Executive Officers Present:
Erik Williams (Chair); Patti Bussio, (Treasurer); Lee Green, (Public Relations Coordinator)

Representatives Present:
Jacob Cann, Anette Christensen, Katherine Dirk, Scott Geib, JoAnn Hoskins, Kristen Kabrin, Nancy Kelly, John Kreiger, Shelly Madalinski, Mike Maskaly, Lynda McLellan, Tara Podizak, Asta Ratliff, Barbara Wiley and Linda Kuchenbecker, Faculty Senate Representative

Representatives Absent:
Tara Acquafondata, Julie Bradt, Christopher Chadwick, Melodie Gander, Melissa Glenn, Chris Mikulick-Cook, Karla Narcesse, Jennifer Nelson, Chet Payne, Phyllis Snedeker, Gary Price, Kathleen Thomas

Guest Speakers: We were happy to have the following speakers: Brandon Stewart from Integrated Marketing and Patricia Richard, Assistant to the President

Call to Order:
The meeting was called to order at 2:00 pm.

I. Approval of Minutes
Minutes for November were approved with changes

II. Committee Reports
A. Administrative Manual Committee
Did not meet.

B. Arboretum Board
This committee did meet in December and Erik Williams reported that they discussed current projects around campus such as, the possibility of adding another water feature somewhere on campus, bringing in an urban forester to look at the age of the trees on campus, and adding signs to the larger specimen trees for identification.
C. **ASUN**  
Did not meet.

D. **University Athletics Committee**  
Did not meet.

E. **Balloon Race Committee**  
Did not meet.

F. **Benefits and Compensation Committee**  
Did not meet.

G. **Classified Employee Recognition Committee**  
This committee did meet. No report.

H. **Classified Staff Development Fund/Education Leave**  
This committee met in November and Julie Bradt reports that there was a review of for an Educational Leave Request. The committee approved the leave request pending the employee’s correction of one item.

I. **Committee on the Status of Women**  
Did not meet.

J. **Elections Committee**  
Did not meet.

K. **Emergency Planning Advisory Committee (EPAC)**  
Did not meet.

L. **Facilities Resource Committee**  
Need Report.

M. **Faculty Senate**  
Faculty Senate met 11-17-11 and this Meeting Summary has been submitted by Linda Kuchenbecker.  
The senate passed the Bylaws and Code Committee recommendation to not change the NSHE Code to allow presidents to hire faculty with tenure without approval from the Board of Regents. Several years ago the Salary and Benefits Committee sent forward a recommendation to former President Glick regarding Domestic Partner Benefits. While administration supported it, they felt that it was not an appropriate time. The recommendation has been sent forward again to President Johnson.

The senate felt that the Notary Public Policy for the UAM was an unnecessary additional policy.
The senate approved the charges for the Faculty Commission on the Future of the University. The following faculty members were elected to this committee:
Kelly Corrigan, Janita Jobe, Steven Maples, Reginald Stewart, Christopher Coake, Ana de Bettencourt-Dias, Stacy Gordon, Gary Blomquist, Patty Charles, Amy Childress, Dana Edberg, Trudy Larson, and JoAnne Skelly. Co-chairs are David Ryfe and David Zeh.

Link to the webpage: http://www.unr.edu/facultysenate/commission/

Faculty Senate Chair’s Report:
Background checks will be used for all new hires
Performance Metric Sheets for Institutions will be discussed by the Regents in upcoming meetings.
Fee Increase proposals to go forward to the Regents.

December 14, 2011 Faculty Senate Meeting:

The senate passed both the Salary and Benefits Committee Year-end Report and the Bylaws and Code Committee Year-end Report.

Chair’s Report:
- December 15, 2011 Town Hall Meeting by Regent Geddes regarding strategic planning for higher education.
- BOR Special Meeting, January 20, 2012 ratifying the 8% increase proposals from the institutions.
- The Commission for the Future of the University of Nevada had its first meeting on December 12, 2012

President Johnson:
- The 8% increase proposal should be ready by December 23, 2011 to go to the Regents for their Jan meeting
- The Fire Science Academy was closing
- The university was scheduled to meet with the Interim Finance Committee to request the authority to spend the $5.5 million dollars. This is one-time money from out of state tuition and would be used for temporary instruction, classroom renovation, and other student impacting projects.
  Special Assistant to the President Jean Perry spoke about Compliance. The university had just finished its second year of probation. The Graduation rate for student athletes has gone up about 15% in the last 7 years.

The University Athletics Committee was scheduled to meet January 18, 2012 and have a tour of the Athletic Facilities. This committee used to be the Athletics Advisory Board.

N. Occupational Safety Committee
   This committee did meet, no report at this time, however Melissa Glenn will provide a report at the January SEC meeting.
O.  **Parking and Traffic Board**  
Did not meet and will not until late January.

P.  **Police Advisory Board**  
Tara Podnar attended the Police Advisory Board and reported that they met on December 8, 2011 at 8:00am and the primary discussions were as follows: Patrice Echola from RTC reported on pedestrian safety. She let us know that there have been many improvements to crosswalks in the works; even prior to the death of JK Metzger. We will be seeing additional improvements in the upcoming months to crosswalks around campus. Commander Eric James from Police Services also reported that the number of incidents at football games (including ejections, citations, arrests, CPCs and other incidents) has decreased significantly since 2008. These results are from implementing environmental strategies put in place through several grant projects over the last 3 years. The decrease in incidents has improved the game day for fans, and saved money in security costs for athletics.

Q.  **SEC Bylaws**  
Did not meet.

R.  **SEC Luncheon Committee**  
Did not meet.

S.  **SEC Open House**  
Need Report

T.  **SEC Web Page**  
This committee did meet and members submitted their content updates and rewrites for addition to the web site. The content was reviewed and approved for submission for inclusion in the website. There was a discussion about the process ahead and a potential time line for completion of the website, it was determined it will most likely be up and running by February. The committee discussed the potential ways to get the word out to the campus when the new website was complete. It was decided to try and contact Heather Hardy, via SEC Chair, Erik Williams, and ask her to include the relevant information in her Provost Report. Members discussed the use of pictures on the new website and utilizing a Flicker account to display the pictures.

U.  **Student Services Food/Retail/Dining/Catering/Committee**  
Need Report

V.  **Student Union Advisory Board**  
Did not meet.
W. Sustainability Committee
Did not meet.

X. University Disabilities Coalition
Did not meet.

Y. Video Surveillance Committee
Did not meet.

Z. Work and Family Taskforce
This committee did meet and discussed the necessity for more private areas on campus for women students and employees who are breastfeeding. They listed concerns for the right to do so and the ability to have easily accessible areas throughout campus for convenience and privacy.

Open Discussion:
Erik has a meeting with President Johnson and is proposing to have an email list for updates to our constituents. The committee voted and passed for Erik to go forward on the request of an email list.

Next Meeting
January 17, 2012 2:00PM – 4:00PM
Rita Laden Senate Room
Joe Crowley Student Union
The meeting adjourned at 3:30
Minutes taken by Patti Bussio for
Phyllis Snedeker, SEC Secretary