STAFF EMPLOYEES’ COUNCIL  
July 15, 2008  
Joe Crowley Student Union, Rita Laden Senate Chambers  
2:00 p.m. ~ 4:00 p.m.  

MINUTES

Executive Officers Present:
Melanie England (Chair), Theron Flavin (Vice Chair), Mike Leonhard (Treasurer), Erin McGarvey (Public Relations), Lisa Taylor (Secretary)

Representatives Present:
Annie Abinanti, Robin Collins, Marilyn Daughhetee, Joseph Dawes, Tatiana Gouem, Jim Henley, Iris Hochschild, Janita Jerup, Shelly Lacey, Jamie Leonard, Dana Lievanos, Denise Madole, Kenneth Palm, Jessie Payne, Andrea Pearson, Jimmie Ralls, Chas Stricker, Pamela Terango, Joanne Tully, Marie Tully

Executive Officers and Representatives Absent:
Lee Brockmeier (excused), Scott Brown (excused), Xanthea Elsbree, Jennifer Laslo, Cassandra Potts (excused: proxy: Jessie Payne), Ida Roberts, Terry Torvinen

I. Call to Order:
The meeting was called to order at 2:03 p.m.

II. Approval of Minutes
Minutes for June 2008 are approved as is.

III. Distribution of Election Ballots for 2008-2009 Executive Officers
The election ballots were distributed to the council members. Erin McGarvey and Mike Leonhard counted the ballots. As per the ballot results, the elected executive officers for 2008-2009 are:

Chair: Theron Flavin  
Vice Chair: Annie Abinanti  
Secretary: Marie Tully  
Treasurer: Joe Dawes  
Public Relations: Jessie Payne

IV. Committee Reports

A. Administrative Manual Committee
This committee did not meet.

B. Arboretum Board
This committee met on June 24, 2008. The following topics were discussed:
- **Lambert Tree donation**: $250.00 was donated to purchase the tree. Research is underway to determine if the tree will be planted in the Benson’s Garden as part of the garden redevelopment.

- **Benson’s Garden plaque and Jerry Cody Memorial**: Options for plaques will be reviewed at Tripp Plastics. It may not be possible to combine Benson’s Garden and Cody Memorial on the same plaque with the contributors list because the plaque will be larger than expected. Two plaques may be necessary.

- **Webpage**: Todd Borman is working on gaining access to the webpage so he can make additions but there is a slow turn-around time

- **Cherry Blossom Garden Gift: $1000.00**: This gift is a contribution toward the Cherry Blossom Garden with a plan to expand the garden on the south end.

- **Bird Bath**: The bird bath for the Rose Garden has not been purchased yet

- **Don Tibbits Plaza Foundation**: The Biology Department purchased a waterfall for the Tibbits Plaza. They will also fund new planting beds.

C. **ASUN**
   This committee did not meet.

D. **Athletics Advisory Committee**
   This committee did not meet.

E. **Balloon Race Committee**
   This committee met on July 1, 2008 and July 15, 2008. The following topics were discussed:
   - UNR Balloon with launch is scheduled for September 4, 2008 on Media Day
   - September 6, 2008 is scheduled for “The World’s Largest PJ Party”
   - The committee is reviewing applications for scholarships
   - Posters/Pins/Tickets are not ready yet but should be out by 7/21/2008
   - Great Reno Balloon Race site will be launched this month - merchandise will be available to purchase online
   - The calendar of events is done: September 3-6, 2008
   - The alumni president will be offered the first ride in a hot air balloon on media day

F. **Benefits & Compensation Committee**
   No report given.

G. **Classified Employee Recognition Committee**
   No report given.

H. **Classified Staff Development Fund/ Education Leave**
   This committee did not meet.

I. **Committee on the Status of Women**
This committee did not meet.

J. **Elections Committee**
This committee met on July 9, 2008 and spent 1.5 hours counting ballots from the eight divisions that have a vacancy. Top votes for each division were sent to Georgianna Trexler in Ron Zurek’s office. She will review eligibility and send the list of candidates to President Glick who will send a letter to the chosen candidates inviting them to participate on the council for a 3-year term.

