Nonresident Alien (NRA) Independent Contractors (IC) and Guest Speakers (GS)

Is the IC/GS a U.S. person?

Yes

- Process per ICA and GS payment guidelines.
- A U.S. person may be a U.S. citizen or a U.S. permanent resident alien, i.e., a green card holder, for immigration purposes.

No

- Is the NRA already in the U.S.?

Yes

- Contact NRAT or OISS ASAP: depending on the NRA’s visa status and other factors, payments may not be allowed.

No

- Is the engagement for more than 9 days?

Yes

- Contact OISS to discuss J-1 visa options.

No

- Communicate with the NRA so that he/she seeks B-1/WB status at the border.

E-mail nra@unr.edu with IC/GS (1) last name, (2) first name, (3) date of birth, and (4) email address. Notify IC/GS that UNR NRAT will be contacting them for additional information.

ICA and GS payment guidelines are available at http://www.unr.edu/vpaf/controller/ics.html

Most NRA’s are not eligible for self-employment.