STAFF EMPLOYEES’ COUNCIL
February 16, 2010
Reynolds School of Journalism, Room 304
2:00 p.m. ~ 4:00 p.m.

MINUTES

Executive Officers Present:
Ida Roberts (Chair), Janita Ethridge (Vice Chair), Jane Gardner (Secretary), and David Lenzner (Public Relations Coordinator).

Representatives Present:

Representatives Absent:
Angela Brasil, Meg Crowley (excused), Joe Dawes (excused), Jenn Donald (excused, proxy Jacque Hill), Jodie Helman, Jim Henley (excused), and Chas Stricker.

I. Call to Order:
The meeting was called to order at 2:00 pm.

II. Approval of Minutes
Minutes for January 19, 2010 will be ready for the next meeting.

III. Committee Reports
A. Administrative Manual Committee
No report.

B. Arboretum Board
• Hilliard Plaza water fountain project is postponed indefinitely due to winter season and budgetary environment.
• Tree and bench in honor of Tom Stefani may not happen since the parents haven’t been returning phone calls.
• Fall foliage pictures coming soon to the AB website
• Arbor Day is Friday, April 30. Campus event will be on April 29, 11am-2pm. Will plant another Pau Pau tree – maybe two – near the west stadium parking lot.

C. ASUN
There are four students being considered for the Division of Health Science Senate seat. This will be decided Wednesday February 17. S.B. 77- : To place a question on the ballot for the 2010 General Election in regards to the fee proposal found in Joint Vision 2017.

D. Athletics Advisory Committee
No report.

E. Balloon Race Committee
The committee met in February with the following results: 1) 2010 pin designs will be brought to March’s meeting. 2) Scholarship person will be decided next month for picking next year’s scholarship recipient(s). 3) Ideas for fundraising were discussed and everyone is encouraged to bring some more ideas to the next meeting.

F. Benefits and Compensation Committee
The committee met on January 26, 2010 and considered the pros and cons of the UNR classified staff remaining state employees vs. NSHE employees. They are looking at the perks we have at UNR with Grant-In-Aid, Lombardi Center privileges, versus the price of parking on campus. They are also looking at the Utah example of 4 ten hour works days and the results it has produced for that state. If you have any ideas please email any of the committee members, Scott Geib, Denise Madole, Meg Crowley, or Chet Payne. Chair Ida Roberts discussed sharing ideas with the Administration Ad-Hoc committee she is part of that is reviewing the pros and cons of changing the UNR classified employee status.

G. Classified Employee Recognition Committee
The committee met and approved an Employee-of-the-Month for February. The committee would like to have at least two more SEC members so that if someone is unable to attend a meeting they can make decisions and maintain a quorum. A Share Point site has been established for SEC to keep the forms SEC continues to use. Chris McClellan has offered to come in and do an overview of how to use it. Chair Roberts liked this idea and asked Linda Goar to check it on for SEC. An email with a flyer for the “Distinguished Classified Employee Award” nominations is in process and when it is sent out to SEC members, they are encouraged to email to their department personnel and post it in public areas of their campus buildings. This award is presented at “Honor the Best” and the SEC Awards Luncheon and the winner will be notified in time to invite family and friends to attend these events.

H. Classified Staff Development Fund/Education Leave
The committee met on February 16. Four applications were received with three approved. The budget appears to be fine at this time for this fund.

I. Committee on the Status of Women
No report.

J. Elections Committee
The Elections committee filled all of the open positions on the SEC Committee. After discussion with the SEC it was decided that each SEC Representative should receive a list of their constituents so they can be contacted with information regarding the SEC.

K. Emergency Planning Advisory Committee (EPAC)
The committee did meet and reported that a replacement chair has been ordered for the evacuation chair stolen from the Ansari Business Building. The Police Services report noted that there has been an increase in personal items being stolen on campus, including vehicles being broken into and valuables stolen. It is a good idea not to leave valuables in your car in view. There were no significant events at the home football games this last fall. The EH&S report included a fire drill that went well at the Davidson Academy. CPR/AED classes are being offered at the following link: http://www.ehs.unr.edu/website/ProgramAreas/Training/TrainingCalendar/tabid/175/Default.aspx.

L. Facilities Resource Committee
- The committee met and approved converting the JC&C Wireless retail space as requested by the Office of Prospective in their area for use. The next step will be for an architect to
develop plans. The OPS withdrew their earlier request for space in the first floor lobby of the Fitzgerald Student Services building.

