University of Nevada Reno

Staff Employees Council (SEC)

Meeting Minutes

June 20, 2017

Room 304, Reynolds School of Journalism

Representatives Present: Michelle Bruce, Christina Carver (Chair), Steve Cavallaro, Karen Enslin, Meghan Ezekiel (Secretary), Margo Grubic (Public Relations), Diann Jones, Lori Leas, Eric Ledbetter, Mark Lucas, Mary Merry (Maureen Morton as proxy), Harold Miller, Triny Otero, Lana Reeves, Elicia Rollins, Amy Simonds (Treasurer), Kathie Stanfield, Alyssa Thom, Adria White, Kelly Whitesell and Jodi Yocum

Representatives Absent: Karen Braun, Betsy Brownfield (Ex-Officio Chair), Donna Healy, Kerrie Medeiros, Mary Merry, Victoria Plants and Dawna Snyder

I. Announcements/Action Items
   a. Approval of May minutes moved by Kathie Stanfield and seconded by Mark Lucas. All were in favor.
   b. The Silver and Blue Salute went well. A survey will be sent out to all honorees to see their thoughts on the ceremony.

II. Adam Garcia – AVP, University Police Services
   a. All 911 calls are filtered through the dispatch center by TMCC. From here, calls are then farmed out via radio to the proper agency. Calls to the central dispatch center occurred before the UNR and TMCC consolidation.
   b. Please contact Chief Garcia directly for all questions, or concerns. His email address is agarcia@unr.edu and his cell phone number is 775-745-6196.
   c. Please call 911, or 334-COPS for all emergencies. 334-COPS goes to all agencies. Only call the duty phone, or non-dispatch office for non-emergencies as these officers aren’t available 24/7. The business phone office number is 775-784-4013. The Police Services website is https://www.unr.edu/police.
d. Police services employs 31 full time sworn officer positions, 9 part time reserve officer positions, 8 student cadet positions, 8 full time sworn staff and 2 part time student employees.

e. If anyone is interested in (1) 8 hour shift a month, Police Services will pay for all required trainings. Requirements are the same for full time officers. A rigorous background check process will be conducted. If interested, please inquire with Chief Garcia at agarcia@unr.edu.


g. Police Services serves the community through an interactive website, threat assessment and management, student project assistance, social media, publications and educational materials and campus escort and safe ride services.

h. Other services offered are Rape Aggression Defense and Girls on Guard classes. Girls on Guard classes are generally scheduled Wednesday nights from 5:30pm – 6:20pm during the fall and spring semesters in the new fitness center. These classes are included with a gym membership. On demand classes are also available. Please contact Chief Garcia to inquire at agarcia@unr.edu. A minimum of 5-7 participants is required for an on demand class.

i. Crime prevention presentations are provided at new student orientations and new staff/faculty presentations. These presentations are also available ad hoc. Please contact Chief Garcia to inquire at agarcia@unr.edu.

j. There’s been a huge increase in calls for service since 2015. Most service calls are for unlocking doors, not police calls.

k. There’s been an increase in officer foot patrol hours since 2015. Officers are required to get out of their cars and walk. There’s a permanent walking beat during normal business hours and officers in plain clothes are walking around campus.

III. Wendy Hanson Mazet – Master Gardener Program Coordinator

a. There is a higher population of insects and rodents this season because we needed a cold winter and didn’t get it.

b. The best way to keep jackrabbits out of the garden and yards is through fencing. Jackrabbits won’t crawl under a fence, won’t dig under a fence and won’t jump higher than two feet. Electronic fences also work well. Urine does not.
c. Natural predators are the best for killing cottontails and jackrabbits. Ferrell cats also work really well. Don’t domesticate the cats. Let them hunt naturally.

