



University of Nevada, Reno  
Statewide • Worldwide

# **Student Interpreter/CART Policy**

## **Disability Resource Center**

**Fall 2007**

## **Mission**

The purpose of the Disability Resource Center (DRC) is to ensure that students with disabilities have equal access to participate in, contribute to, and benefit from all university programs. Our goal is to act as a catalyst for the elimination of both attitudinal and architectural barriers that present themselves throughout the university community. The DRC directly supports students with disabilities in achieving their goals—strengthening a climate of campus diversity.

## **Location**

The DRC is located in the Thompson Bldg on the University of Nevada, Reno main campus, in Suite 101 on the first floor.

## **Introduction**

This policy is meant to clarify the role and responsibilities of the University of Nevada, Reno (UNR) Disability Resource Center (DRC) and those students who are Deaf and hard of hearing who request services for classroom lectures and other related academic events.

## **Objective**

It is the DRC's objective to support students who are Deaf and hard of hearing by assisting them in gaining communication access for UNR classes and events. We believe that a commitment to communication access, shared responsibility and accountability will provide the opportunity for student success.

## **Request for Services**

Students requesting services for the semester are required to 1) complete an Interpreter/Captionist request form online at [www.unr.edu/stsv/slservices/drc](http://www.unr.edu/stsv/slservices/drc) and submit this to the DRC, and 2) meet with the DRC Assistant Director to determine the most effective accommodation for each course they are requesting services for. This can be accomplished anytime after the student has registered for the following semester.

## **Interpreters/Captionists – Classroom**

An interpreter or captionist will be assigned to each of the classes you requested services for after you have met with a DRC counselor and registered for classes. If you make any changes in your schedule, you **must** notify your DRC counselor **immediately**. You may need an interpreter/captionist for classroom field trips, meetings and other on-campus events. To secure services you need to complete an online Interpreter/Captionist request form at [www.unr.edu/stsv/slservices/drc](http://www.unr.edu/stsv/slservices/drc) and submit it to the DRC as soon as possible or **at least one week prior** to the event.

## **Arriving Late**

If you will be arriving late for class you should notify the **DRC**. If you fail to notify the DRC, the interpreter will wait ten minutes and then leave.

## **Student Absences**

If you will miss class, please notify the DRC office as soon as possible. If you miss three classes during the semester without notifying the DRC, services will be suspended until you meet with a DRC counselor.

## **The Role of the Interpreter/Captionist**

The interpreter/captionist will facilitate communication either through sign language or captioned text everything that the teacher and students say during class. If you are not paying attention in class or

arrive late, it is not the role of the service provider to explain what you missed. Please remember that interpreter/captionists work for the university. **Please do not** try to arrange for services directly with the service providers in your class; instead contact the DRC to make a request. Questions and comments for the teacher should be addressed directly to the teacher, not the interpreter/captionist. The interpreter/captionist will voice your questions, then interpret/caption the teacher's answers. The interpreter/captionist will never answer the questions themselves.

If you have questions or concerns regarding your service providers, please address these directly to your DRC counselor. Additionally, if you receive information about test date changes and class cancellations, please notify your DRC counselor immediately.

### **Ethics-Interpreting**

The DRC has adopted the Code of Professional Conduct set forth by the National Association of the Deaf (NAD) and the Registry of Interpreters for the Deaf (RID) and expects **all** interpreters to follow the guiding principles of the seven tenets of the document. The tenets are printed below for your convenience and the entire document can be viewed at [www.rid.org](http://www.rid.org).

Code of Professional Conduct (Adopted July, 2005)

#### TENETS

1. Interpreters adhere to standards of confidential communication.
2. Interpreters possess the professional skills and knowledge required for the specific interpreting situation.
3. Interpreters conduct themselves in a manner appropriate to the specific interpreting situation.
4. Interpreters demonstrate respect for consumers.
5. Interpreters demonstrate respect for colleagues, interns, and students of the profession.
6. Interpreters maintain ethical business practices.
7. Interpreters engage in professional development.

When in doubt, interpreters should refer to the specific language of the tenets.

### **Ethics-Captioning**

The DRC has adopted the National Court Reporters Association (NCRA) Consumer Bill of Rights and expects **all** CART service providers to follow the principles of the ten Articles of the document. The NCRA Consumer Bill of Rights can be viewed at <http://cart.ncraonline.org/Consumers/Bill>.

### **Class assignments/Scheduling**

Class assignments are generally made before the first day of class and can be subject to change. The DRC Assistant Director is responsible for assigning interpreters/captionists to classes and will make every effort to match the interpreter/captionist with the needs of the student, instructor and subject. If at any time you feel a mismatch has occurred, you need to immediately report this to your DRC counselor for resolution.

## CONTACTS

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I, \_\_\_\_\_, have read and agree to comply with all the policies set forth in the University of Nevada, Reno, Fall 2006 Interpreter Policy.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date