Executive Officers Present: “D” Papaeliou (Chair), Susan Warren (Vice Chair), Eileen Aragon (Co-Public Relations), Diane Yohey (Treasurer), and Donna Brown (Secretary).

Representative Present: Kathleen Coles, Debbie Elwell, Marianne Fuller, Verla Jackson-Davis, Lisa Johnson, Vicki Krentz, Diane Krutz, Crystel Montecinos, Kathy Morris, Raymond Needham, Terry Torvinen, and Peggy Troupe.

Executive Officers and Representatives Absent: Janis Bennett (excused), Robin Collins, Brian Draper (proxy Diane Yohey), Rose du Plessis (proxy Eileen Aragon), Kristy Forbes (proxy Jennifer Laslo), Curtis Funk (proxy Diane Yohey), Danielle Gann-Lind, Audra Knight (proxy Lisa Johnson), Michele Krick, John Morrow, Linda Spezia, Valerie Thomas, and Eve Welker.

Advisor: Stephanie Flatt (excused).

Guests: Georgianna Trexler, Administration & Finance Provost John Frederick

I. Call to order.

II. Approval of minutes – The Chair’s report from March 18th, item b reads, “The President’s Council has approved the fee waiver, although it is unofficial at this point.” Per G. Trexler the item should read, “The President’s Council is supportive of the fee waiver.” After this change the minutes are approved as written.

III. Chair report.

a. Chair Papaeliou reported as of last Thursday the law suit between SNEA and the Department of Corrections ended with SNEA winning the suit. The total cost for attorneys’ fees for both parties will exceed $150,000.

b. On Friday, April 11th, the Assembly passed to the Senate a bill regarding longevity pay. If passed by the Senate it will go to the Governor for signature. The bill proposes the first payment for longevity would go from 8 years to 9 years; the payment for year 17 would go down to year 15
and for year 24 it would be raised to year 25. Payment amounts would be raised as well as the year changes.

c. Arbitration has passed the Assembly and has gone to the Senate for review.

d. Collective bargaining was discussed. There may be a possible the University will have collective bargaining before another state agency.

e. The study regarding health insurance has passed and gone onto the floor for review. The committee has given the study a favorable vote. The study has looked into combining state, county and city employees as a group for obtaining better rates. If the three entities were combined it would lower the age for the state from 48 years old to 36 years.

f. Chair Papaeliou commented on catastrophic leave; upon retirement if the retiree has more than 240 hours of leave he/she can donate up to 120 hours. There were 18 kidney transplants last year so the fund has been depleted.

g. There was discussion of privatizing the motor pool. Chair Papaeliou stated the Governor had looked the figures and said he couldn’t save the state any money, State Motor Pool will continue. The University Motor Pool has become privatized, as well as, the maintenance for the dorms on campus.

h. Chair Papaeliou mentioned the Governor’s bid for new taxes. He stated if the Governor did not receive new taxes there will be layoffs within the state system. People on soft money have waived their lay off rights.

IV. Old business.

a. The Council discussed a gift for Dr. Dhingra; he will be attending the meeting on May 20th. Ron Zurek’s office will provide the funds necessary for the gift.

V. Committee reports.

a. Administrative Manual Review – Did not meet

b. Affirmative Action Advisory Board – Committee member unavailable for comment.

c. Arboretum Board – R. Needham wanted to remind everyone that April 24th is Arbor Day here at UNR; this is in conjunction with Mackey week graduation.
d. **ASUN** – Council member D. Krutz stated the committee meets on Monday evening and she is unable to attend in the evenings. She asked for a volunteer to take her place on the ASUN committee.

e. **Classified Employee of the Month and Year** – Employees of the month for May has been selected; the parking awards for year 2004 have been selected as well. The reader board outside Lawlor Event Center will display the name/names of the Employee of the Month.

The Employee of the Year will be named at the Honor the Best Ceremony.

The council discussed the topic of SEC members being nominated for Classified Employee of the Month. This is an issue that has been discussed in the past; several council members expressed concern. They felt other classified employees might feel there is favoritism on the part of the Committee for Employee of the Month toward an SEC member. The council discussed members waiting until after their term on the SEC council before accepting an award; many of the council members expressed it was unfair to wait for their three year term to conclude. The council determined an SEC member can be nominated and receive the award from the Classified Employee of the Month as long as they are not a member of that committee.

f. **Classified Staff Development** – M. Fuller reported the new balance for the fund is $1,541.51. No new applications have been received at this time; M. Fuller stated there should be new applications one the fall semester begins.

D. Krutz and M. Fuller asked the committee to consider the payroll deduction that allows you to contribute on a monthly basis to the Classified Staff Development fund.

g. **Compensation Committee** – Did not meet.

h. **Educational Leave Stipend Committee** – Did not meet

**Facilities Resource Committee** – D. Brown mentioned the meeting was held on April 8, 2003. The committee discussed space allocation at Cain and Morrill Hall. There will be a meeting on April 9th to discuss the conversion of University Inn into dorm rooms and this could happen as early as fall of 2003. White Pine Hall would be converted to office space.

Regarding the new parking structure, the cherry blossom garden which is maintained by a donor from Japan will be relocated to the north-west side of the Planetarium.
The College of Science will be moving into the Graduate School location sometime during the summer.

During a previous meeting the subject of space allocation was discussed; D. Brown asked the committee how they determined who was awarded space. At the present time the committee does not have forms available to make a determination for space allocation. D. Brown submitted forms to Dr. Brinkley and Gary Bishop, they selected two forms to take into consideration. The committee has asked Brown to prepare forms for the next meeting which might be considered for use at UNR. The forms could be added to the forms page on the UNR web page.

The next meeting will be May 13th.

j. Faculty Senate – Will meet on Thursday April 17th.

k. Parking and Traffic Board – K. Coles reported on a special meeting that was held on March 27, 2003. The meeting was held to determine if the parking at Residents Hall should be changed from yellow to silver. Students from Residents Hall presented their case against this issue. The committee approved to phase in the price increase. The parking will remain yellow for 2003-2004 with a price of $265.00 and then in 2004-2005 it will be changed to silver parking with a rate of $320.00.

All parking south of Lawlor Event Center will be converted to silver within the next year.

Green parking will be located next to the shuttle stops

N. Ferguson, chair of the PTB, reviewed a proposal from the Judicial College who have requested to change 12 parking spaces to silver zone 7 at the top level of the University Inn. Jeff Pearson from the University Inn stated they cannot compete with larger hotel facilities. The University Inn has implemented a $2.00 daily red parking pass, and because of this they have lost 3 business groups in the last month. The committee voted to maintain the parking for the University Inn and reject the proposal from the Judicial College.

The next meeting will be held on April 17th.

Student Services Food/Retail Dining & Catering Committee – The committee met on March 26th, the master plan for the committee is not available at that time. V. Krentz discussed some of the options they are considering; Pizza Hut, an ice cream or smoothie bar, some form of coffee
shop, a salad bar and a burger shop. V. Krentz state nothing has been
decided as yet.

m. **SEC Bylaws** – Chair Papaeliou mentioned a meeting him and previous
SEC Chair G. Miller will have with G. Tredl and R. Zurek to discuss a
change in the Bylaws. There are some concerns that the Bylaws which are
currently being used are over 6 years old.

The Council discussed the difference between classified employees and
faculty regarding tuition break. Several Council members feel more
children of classified employees would take advantage of the tuition break
if it was made available to them. The Council agreed they would like to
put something in writing next year regarding this issue.

L. Johnson mentioned that some SEC members are not coming to
meetings and asked if there was a provision in the Bylaws to handle this
situation. The Council discussed the options of staggering terms or over
lapping a couple of meetings to give the new SEC members a chance to
know what the committees are all about. New members sign up for
committees without actually knowing what the committee does or what is
expected of them as members.

n. **SEC Open House** – Did not meet

o. **SEC Luncheon** – The committee is near completion of the menu and
pricing for the luncheon. V. Thomas was unavailable for further
comment.

p. **SEC Web Page** – Photos from the SEC Open House are available on the
web site; to enlarge photos simply click on the picture.

q. **Special Interest** – Committee member unavailable for comment.

r. **NCAA Certification Self Study Committee** – Committee member
unavailable for comment.

s. **University Disabled Committee** – Committee member unavailable for
comment.

t. **UPC** – Chair Papaeliou reported the last meeting was held two weeks
prior but there are numerous reports that are forth coming, he will have
more to report at the next SEC meeting.

VI. **Guest speaker.**
Provost John Frederick explained he would like to address any concerns the classified employees have regarding the reorganization of the campus. He would like to discuss the split between Mackey School of Mines and the College of Arts and Science.

Enrollment has increased by 30% over the last year due to the millennium scholars. With the increase comes a heavier work load for the faculty; there hasn’t been an increase in classified personnel nor work space.

Indirect costs, donations and endowment money were explained by Provost Frederick. The Provost commented on the state budget and research grant money can only be used for specific items, it depends on the way the grant was written. UNR has several faculty members that are considered large grant writers and he stated the University is willing to provide help with grant writing. They are encouraging faculty to write grants.

Provost Frederick discussed the open forum on Friday April 25th from 3 to 5. Everyone is invited to attend.

The Provost commented on the nursing program and how it will double in the size of the classes.

Regarding winter break, Provost Frederick stated there could possibly be one week of hard closure instead of two weeks of soft closure. Classified staff will again be able to build up comp time. He asked that people wait until they have been given the signal from President Lilley before starting to accrue time. No final decision has been made at this time. Summer hours will never return stated the Provost.

The Provost discussed the name University of Nevada, Reno versus the name University of Nevada. All sports teams are referred to Nevada and have been for several years. The Board of Regents would like to see the name stay University of Nevada, Reno while President Lilley would like to be known as University of Nevada.

With no further comments the meeting was adjourned at 4:10pm.