

**University of Nevada, Reno**  
**REQUEST TO ESTABLISH/MODIFY ACCOUNT**

EXISTING ACCOUNT?                      FUND \_\_\_\_\_ AGENCY \_\_\_\_\_ ORGN \_\_\_\_\_

NEW ACCOUNT?                              FUND \_\_\_\_\_ AGENCY \_\_\_\_\_ ORGN \_\_\_\_\_

ACCOUNT TITLE \_\_\_\_\_

COLLEGE/SCHOOL/ADMINISTRATIVE UNIT \_\_\_\_\_

DEPARTMENT/ADMINISTRATIVE UNIT \_\_\_\_\_

ACCOUNT MANAGER \_\_\_\_\_ CHANGE                      YES                      NO

ACCOUNT PURPOSE \_\_\_\_\_

REVENUE OBJECT CODES                      SOURCE OF FUNDS \_\_\_\_\_

68      72      76      77      78      79      80      81      85      VT      Other \_\_\_\_\_

EXPENSE OBJECT CODES

10      11      12      14      15      16      20      30      60      VT      Other \_\_\_\_\_

ADDITIONAL AUTHORIZED SIGNERS:  
(Printed/Typed Name)

DELETE AUTHORIZED SIGNERS:  
(Printed/Typed Name)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REQUESTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_  
(Vice President, Dean, Director or Department Chair)

**FOR CONTROLLER'S OFFICE USE ONLY**

APPROVED BY: \_\_\_\_\_

DATE \_\_\_\_\_

ACTIVITY \_\_\_\_\_

FOUNDATION USE ONLY:

ORG2 \_\_\_\_\_

SHORT NAME \_\_\_\_\_

SIGA \_\_\_\_\_

AA \_\_\_\_\_

APPROPRIATION \_\_\_\_\_

EB \_\_\_\_\_

RB \_\_\_\_\_