Multi-Factor Authentication in Workday

**Topic/Function:**  Workday will now require Multi-Factor Authentication on and off campus

**Audience:** All Employees

**Description:**

The University is making a change incorporating Multi-Factor Authentication (MFA) to the Workday login process. You will now need secondary authentication to access Workday when you are on campus as well as when you are off campus.

This change will go into effect this Friday, 11/3, in the morning before start of business.

Second authentication will only be required once a week per device regardless if you are on or off campus. This will ease the burden of secondary authentication while still maintaining an appropriate level of security.

After the change, if you have not already enrolled a secondary authentication method, you will be prompted the first time you log in from campus to enter a cell phone number or install a mobile application on your phone. If you previously logged into Workday from off campus you, will not be prompted for any additional information.

If you need assistance, please contact the OIT Support Center at 775-682-5000 or email help@unr.edu.

If you have any questions, submit a [Workday Help Desk Ticket](#) or contact the Workday Help Desk at 775-784-6086.