K. **Emergency Planning Advisory Committee**
This committee met on June 26, 2008. The following topics were discussed:
- 25 more evacuation chairs have been purchased - the location for the chairs has not yet been determined
- Storage containers: a container was recently emptied upon the direction of Med School. After the contents were disposed of, it was discovered that the container belonged to EH&S. The error has resulted in identifying and clearly labeling all storage containers
- Proctors: A proctor is needed for each building on campus so there is an emergency contact

L. **Facilities Resources Committee**
This committee met on July 8, 2008. The following topics were discussed:
- The east bleachers in the east stadium do not meet ADA requirements. It will cost $600,000 to bring the sky boxes to code. Repair is pending funding.
- Final approval received for the Davidson Academy signage
- Research: Putting a coffee cart in the breezeway at Fleischmann Agriculture. The placement of the cart has been approved by the fire department. Chuck Price will follow-up with Chartwells.

M. **Faculty Senate**
The Faculty Senate met on June 5, 2008. They do not meet in July.
A new Executive Board was elected at the May meeting. The Chair Elect is Elliot Parker, the Parliamentarian is Richard Bjur, and Stephen Jenkins and Eric Albers are At-Large Members. They have been working on the adoption of a ‘Consent Agenda’. A Review Committee Report for the Academy for the Environment (UNAE), and an IRB ad hoc committee report. The reports can be accessed at the website: [http://www.unr.edu/facultysenate/Meetings/Index.htm](http://www.unr.edu/facultysenate/Meetings/Index.htm)

The Faculty Senate is working on adding a blog to their website so that senators can talk to each other. A demonstration of the blog was done at the June meeting. Jannet Vreeland was a guest and spoke about the Health Sciences reorganization and she also provided a budget update.

Outgoing Chair, Steve Rock mentioned several challenging highlights that the University and Faculty Senate had faced over the past year; the travel policy, campus safety issues,
confidentiality or restricted research, the conflict of interest policy, senate apportionment, the Provost search, and the first full year of the senate advocated ombudsman position.

The Faculty Senate will reconvene in August.

**N. Occupational Safety Committee**
This committee did not meet.

**O. Parking and Traffic Board**
This committee did not meet.

**P. Police Advisory Board**
This committee did not meet.

**Q. Police Services Board of Professional Standards**
This committee did not meet.

**R. Red Tape Committee**
This committee did not meet.

**S. SEC Bylaws**
This committee did not meet. Theron reported that new organizational changes will need to be updated in the bylaws during the next SEC year.

**T. SEC Luncheon Committee**
This committee had a closing meeting to wrap up the year. President Glick will sign the retirees’ certificates and Vice Presidents will sign the years of service certificates. The certificated will not have seals; instead, they will have the block N which is the logo for the University of Nevada, Reno. A logo and a seal will not appear on the same document with the exception of commencement documents.

**U. SEC Open House**
This committee did not meet.

**V. SEC Web Page**
No report given.

**W. Student Services Food/Retail Dining and Catering Committee**
No report given.

**X. Student Union Advisory Board**
This committee did not meet.

**Y. University Disabilities Coalition**
This committee met. The following topics were discussed:
Evacuation Chairs: The locations are being identified for the 25 chairs that have now arrived on campus. Training will be scheduled as soon as they are installed in the buildings. Signs will be posted in the stairwells of the buildings to identify the locations of the chairs.

University Disabilities Committees: John Burnett, Director, Equal Opportunity/Affirmative Action will now be the liaison between university committees and the president. A meeting will be held with committee chairs and the provost on July 24 to discuss each committee’s role. Further updates will be available after the meeting.

Disability Awareness Month: October is disability awareness month. There will be a community calendar so all activities can be found. Jesse Billauer will be speaking on October 14. After a spinal cord injury occurred when he was surfing in 1996, he established a foundation called “Life Rolls On” More information can be found at: http://www.liferollson.org/site/pp.asp?=egLLKTNJE&b=79342

Accommodations Fair: The accommodations fair for the deaf and hard of hearing will be held, but an exact date has not yet been set. The Disabilities Resource Center is waiting to hear back from the school districts to find out when they will be able to provide access for the students from the district.