d. If your roses are dying before maturity, it’s likely due to an insect. If the bud forms, but is tight, closed and bent, the insect is likely thrips. Thrips are minute, slender insects with fringed wings and unique asymmetrical mouthparts. Thrips feed on plants by puncturing and sucking up the contents. To remove the thrips, dip roses in soapy water to suffocate the insects. Systemics don’t work against thrips. Thrips have become tolerant of systemics. It’s also best to remove the bud before it spreads to the rest of the plant. Thrips tend to go for lighter color roses, not usually yellow, orange, or red.

e. Mulch is great for plants, but harbors insects.

f. Tomatoes won’t set fruit if the temperature is over 95 degrees. The temperature has to cool before the color will change. Tomatoes only need a total of 8 hours of sunshine throughout the day. Sunshine intervals can occur at any time of the day. Put tomatoes in a place where they only get shade from 3:30pm on for best results.

g. If you see a black, sunken hole on the blossom end of your tomatoes, you have blossom end rot (aka ugly tomato). Blossom end rot occurs because there are inconsistencies in moisture distribution. If every tomato has blossom end rot, then your tomatoes have a calcium deficiency. You can still eat tomatoes with blossom end rot, just cut off the black part and don’t save the seeds.

h. The morning hours are best for all plants. Plants want moisture early in the morning. Don’t use sprinklers in the evening. The sprinklers create humidity that isn’t natural for our environment.

i. To test the moisture in your lawn, use a long screwdriver. If the screwdriver goes in easily, you have moisture. If not, the lawn is very dry. Moisture meters don’t work as they register salt. The screwdriver test doesn’t work in potting soil. Use fingers to test moisture in potting soil.

j. Mow your lawn at least 3 inches high to protect the lawn and provide more shade.

k. If lawn is brown, don’t fertilize, spot water the brown areas. Also, a brown lawn doesn’t necessarily mean the lawn is dead. It usually means the lawn is dormant.

l. Never put rocks in the bottom of a pot. The water doesn’t release into open pore spaces of the rock. The water will sit and become very smelly. Ensure your plants have proper drainage holes.
m. Read the labels, directions and ingredients on your potting soil. Organic potting soil requires gloves.

n. Don’t vinegar weeds. If you’d like to go the vinegar route, use the acetic acid solution labeled for killing weeds. Be careful because this solution can blind you and burn your skin. Citrus oils also kill weeds by using the sun to burn the tissue of the plant. This option is less expensive than vinegar. Weeds need to be under 3 inches for weed killer to be effective. Weed killer works best of broad leaves.

o. Chemical sprays may not be effective on weeds depending on the type of weed. If using synthetic killer, make sure to spray in the morning. Also watch temperatures when spraying. Chemicals will volatize and go airborne potentially killing your neighbors plants.

p. Products are best for plants, lawn and weed care, so you know what to do when there’s an accident.

q. Dead trees are likely a root issue, lack of moisture and human care. Irrigation needs to be expanded when trees get larger. Roots expand and go wide, not deep down.

r. Systemics are only insect killers. Systemics will be pulled at some point because insects are becoming resistant. Systemics are only good for a specific problem, if you can’t fix the problem by modifying the environment.

s. Visit the Cooperative Extension website at https://www.unce.unr.edu/ for various information regarding children, youth and families, horticulture, natural resources, community development, health and nutrition and agriculture. Cooperative Extension won’t do mushroom identification, but they will send the sample off to UC Davis for you.

t. If you have any questions for Wendy, please contact her at 775-336-0246, 775-784-4848, or hansonw@unce.unr.edu.

IV. New Business

a. Elections are almost finalized.

b. August will be the last meeting for outgoing SEC members.

c. September will be the first meeting for the new group with the new incoming SEC members.

d. Elections will be held for Executive Board positions. If interested, please let Chris Carver know. All positions, except Treasurer, are available. If you have questions about the Executive Board positions, please speak with a representative.

e. Silver and Blue committee suggestions are appreciated.
f. Silver and Blue certificates will be hand delivered to the honorees on campus who didn’t attend. Retiree certificates will be mailed.

Meeting adjourned at 3:49pm.