I. Call to Order:

The meeting was called to order at 2:03 p.m.

II. Approval of Minutes

The minutes from May 2008 are approved as is.

III. Committee Reports

A. Administrative Manual Committee

No report given.

B. Arboretum Board

This committee met on May 27, 2008. The following topics were discussed:

- Arbor day / graduate celebration days
- Birdbath installed in the rose garden near Getchell Library
- Money has been donated for plaques/trees in honor of Jerry Cody
- There is a new Dorothy Benson and Family Plaque

C. ASUN

No report given.

D. Athletics Advisory Committee
No report given.

E. **Balloon Race Committee**
   This committee met on June 3, 2008 and discussed the following topics:
   - The committee will start meeting every week beginning in July
   - The design for the Balloon Race Pins have been finalized
   - There will be a “Biggest Little Pajama Party” during the balloon races
   - Media Day will be celebrated again this year by launching a balloon from the quad
   - Raffle tickets will be available soon

F. **Benefits & Compensation Committee**
   No report given.

G. **Classified Employee Recognition Committee**
   This committee met and voted for employee of the month for June. The committee members remarked that there aren’t as many nominations during the summer months and asked the council to remind the employees in their division that nominations are needed.

H. **Classified Staff Development Fund/ Education Leave**
   This committee met and discussed the following topics:
   - The SWA Airline ticket raffle brought in a lot of money for the fund
   - The committee is looking into doing another fund raiser and is open to ideas
   - The official documents for the endorsement fund have been signed
   - Food donations for events: Food can be donated as long as a letter of explanation is provided to Chartwells to avoid a contract breach

I. **Committee on the Status of Women**
   No report given

J. **Elections Committee**
   This committee communicated via email and printed and distributed the ballots to elect representative to the council. Only the divisions that need representation will receive a ballot. The committee noted that changes in departments may affect SEC representation and this topic will need to be addressed in the 2008-2009 council year and updated in the SEC Bylaws.

K. **Emergency Planning Advisory Committee**
   This committee did not meet.

L. **Facilities Resources Committee**
   This committee met two times and discussed the following topics:
   **May 28, 2008 Meeting:**
   - Both proposals for the Davidson Academy signage have been rejected
   - All solid walls next to Virginia Street have been ordered to be removed
- For safety reasons, corner parking in the parking lot of the Davidson Academy will be converted to bicycle racks

**June 10, 2008 Meeting:**
- Final approval for Davidson Academy signage
- Chartwells wants a contract to place a new beverage cart near Fleishmann Agriculture. This topic is pending until fire codes are reviewed
- All requests for space in Getchell Library have been tabled until it is clear when remodeling will begin

**M. Faculty Senate**
Minutes from the Faculty Senate can be viewed at: 
http://www/unr.edu/facultysenate/Meetings/Index.htm

**N. Occupational Safety Committee**
The committee met on March 17, 2008. The following topics were discussed:
- Newsletter on Occupational Safety—should it be distributed quarterly?
- OSC Chair: Pam Schueler was nominated and selected as the new chair
- The committee will meet quarterly through June 2009
- South end of campus near Orvis has thick shrubbery and poor lighting - - there is no money to fund lighting at this time. Fred Lund will contact Todd Renwick in Police Services to seek alternate funding for safer lighting
- 25 blue light phones should be installed shortly after they arrive in the next 6-8 weeks
- Review: possible relocation and/ or replacement of AED units

**O. Parking and Traffic Board**
This committee did not meet and will not meet again until Fall 2008.

**P. Police Advisory Board**
This committee did not meet.

**Q. Police Services Board of Professional Standards**
This committee did not meet.

**R. Red Tape Committee**
This committee did not meet.

**S. SEC Bylaws**
This committee did not meet.

**T. SEC Luncheon Committee**
The committee met and wrapped up the final details before the June 2nd event. The SEC Luncheon was a success! Currently, the committee is working on the certificates. The President recently finished the new certificates that meet the guidelines and they will be...
going out soon to be printed. The committee will meet one more time to close the budget for this year.

U. **SEC Open House**
   This committee did not meet.

V. **SEC Web Page**
   No report given.

W. **Student Services Food/Retail Dining and Catering Committee**
   This committee will not meet until Fall 2008, however the Overlook wanted to communicate that they will be circulating a calendar that shows a menu with specials on specific days and they will offer a discount on purchases the Friday before each payday. The discount will be 5% and up to 17% if a wolf card is used.

X. **Student Union Advisory Board**
   This committee did not meet.

Y. **University Disabilities Coalition**
   This committee met and discussed the following topics:
   - 25 evacuation chairs were ordered for campus and locations have been identified in every building.
   - Training will be required to properly use the evacuation chairs
   - October is disabilities awareness month. There will be an accessibility fair and guest speakers. Other activities and guest speakers will be announced once the plans have been confirmed.

Z. **Video Surveillance Committee**
   No report given.

AA. **Work and Family Taskforce**
   No report given.