Wolf Bucks Kiosks: There is no Braille on the kiosks and they are too high for people in wheelchairs to use easily. More information will be available when the evaluation is finished. Recommendations will be made on how to improve the machines.

Elyn Saks: Elyn Saks will be speaking on October 21, 2008. She wrote her memoirs regarding her struggles with Schizophrenia. More information can be found at: http://www.usc.edu/uscnews/stories/14904.html

Z. Video Surveillance Committee
This committee did not meet.

AA. Work and Family Taskforce
This committee met on June 25, 2008. The following topics were discussed:

- The co-chairs met with Marc Johnson, the new provost, to discuss the future of the committee. The provost indicated his enthusiastic support for the committee to continue and encouraged the committee to work on new family friendly projects for the university.
- Several new ideas for this year were discussed. One was a “Connections” program to link new faculty with more experienced faculty in order to make new faculty feel more welcome on campus.
- Idea: Plan a “bring your kids to campus” day
- Brown bag sessions on surviving the recession are being planned.
- “Our Story Time” program has been growing and will continue next year. The next scheduled Story Time will be held on September 6, 2008 in either the Joe or the new Knowledge Center.
V. **Guest Speakers**

**Cary Groth, Director, Intercollegiate Athletics**
Cary visited the Staff Employees’ Council and discussed the academic report for Athletics which amounted to a 17 million dollar budget last fiscal year. Of that 17 million, Athletics generates 70% of the budget. The UNR Athletics Department is the only Division 1A in the country that generates 70% of their own budget and they rank as 2nd or 3rd in generating revenue which is primarily reliant on Men’s Basketball and Football games. Still, because of the current state and university budgetary condition, Athletics recently cut $300,000 from their budget. They are experiencing the same issues as other university departments in regard to budget cuts. They are working with budget restraints by identifying and eliminated some expenses such as professional travel for staff. ICA has an advantage when compared to many university departments though, because they generate their own funds.

ICA provides an itemized budget annually that shows funds that are spent and what is donated.

Cary pointed out some more interesting information:

- ICA has a 6 million dollar endowment that Chris Ault and the community put together a few years ago.
- ICA raised more money that anyone else on campus (over 30%) largely as a result of a strong development staff and a culture of philanthropy.
- Capital projects: graduation and retention has improved 18% and ICA students have a GPA that is on average 2% higher than other students on campus. Student athletes have a 3.0 GPA or better on average. Only a few students fall below 2.5 and these students still excel in academics despite travelling and study tables.
- Philosophy on recruitment: recruit from the inside out starting with Reno, then the state of Nevada. Local college athletes will increase the revenue since family members will buy tickets to attend athletic events.
- The new Athletic Academic Center was a priority for ICA. It is the first green building on campus. It took seven months to raise the money to build the facility without state money. At the same time, ICA added an ADA ramp to the ticket office, and improved the roadway and the walkway in the process. The building will be paid for in eight years at which time ICA will deed it over to the university.
- Athletics has promoted “giving back” to the community and it is part of the culture now
- They were ranked #1 and #2 it Title 9 for the last few years
- For the last two years they have been ranked top 10 in the country in the NCAA for diversity because of good gender and ethnic representation.
- They were the best in the WAC Conference for competitive success
- All but two programs finished in the top 3 which helps promote the institution as a whole.
Applications for admission were up 40% when athletics when to the Sweet 16 in 2005.

For more information on Intercollegiate Athletics, visit the website at: 
http://www.unr.edu/content/athletics/

Or, contact Cary Groth at: cgroth@unr.edu

Greg Mosier, Dean, College of Business
Dean Mosier joined the university in August 2007. Dean Mosier previously served as a Regents Service Professor and Puterbaugh Professor of Ethics and Legal Studies in Business at Oklahoma State University. He also served previously as interim dean of the Spears School of Business and associate dean at Oklahoma State University.

