I. Reception for Dr. Dhingra.

The first hour of the meeting was devoted to honoring Dr. Ashok Dhingra. Refreshments were served compliments of Ron Zurek's office. A clock was presented to Dr. Dhingra after which he gave a short speech.

Faculty and staff were on hand to acknowledge the time and energy that Dr. Dhingra had devoted to the Staff Employees' Council and for the years of hard work and assistance that he has supplied to the committee and to various programs and projects while at UNR.

II. Call to order.

The meeting was called to order at 2:55pm.

III. Chair report.

a. The 2% pay raise has been approved and will take affect July 2004.
b. Longevity pay bill has passed; some people that originally received $25.00 may receive an increase to $75.00.
c. SB 331 has passed; this bill is regarding subpoenas and grievance rights at hearings. With the approval of this bill people that have filed a grievance
will now be able to have representation at the hearings; the representative could be an attorney or any lay person of your choosing.
d. Military Leave bill was approved with the leave now at 30 days rather than 15 days.
e. ACR 10 was approved; this is the study for health insurance within the state. This study will investigate the option of combining state employees with city and county workers to gain better benefits. Currently there are 70,000 public employees within the state and if there were combined with the city and county workers there would be a total of 140,000 to 150,000 employees. There are 9 states and the District of Columbia that have adopted this change.
f. The University Audit passed and G. Trexler stated there was a similar audit in 1986 at which time UNR passed with great reviews. At that time UNR had an Administrative Manual and How to Book which Dr. Dhingra has assisted with both of those items.
g. Health insurance was discussed; the State has put in 5.3 million dollars to cover the shortfall.
h. Mental Health and DMV will not be privatized; the bill went before the floor but did not pass. The law suit against the Department of Corrections will be heard in Federal Court on Thursday at 9:00am. The suit addresses the 1st Amendment Rights.

IV. Old Business.

a. The ballots for new SEC members will be going out next week; in August new board members will be selected and will take cover at the September meeting.
b. V. Jackson-Davis and C. Montecinos have been working on the list of replacements for the exiting SEC members.

V. New Business.

a. The Police Advisory Board has contacted SEC for assistance in selecting a new member. Nominates were P. Troupe’, Verla Jackson-Davis, Woody Wright and Tim Steele. The committee voted and selected Verla Jackson-Davis and Woody Wright. The names will now go to President Lilley for selection of the new member.
b. A campus email will be sent regarding a blood drive that will take place on Monday the June 23rd for Brian Anderson. Brian is 22 years old and has been diagnosed with Precusser t-cell lymphoma. He has been a student at the university since 1999 and is a junior in Criminal Justice. He has worked for B&G movers and is currently working for Parking Services. The blood drive will be held at Student Services and you are asked to contact Rose at 4179 if you are able to donate.
c. P. Troupe discussed a previous employee’s husband who is in need of catastrophic leave. He is currently employed by the State as a probation officer but because of his illness he is unable to work; he cannot carry a gun or drive a car which is required for his work. Two people have contacted troupe and donated 120 hours each.

d. SEC member A. Knight is on maternity leave for the next twelve weeks.

e. A retreat for SEC was discussed; D. Brown, D. Ewell, E. Welker and C. Carver formed a committee to work on the retreat. It will be held in August at the University Inn. Outgoing SEC members will be invited to attend; the committee agreed this would be a nice way of welcoming the new members. Chair Papaeliou will check the budget and give the new committee the go ahead to proceed with the plans.

f. All binders from the secretary, treasurer, and public relations should be turned into the Chair before the August meeting.

VI. Committee Reports.


b. Affirmative Action Advisory Board – Did not meet.

c. Arboretum Board – R. Needham mentioned a new subcommittee that has been formed to try and protect the existing plants on campus. Needham discussed the pruning efforts and the Board would like to see professionals take over that responsibility. A faculty and staff memorial site has been selected and they are waiting for approval from UNR.

d. ASUN – Currently no member of SEC is on this committee.

e. Classified Employee of the Month and Year – The committee selected the employee of the month via e-mail. The winner for July is Rozann Wood, second place was Dennis Brown.

f. Classified Staff Development – Did not meet.

g. Compensation Committee – Did not meet.

h. Educational Leave Stipend Committee – The committee member unavailable for committee.

Facilities Resource Committee – D. Brown reported the committee met and discussed space at Cain Hall. Facilities Services has developed a
Project Development Process booklet which had been reviewed and committee members supplied Buzz Nelson with additions. Brown stated she wished every classified employee could see the booklet it would then give them an idea in great detail what goes into remodels, time lines and construction projects that go on at UNR.

MAP Management Assistance Partnership appeared before the committee to request office space at the new Redfield Campus. MAP has been on campus since 1995, they provide assistance to Nevada industries while working with the department of Engineering and Mining here at UNR. MAP has brought over $500,000 in project work here over the last year.

Brown provided space request forms to the committee at the last meeting; Provost Frederick made the decision to present one form to President Lilley for approval. If approved the form could be placed on the forms directory on the UNR web page. The form would be filled out prior to hiring new faculty and/or staff, the form would then be reviewed by the committee for approval.

The next meeting will be July 8th.

Faculty Senate – P. Troupe stated the information could be obtained from the web page.

k. Parking and Traffic Board – Did not meet

Student Services Food/Retail Dining & Catering Committee – Did not meet.

m. SEC Bylaws – Chair Papaeliou and G. Trexler stated the Bylaws are in the final stages and should be ready by the July meeting. The next step will be for President Lilley to approve them and then they will come back to the committee.

n. SEC Open House – Did not meet.

o. SEC Luncheon Committee – V. Thomas, chair, of the committee discussed ticket sales; there will be another notice sent via campus email to remind people of the luncheon. Thomas asked for volunteers to help with set up on Wednesday July 9th from 1:00pm to 5:00pm. Those that volunteered would need to send Thomas their supervisors’ name and email address to ask for administrative leave for that time.

South West Air Lines has donated 2 round trip tickets to anywhere within the US. The tickets will be raffled off and the funds will be placed in the Classified Staff Development Fund.
Raffle tickets will be available for purchase from those that are selling the luncheon tickets. The cost will be $1.00 each or 6 for $5.00.

President Lilley will not be able to attend so in his absence Provost Frederick has been contacted as the replacement.

The next meeting will be June 25th at 10:00am in front of the library.

P. SEC Web Page – Chair Papaeliou has been working on the web page; it will be completed this week with updates of all the information regarding the Legislative decisions.

Q. Special Interest – Committee member unavailable for comment.

R. NCAA Certification Self Study Committee – Did not meet.

S. University Disabled Committee – Did not meet.

T. UPC – Did not meet.

No further discussion the meeting was adjourned at 3:56pm.