IV. **Guest Speakers**

   Michelle Kelley, Benefits Manager, BCN HR
   Sherry Olson, Personnel Analyst, BCN HR

   Michelle Kelley and Sherry Olson presented the 2009 Wellness Program which is a benefit though the self funded PPO insurance plan and partnered with Renown Health. This plan was formulated to encourage maintenance of good health rather than correction of poor health. Each year during open enrollment, there is a health assessment questionnaire available. Upon completion of the questionnaire, members are eligible to use $2500 of Wellness Benefit cash equivalence allowance, per benefit year, toward well
checkups and procedures. Wellness treatment is free with no deductible and no co-pay as long as the service is provided by a network provider. In addition to wellness fairs and a free nurse help line, examples of some of the services that are eligible to be billed as a wellness benefit include:

- Lifestyle education: stress management, smoking cessation, weight management
- Routine screenings: blood work, pulmonary function, hearing, vision, etc.
- Annual physicals
- Immunizations
- Mammograms
- Pap Smears
- Skin cancer exams
- Colonoscopies

Michelle pointed out that the key to how a procedure will be covered depends entirely on how it is coded on the doctor bills. The codes must be wellness codes and not diagnostic codes. Also, if there is a prior diagnosis that was made (example: mammogram), it is likely that future screenings will be coded as diagnostic.

The wellness benefit only works within the network of providers which is refreshed every 12 months on the fiscal year. It is the customer’s responsibility to confirm that a provider is in the network and any wellness services that exceed $2500.00 will revert to the 20/80 plan.

Wellness Fairs:
Effective July 1, 2008 HMO members will also be able to attend the 2008 Wellness Fairs. Wellness fairs can be attended via release-time as dictated by the government.

Nurse Help Line:
The nurse help line is a type of triage for the user. It is a resource that insurance members can use to get advice on non life threatening situations. The toll-free number is located on the back of the insurance card.

Employee Assistance Program:
The employee assistance program allows one free assessment and 3 sessions per year. EAP services are available to all employees and their household members. This is a confidential service. All records are maintained and kept confidentially at the EAP office and UNR does not know who requests service or what it is about.

Michelle Kelley is able to act as your representative in resolving insurance disputes and is available to make presentations about the insurance program and wellness benefit features.

For more information, visit the Benefits website at: http://www.unr.edu/vpaf/hr/benefits/index.html or contact Michelle Kelley at 784-1496.
to receive a detailed brochure on Health and Wellness for the Public Employees’ Benefits Program.

V. Open Discussion

Melanie recommended inviting a speaker from Disability Resource Center in September 2008 to help bring awareness that October is disabilities awareness month.

Melanie reminded the council that there is a town hall meeting scheduled for June 18, 2008 at 10:00 a.m. in the Theater at the Joe Crowley Student Union. She encouraged council members to attend.

As Chair of the SEC, Melanie has been invited to attend a climate control meeting with President Glick regarding the budget and issues such as the 4% COLA. Melanie discussed the topic of COLA with the council and whether they would be willing to forfeit COLA. The overwhelming consensus was no. Some feedback from council members included:

- What are all the options for fixing the budget deficit?
- COLA is not a raise. It is a cost of living adjustment.
- It is the classified employee who is topped out at step 10 that will be the most negatively impacted by the loss of COLA.
- There are a lot of other living increases right now…parking, gas, utilities; groceries… the value of what the classified employee is paid will become less without COLA.
- Any increase in pay is considered a raise by others who live in the state but do not work for the county, state, or government. Private sector might not get a raise and will not get COLA – so they may not agree that state workers should get COLA.
- State workers often make less money for the same job that is performed in the private sector. It is not competitive at all and COLA is acknowledgement that the cost of living increases periodically - - so the pay scale for state workers should adjust accordingly.
- COLA isn’t automatic, it is determined by legislature.
- If COLA is taken away… it could be a long time before it is granted again.
- Lay-offs will be considered if tax revenue is not approved. There will probably be lay-offs whether we receive COLA or not.
- A step-increase and / or COLA does not bring a state worker to a competitive level with private sector.
- Suggestion: explore other COLA options for employees who are “topped-out” on the pay scale.
- A lot of people are not aware of what a state employee is facing when they are topped out. Removal of COLA means that employees that have worked 10+ years with good service are penalized.
How much does it cost to have the special session? They are spending money to cut money from the state.

What about buy-outs? TMCC is already offering buy-outs. 37 offers have been made thus far which includes 1 year’s salary and 1 year paid insurance benefits.

President Glick has a louder voice in his position, but each of us has a voice too.

Contact your legislature. If the 4% COLA is important to you, what are you willing to do to keep it?

The Union is reactionary and may not always be a good representative for state employees.

Cutting COLA does not fix the budget crisis and does not solve the problem

Ask private sector friends to support the state employee 4% COLA

Encourage constituents in your divisions to contact the legislature

Reno is experiencing a 14% + rise in inflation - - the loss of COLA would increase the impact of inflation on state workers

As the governing body for classified staff, the executive officers of the SEC have agreed to prepare a letter for legislature representing the majority of classified staff who want to keep the 4% COLA.

VI. Next Meeting

July 15, 2008
2:00 p.m. ~ 4:00 p.m.
Joe Crowley Student Union, Rita Laden Senate Chambers

Meeting adjourned at 3:55 p.m.