

STAFF EMPLOYEES' COUNCIL
Meeting Minutes
September 17, 2002
Journalism Bldg., room 304

Executive Officers Present: Ginger Miller (Chair), Sue Warren (Vice Chair), and Linda Spezia (Co-Public Relations).

Representatives Present: Donna Brown, Val Chappel, Kathleen Coles, Robin Collins, Rose du Plessis, Debbie Ewell, Kristy Forbes, Audra Knight, Vickie Krentz, Diane Krutz, Demosthenes Papaeliou, Linda Spezia, Valerie Thomas, Terry Torvinen, Peggy Troupe', Susan Warren, Eve Welker, and Diane Yohey.

Representatives Absent: Eileen Aragon (Rose du Plessis proxy), Janis Bennett (Audra Knight proxy), Brian Draper (Diane Yohey proxy), Stephanie Flatt (Mary Ann Henry proxy), Marianne Fuller, Curtis Funk (Diane Yohey proxy), Lisa Johnson, Michele Krick, Pam Love, John Morrow, Raymond Needham, Kristi Van Gorder, and Emi Weldon.

- I. Call to Order.
- II. August Minutes; Mr. Zurek's name was corrected in the minutes from Robert Zurick to Ronald Zurek. Next correction his is our new advisor not are new advisor.
- III. Introductions of all Council members present, returning and newly elected.
- IV. Guest Speaker: Ron Zurek, interim Vice President of Administration and Finance. Mr. Zurek has been with the University for 9 years. Was Director of Economic Development for most of those years where he was involved with Real Estate transactions, assisted with the MAPP program, etc.

Mr. Zurek's answered questions from the council.

- ✓ The SEC Bylaws are at the General Council's Office and will soon find their way to the President's Office. There does not seem to be any problems, just protocol. Mr. Zurek will check on the Bylaws.
- ✓ The winter closure should save \$200,000!
- ✓ The governor's Budget people believe that this 3% cut should be sufficient.
- ✓ The SEC luncheon should go on as planned, as it is one of the Universities largest events.
- ✓ Hiring freeze: All accounts were swept and now the Dean's are encouraged to send priority lists, with justification, and present to the President's Council. Must justify budget and increases. Salary savings will be swept monthly and

placed into a 'pool' that could be reallocated to other needs. Send documentation through division heads to any member of the President's Council.

- ✓ Jim Rogers from Sunbelt Communications became the newest UNR Trustee.
- ✓ SEC has been encouraged to raise funds for our own causes!
- ✓ Health insurance: There will be 2 plan period in 2003: Plan one will be from Jan 1, 2003 through June 30, 2003 and the usual deductibles must be met. The second Plan will begin July 1, 2003 through June 30, 2004 and again, the usual deductibles must be met.
- ✓ DO NOT SIGN UP FOR THE Sect 125 plan: UCCSN has its own.
- ✓ Ann Dougherty is special assistant to the Provost and currently reports to Carol Ort.
- ✓ Post Office is scheduled to reopen at the new location on October 26th.

V. 2002-2003 SEC Executive Board was elected as follows:

Chair: Demosthenes "D" Papaeliou

Vice Chair: Susan Warren

Secretary: Donna Brown

Treasurer: Diane Yohey

Public Relations co-chairs: Linda Spezia and Eileen Aragon

- VI. Old Business: Discussion was involved in regards to a party for Dr. Dhingra. Items under discussion, which was continued until the October meeting, were: invitees limit event to time and location of regularly scheduled SEC meeting, gift ideas for him, possible potluck party sometime between October and December meetings. Committee members discussed inviting Dr. Dhingra to a council meeting and inviting pass council members as well. Torvinen made a motion to invite Dr. Dhingra to one of our meetings and present him with something at that time. Krutz second the motion, committee members approved the motion. Warren suggested a tea set, offered to contact the Art Department for assistance, Miller agreed to assist with this assignment.

Balloon committee stated students are contacting them to offer their assistance.

Recommendation that we put SEC demands into a resolution to strengthen SEC. Ginger and Eileen to draft up proposal to include: allowing six hours of academic credit, Grant in aid, Chair stipend of half time, Educational Leave, equipment fund.

Fund raising ideas was tabled until the next meeting.

Web page has photos of Employees of the Month.

Troupe' distributed certificates for those who assisted with the Staff Employees Luncheon.

Meeting adjourned at 4:02pm.

Prepared by: Peggy Troupe' and Donna Brown, September 2002.