



Grade Replacement Request

Students may repeat a maximum of 15 lower-division credits(100-200 level) to replace original University of Nevada, Reno grades. The course(s) must be repeated and completed at the University of Nevada, Reno within the next two regular semesters in which the student is enrolled. If the course is not offered within the next two regular semesters, the student must take the course the next time it is offered. The most recent grade earned in the course will be used in the grade-point calculation.

Important!

- 1. Repeating a course may impact your financial aid. Please contact Student Financial Services at (775) 784-4666 prior to repeating a course to assess the possible consequences.
- 2. Academic standing (probation, dismissal) is updated at the end of each fall and spring semester. To affect academic standing for the current semester, this form must be turned in to Admissions and Records by the last day of classes for the current semester.

Name _____ NSHE ID _____

Signature _____ Date _____

By signing and submitting this form I certify that the information is true and correct.

Course Information

I have applied to graduate at the end of this semester

Were any of the original grades you earned on this request a result of a charge of academic dishonesty? Yes No

If yes, please identify the class(es): _____

I request that the following adjustment(s) be made to my permanent academic record:

**If this form was submitted prior to the posting of a final grade for the requested repeat, it will be processed only if the final grade for the repeat is at least the grade entered in the lowest grade allowable for replacement column.*

Course Prefix/Number	Term Taken	Original Grade	Term Repeated	Lowest Grade allowable for replacement*	Credits

Grade Replacement Credits requested	
Grade Replacement Credits used previously	
Total Grade Replacement Credits used to date:	
For A&R Office Use Only	

For Office Use Only Approved Denied Evaluator _____ Date _____