in the modular would be less space than is currently occupied in Artemesia, and that an occupancy plan should be developed with Facilities Services staff to ensure that the space will be adequate.

G. NELSON BUILDING – SPACE REQUEST FOR LEND GRANT: The committee reviewed a request for space in the Nelson building for a possible LEND grant with Robin Hickman. The grant, if funded, would require space for REPC and Speech Pathology faculty to provide clinic opportunities for the Leadership Education in Neuro-developmental Disabilities (LEND) program. The committee advised Robin that there is limited availability of space in the Nelson building that is available for reassignment at this time, and that there are several competing requests for that space. The request will be placed in the “pending” list for consideration as space comes available for reassignment.

H. SIGNAGE TO IDENTIFY WIRELESS CONNECTIVITY CAPABILITY ON CAMPUS: The committee reviewed a request from Instructional Technology to place signage on the doors of buildings configured for wireless connectivity. It was noted that plans are in progress to make the entire campus wireless capable. The committee agreed to deny the request.

Update Items:
A. RENTAL PROPERTY AT HASKEL AND TAYLOR - STATUS: Jannet Vreeland reported that CASAT, the Sanford Center, RSVP and Map have all moved into the facility.

B. SALA INTRAMURAL FIELDS – REQUEST TO INSTALL SCOREBOARD: Buzz Nelson provided Jannet Vreeland with materials showing the size and location of the proposed scoreboard for the field. Jannet indicated she would forward the materials to the President for his consideration.

Discussion Items:
A. None.

Pending Requests:
A. NELSON BUILDING – REQUEST FOR SPACE FOR HD&FS.
B. NELSON BUILDING – REQUEST FOR SPACE FOR EARLY HEAD START.
C. NELSON BUILDING – LEND GRANT SPACE REQUEST.
D. STUDENT SERVICES – REQUEST FOR STORAGE SPACE.
E. UNIVERSITY PRESS – RELOCATION FROM MORRILL HALL.
F. STUDENT SERVICES REALLOCATION PLAN:
   - STUDENT CULTURAL DIVERSTY – REQUEST TO RELOCATE.
   - DISABILITY RESOURCE CENTER – REQUEST FOR ADDITIONAL TESTING SPACE.

G. ASUN – REQUEST TO USE 1262 N. SIERRA ST. APARTMENT D.

NEXT MEETING: The next meeting of the Facilities Resource Committee has been scheduled for September 14, 2004, from 2:30-4:30pm, in the Phillips Conference Room - Clark Administration Building.

cc: President Lilley
Executive Vice President and Provost Frederick
Vice President Ellis
Associate Vice President Cathey
Richard Grefrath, Reference Librarian, Getchell Library
Educational Leadership Council
Facilities Resource Committee Members