

**STAFF EMPLOYEES' COUNCIL**  
**September 15, 2009**  
**Reynolds School of Journalism, Room**  
**2:00 p.m. ~ 4:00 p.m.**

**MINUTES**

**Executive Officers Present:**

Ida Roberts (Chair), Janita Jerup (Vice Chair), Jane Gardner (Secretary), