STAFF EMPLOYEES’ COUNCIL

May 17, 2000
Meeting called to order at 1:03 p.m.
Melton Media Room, Journalism Building


VISITORS: Cheryl Steed (proxy for Terri Garside), John Davis, Terri Honea

REPRESENTATIVES ABSENT: Shirley Boyd (excusd), Val Chappel, Stephanie Flatt (excused), Kristy Forbes (excused), Gary Kramer (excused), Bob Martin.

I. Minutes

The April minutes were approved as written.

II. Guest Speaker — Kendall Stagg announced that the Governor’s office needs to consult with legal counsel before meeting with the Counsel on the matter of the UNR Police/DMV merger. He passed around a statement from the Faculty Senate opposing this matter. The Board is meeting in Las Vegas May 31st and will be telecast to Carson City. Discussion will be held from 9:30 a.m. to noon. Kendall will e-mail the minutes of the meeting to Council members. Constituents can follow the discussion on the internet: www.state.nv.us. Lengthy discussion followed. Kendall moved that this matter be tabled until next month until we can listen to the broadcast. Debi Dearman seconded and motion carried.

III. Chair’s Report

Chair Gaffney welcomed and presented certificates to nominees for Employee of the Year: Jeama Bowers, Elaine Casey, Val Chappel, Clark Childers, Sam Miller, Michelle Smith, Sandy Snider, Ellen Steiner, Barbara Toston, Haidee Wiley, Runner-up Debra Herzig and Employee of the Year Dagmar Copenhaver.

Chair Gaffney passed around draft copies on the proposed Administrative Support Position. Members are asked to review the proposal and get back to either Shirley Boyd or Chair Gaffney with any comments.

Chair Gaffney reminded committee chairs to make binders for next year’s committee. She also reminded us of the Executive Board elections in August.

IV. New Business

Committee Reports

Affirmative Action: Did not meet.

Arboretum Board: Cami Allen reported that the Board had met on April 26th. Earth Day T-shirt sales went well. It was suggested some medium sizes should be included for next year. Discussion was held on getting the order flyer for tree sales out by November to be returned by Dec. 10 in order to get it done before the holiday rush. It was suggested that the tree sale be alternated with shirt sales. Discussion was held on the Hettich Memorial. Also discussed was the Board’s lack of discussion before project plans are made and trees, etc., are purchased. It was also reiterated that the Arboretum Board’s policy must be incorporated in all projects and it was stressed that the mandate is education, thus reminding us of the need to tag trees and foliage left unidentified. Student grants to do Arbor Day demonstrations should be better advertised in the future.
**Classified Employee Recognition:** Committee did meet and two winners have been selected. The committee will meet at 12:30 p.m., Thursday, May 18, 2000 to select the two parking space winners.

**Classified Employee of the Year:** Done for the year.

**Classified Staff Development Fund:** There were no new applications.

**Compensation:** The committee met and reviewed past actions for the benefit of new members.

**Educational Leave Stipend:** Did not meet.

**Facilities Planning and Management:** A lot of discussion ensued in regard to the space that will be freed up when English moves back into Fransden Hall which is getting ready to re-open. There is a motion in place to allocate all of the space in the old Education Building as long as the two existing conditions to the motion are met. This discussion will continue at the meeting in June.

**Food Services:** The director of Retail Food Services (Chartwells) is leaving; interviews for a replacement are in process. The Twisted Chimney is not being considered to be added to the campus food service. Discussion was held regarding the food service areas in the new Student Services Building.

**Gender Relations:** Did not meet.

**Parking and Traffic Board:** Chair Hinton summarized the meeting of April 12th regarding a proposal changing the spaces located next to the National Judicial College from a Green 6 Zone to a Silver 14 Zone. The request is for 12 spaces to be converted from Green to Silver. This proposal was approved with a 7/1 vote. An additional proposal was introduced so that silver parking will increase no more than 1% per year over the next three years. This proposal was approved with a 7/1 vote.

**Safety:** The committee met May 16th. Reports were given on radiation safety, bio-safety, and the workers' compensation injury and illness report. Gary Grant has those reports in full for anyone interested in reading them. A detailed emergency plan and procedures was presented to the committee. This includes a detailed computer drawing of individual buildings on campus showing fire extinguishers, first aid kits, emergency exits, main power breakers, chemical waste storage and many essential items of value to a fireman or emergency worker. This information could be put onto a CD ROM to be used by emergency personnel. Identification of UNR employees at the Las Vegas Medical Centers was discussed. The pilot program of Dr. Boyce on Traffic/Pedestrian has ended with good results.

**SEC By-laws:** Did not meet.

**SEC Luncheon:** The committee met. Luncheon arrangements are proceeding on schedule. Tickets are going fast. Chairman Teena Tuttle announced that next year's committee should look for a larger room.

**SEC Open House:** Will not meet until next year.

**Special Interests:** Have not met, but will do so soon.

**Web Page:** Did not meet.

**Child Care:** No report.

**Election Committee:** Vice Chair Robert Boyd announced ballots should be out during the week of May 29th, and would be due back by the first week in July. The first meeting for new members would be in August. Joyce Duncan and Ginger Miller will assist Robert on this committee. Robert said that the deadline to get the results to Vice President Dhingra’s office is July 15th.

**V. Old Business**

Denise Schaar-Buis reported on the verbage for the break down of constituents. 1-49=1 representative; 50-99=2 reps; 100-149=3 reps; 150-200=4 reps; and more than 200 the division would be split. Robert Boyd brought up the issue of UNR (med school) employees located in Las Vegas, that are not
represented on the Council. This matter will be tabled until the next meeting in order to get more information from UNR Personnel on how many UNR staff members are located in southern Nevada.

VI. Announcements

Chair Gaffney reported that Liz Gadsden’s husband was recovering. Also announced that Gary Kramer’s leave will expire in July. Constituents are encouraged to donate to the Catastrophic Leave Fund in his name if possible.

Kendall Stagg asked if the Council would be willing to endorse a candidate for public office. He announced that he is running for State Assemble, District 32. It was suggested that this be put on the Agenda for the next meeting so this issue can be discussed with Vice President Dhingra.

VI. Meeting adjourned at 2:52 p.m.

Prepared by: Approved by:

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Ann Ettinger, Secretary             Lorrie Gaffney, Chair