University of Nevada Reno  
Staff Employees Council (SEC)  
Meeting Minutes  
December 15, 2015  
Rita Laden Senate Chambers, Joe Crowley Student Union

Representatives Present: Alyssa Bennett, Albert Bonk (Ex-Officio Chair), Betsy Brownfield (Chair), Christina Carver, Carla Geib (Treasurer), Debra Glogovac, Margo Grubic (Secretary), Robert Hernandez, Natsumi Housely, Kathy Johnson (Vice-Chair), Lindsarae Klaes (Public Relations Coordinator), Harley LaRoche, Lori Leas, Menard Lontoc, Proxy for Kerrie Medeiros, Lana Reeves, Elisha Rollins, Dawna Synder, Pamela Terango, Marilyn Fry (Proxy for Mona Watts), Adria White, Jodi Yocum.

Representatives Absent: Michelle Bruce, Jennifer Laslo, Mary Miller

Guest Speakers: Povost Carman; Migle Valunte – BCN Manager for benefits & Janet Anderson employee grievance coordinator

I. Announcements/Action Items
   a. Approval of November minutes moved by Debra and seconded by Lana. All were in favor.

II. Provost Carman
   a. Student Achievement Center won’t open until mid-February due to construction issues.
   b. The University will be asking for funds in the next legislative session in 2017 for a new Engineering Building. Private donor funds have come in for acquiring buildings on Center Street and Lake Street to help complete the Center Street corridor. A parking structure is possible at the South end of campus but it is lacking funds to build. There will be 13 new classified positions this year and the funds from that come from state money not UNR funds.
   c. Linda K. asked since UNR has purchased the last remaining property on Center Street and will be looking towards building a new College of Business in the “Gateway” area. What will happen to the current parking lot there? When the building is designed will it
include a parking garage for those who work on the south end of campus and for the community who will access that area? The response is the “Gateway” project will be dependent on funds. The parking will be considered as part of the project but building a structure will be expensive.

Some (parking) issue regarding the new Engineering building? There isn’t any strategies in the Engineering plans to have parking added to the building but a structure is being considered at that end of campus but it lacks funds.

Consolidation of TMCC and UNR Police force - will officers be stationed at TMCC to maintain a presence there? Yes there will be a continual police presence there. The idea to consolidate the two came from the NSHE Board.

Will the boot camps that were done in the College of Science be expanded to include other colleges? And what is the retention rate of those students who attend these? The boot camps was expanded to other colleges at UNR in Fall 2015 and will continue for Fall 2016. The program does benefit students who attend program with higher GPA’s and it benefits males more than females because females tend to be more mature in life at 18.

d.

III. Migle Valunte – BCN manager for benefits & Janet Anderson employee grievance coordinator

a. Migle briefly went over the sick leave policy and how FMLA works. FMLA could be used for several unscheduled sick leave reasons so person will not get reprimanded or need a doctor’s note.

b. Janet briefly discussed the process and rule for filing a grievance. You can file a grievance up to 20 days after the grievance is felt. If the grievance is against their supervisor then it could be sent to Janet. A group grievance can also be submitted.

IV. New Business

a. None.

Meeting adjourned at 3:45 pm.