The College of Business has the following departments:
- Accounting and Information Systems
- Economics
- Managerial Sciences
- Pre Business UG 911

The College of Business has the highest teaching loads (student to instructor ratio)

Initiatives:
- Student Success: The University exists because of the students. Education is transformative to the success of people’s lives.
- Sustainability: The big picture for sustainability is economic development. Make economic development better at the same time that you make society and the environment a better place to live.
- International: sign international partnership agreement for study abroad programs funded from the College of Business. Cultural similarities match cultural differences and will allow students more exposure to international business.

Other 2007-2008 initiatives include:
- Strategic planning
- Business Student Council
- Student Recruiting
- Marketing Communications
- Smart Classrooms
- AACSB
- New Web Interface to launch in August 2008 (will change focus)
Innovative Programs:
- Port of Sub in the Joe- agreement for hands on training for COBA students
- MBA programs in Elko and Minden
- Internships
- Business Career Services
- Business Week – an entire week of activity
- Nevada Small Business Development (represents outreach program and effects the whole state)

Other Projects:
- Working on developing a new General Business Degree
- Posters will be posted around campus as an internal communication devise which will represent the seasons of the College of Business.
- Re-accreditation with AACSB in underway
- Working on streamlining the graduation process

The College of Business is making the curriculum flexible so students can get classes when they need them. Dean Mosier remarked “we are in the profession of helping”. Students should be able to work and go to school and enrich their lives through the pursuit of knowledge. “This fall 16,000 to 17,000 students will be showing up on campus and we will be here to provide their education”.

For more information on the College of Business, view the website at: http://www.coba.unr.edu/ or contact Greg Mosier at: greg.mosier@unr.edu

VI. Open Discussion

Climate Control Meeting
Melanie England reported back on the Climate Control Meeting with the President that she alerted the council to at the June meeting. Melanie originally thought the meeting was organized to discuss the “budgetary climate” including the topic of COLA. Melanie attended the meeting which was scheduled on June 20, 2008 and discovered that the meeting was the introductory meeting for the Sustainability Committee for the American College & University Presidents Climate Commitment (ACUPCC).

President Glick attended this first meeting to give the ‘charge’. The ACUPCC is a high visibility group that gathers information from large institutions to address global warming and make an institutional commitment to neutralize greenhouse emissions while accelerating research and education efforts in higher education institutions to help spread the word to society and provide the tools needed to work toward stabilizing the earth’s climate. The ACUPCC is a support network for various institutions and currently has 555 signatories across the country. UNR signed on in spring 2007.
The following topics were discussed in the meeting:

Climate neutrality is reducing GHG emissions to zero. Scientific consensus is that we must reduce the global emission of greenhouse gases by at least 805 by mid-century to avert the worst impacts of global warming. There are 4 steps that our university must accomplish:

1. Establish a structure to address our emissions
2. Take interim steps-tangible actions
3. Report a complete greenhouse gas inventory (due Sept 08)
4. Develop a plan to become climate neutral (due Sept 09)

a. formation of the committee (completed)
b. new campus construction to the US Green Building Council’s LEED Silver standard or equivalent in place
c. adopt an Energy Star certified appliance purchasing plan (completed)
d. encourage public transportation (discounted bus passes, carpool stickers, bike lockers, Sierra Spirit)
e. Waste Minimization component of the national RecycleMania competition and adopt 3 or more associated measures to reduce waste (in place and improving)

Climate Neutrality Plan:

- Within 2 years
- Target date
- Interim targets for goals
- Actions (part of the curriculum and other educational experience for all students)
- Actions to expand research
- Mechanisms for tracking progress on goals and actions

The Sustainability Committee will be added to the SEC Committee list and will Require one representative and one alternate.

Guest Speaker:
Melanie announced that Jake Kupiec will be a guest speaker at the August meeting to discuss the importance of using the Block N logo and brand name of the university.

VII. Next Meeting
August 19, 2008
2:00 p.m. ~ 4:00 p.m.
RSJ, Room 304

Meeting adjourned at 4:08 p.m.