- The request for smart classrooms in LMR 253 and 353 will need to be reviewed by the Provost Marc Johnson and VP of IT Steve Zink. IT is concerned about on-going support for these classrooms.
- The proposed changes for the fourth floor of the Ansari Building were approved for the School of Business.
- The conversion of Frandsen Room 037 to a computer lab was approved.
- The use of EJCH Room 201A for a lactation room was approved for 6 months. Users will be responsible for cleaning the space and having a cipher lock installed for security. Melissa Hoskins is the contact.
- Vice Provost Jannet Vreeland is considering a policy to limit access to the Main Quad. She will take it to the President’s Council for further discussion.
- The use of Pennington rooms 235, 241, and 252 for the Sanford Center for Aging was approved. This will house up to 16 individuals.
- The request to convert LMR 160 and 161 to a testing lab was put in hold along with the request to add a door to LMR 257 until V. Provost Vreeland can speak to the Dean Jeff Thompson re: funding.
- The MSF dairy hill changes were put on hold for further discussion and approval from Provost Marc Johnson.
- Facilities and Parking and Transportation will attend the March FRC meeting to discuss ‘welcoming’ signs that were proposed a few months ago.

M. Faculty Senate
The committee discussed the curricular review document for budget. It has already gone through NSHE so there could be no debate. Additional information regarding the meeting can be accessed at: [http://www.unr.edu/facultysenate/meetings/09-10/index.html](http://www.unr.edu/facultysenate/meetings/09-10/index.html)

N. Occupational Safety Committee
The OSC will not meet again until March 2010.

O. Parking and Traffic Board
Committee member will email information.

P. Police Advisory Board
No report.

Q. Police Services Board of Professional Standards
Next meeting scheduled for the end of the semester.

R. Red Tape Committee-No longer meets

S. SEC Bylaws
No report.

T. SEC Luncheon Committee
The luncheon is scheduled for June 11, 2010. Chart wells Catering worked with the committee on an affordable menu other than lasagna. The menu will be Greek lemon chicken, rice and veggies and the price will be $14.00. There will not be a theme this year but the tables will be elegant with bouquets of flowers in the center and attractive place settings. The budget is very low this year so unnecessary expenses had to be eliminated.

U. SEC Open House
Committee met on January 14, 2010 and the budget was cut to $500.00 for this year. The date of the open house is April 7, 2010. Themes were discussed and letters of invitation are going out on February 9th along with letters to gift donors.

V. SEC Web Page
The committee did not meet. However, David Lenzner has updated the web page with more current information on the committees and minutes of the meetings.

W. Student Services Food/Retail/Dining/Catering/Committee
No report.

X. Student Advisory Board
No report.

Y. Sustainability Committee
The committee met on February 8, 2010. A new web page is being designed and the current web page is available if you type in sustainability and UNR on Google. Last year a plan was drawn up that is contained in 80 pages and the idea this year is to implement the plan including adding solar panels to buildings, any equipment that is replaced will be replaced with Starr Energy equipment, and the tracking of chemicals on campus has been improved.

Z. University Disabilities Coalition
Committee did not meet.

AA. Video Surveillance Committee
No report.

AB. Work and Family Taskforce
No report.

IV. Open Discussion
President Glick addressed the SEC Committee by discussing how he had interpreted the Governor’s Press Release with proposed budget cuts. He would prefer no cuts to salaries or the educational institutions. President Glick likes Senator Raggio’s idea of raising sales taxes to cover the budget shortfall. New business and technology are attracted to states with college graduates and good education programs. An educated work force is necessary to a strong business community. The President wants to make sure that what is saved is quality although with vertical cuts, quality will be eroded. A 1% sales tax increase could make up $4 million. We are presenting meetings for students, faculty and staff for the next three nights regarding potential solutions to the budget problems. President Glick will be on Jon Ralston’s show on KRNV tonight at 6:30PM to discuss the budget and education issues. There is a rally this Friday afternoon at 2PM in front of the Joe, please encourage everyone to come and show we are interested in the future of UNR.

Human Resource is reconvening the committee set up to identify employees with lay-off rights, bumping rights, etc. on campus with the proposed upcoming budget cuts. Leslie Nady will be presenting a question and answer session for classified employees at a date and time to be determined.

Following some discussion it was decided that Denise Madole will provide Excel spreadsheets of the constituents of the SEC Representatives so direct contact can be made with all of them.

V. Next Meeting
March 16, 2010
2:00-4:00 p.m.
RSJ, Room 304

The meeting adjourned at 4:00 p.m.