University of Nevada Reno

Staff Employees Council (SEC)

Meeting Minutes

May 16, 2017

Room 317, Joe Crowley Student Union

Representatives Present: Betsy Brownfield (Ex-Officio Chair), Christina Carver (Chair), Meghan Ezekiel (Secretary), Margo Grubic (Public Relations), Donna Healy, Lori Leas, Eric Ledbetter, Mark Lucas, Kerrie Medeiros, Mary Merry, Triny Otero, Victoria Plants, Lana Reeves, Elicia Rollins, Amy Simonds (Treasurer), Kathie Stanfield, Alyssa Thom, Adria White and Kelly Whitesell

Representatives Absent: Karen Braun, Michelle Bruce, Karen Enslin, Diann Jones, Harold Miller, Dawna Snyder, Alyssa Thom and Jodi Yocum

I. Announcements/Action Items

a. Approval of April minutes moved by Kelly Whitesell and seconded by Margo Grubic. All were in favor.

b. Silver and Blue Salute will be on Wednesday, June 14th from 3-5pm in the Joe ballrooms. This reception is to honor UNR retirees and classified staff for their years of service. President Johnson has granted all classified staff two hours of paid administrative leave to attend the event.

c. SEC elections are here. Nominations have been received for review.

d. The bylaws committee is considering a re-arrangement of the SEC bylaws to match Faculty Senate bylaws. This re-arrangement will provide a larger pool of representatives for each division.

II. Provost Carman

a. 2,278 Bachelor degrees were awarded at the spring 2017 Commencement ceremony. 469 students received Masters and PhD degrees and 61 students graduated from the School of Medicine for a total of 2,808 students. 2,649 students graduated last spring. The graduation rate has increased by 50% since 2010.

b. UNR is looking to add 10 new classified staff positions.
c. 8 academic advisor positions will be added. UNR should have 300 students to 1 advisor. Currently, we have about 500 students to 1 advisor. These new positions should put us at 400 students to 1 advisor.
d. A new testing center will be added to the William Raggio Building where the old Math Center was. 365 Learning will be partnering.
e. One administrative assistant position will be added to the Math Center and one to the Tutoring Center.
f. Librarian positions will be added as well as increased library funding.
g. Several student, staff and faculty positions related to ADA access will be added. Potential departments include Teaching & Learning Technologies, Marketing and Communications and Purchasing.
h. UNR will begin a search in August 2018 to add 50 new faculty positions. These positions will start fall 2018. 40 of these positions will be tenure track positions. Departments are to be determined.
i. 37 grad teaching assistant positions will also be added.
j. The new fine arts building will begin construction this summer.
k. The engineering building construction will begin in another year.
l. The radioactive levels in the Facilities Maintenance building is low (below the levels of a dental x-ray), however the issue needs to be addressed regardless. There are two options. The first option is to completely tear down the building which would cost about $2 million. Gutting and restoring the building will cost about $6 million. The university is seeking federal funding for the restoration, but that’s still to be determined.
m. The bill for NSHE to remove the Board of Regents from the constitution is pending. If approved, the public would have to vote on the bill as it is a change to the constitution. If the public approves, it would be about another four years for implementation.
n. Initial funding for the Nelson Building sale didn’t come through. Clark Group now has an additional 60 days to come up with the remaining $7 million that was due on May 15th. Regardless, the $700,000 paid as earnest money will remain with the university. If the Clark Group sale doesn’t come through, the university is still planning on selling the building and will continue to move OLLI and Early Head Start to alternate locations. An alternate location has been found off Moana for OLLI and near St. Marys for Early Head Start.

III. John Trent – Marketing & Communications Senior Editor, News & Features
a. Marketing and Communications is looking to broaden the contributions to the NSights Blog. Please email John Trent at jtrent@unr.edu, or Karl Fendelander at kfendelander@unr.edu for ideas, or submissions.

b. NSights offers perspectives from faculty, staff and students on issues of importance in the ongoing conversation within our university and the many communities it serves. This inclusive online venue offers readers an opportunity to hear, read and participate in diverse and thought-provoking dialogue with university experts. Viewpoints are shared around relevant issues of importance to the campus, community, the region, the state and the world. The blog can be found at https://www.unr.edu/nevada-today/blogs

IV. Kelley Downs – Human Resources – UNR Specialist, Comm & Training

   a. Workday will officially go live on Monday, October 2\textsuperscript{nd}.

   b. On September 22\textsuperscript{nd}, Advantage and HRMS will be cloned and converted to Workday.

   c. User acceptance testing will consist of three rounds. 140 campus users have been identified for Workday testing. These testers will bring their actual work to enter into Workday test.

   d. Hands on trainings will be provided to campus in August. Presentation trainings will also be provided.

   e. The hosting expense option will be available in Workday through an approval process specific to the department. The process should be easier and more streamlined than the current process.

   f. Please visit http://www.unr.edu/workday for additional information, or to submit questions, or concerns. You may also email workday@unr.edu

V. New Business

   a. No new business.

Meeting adjourned at 2:55pm.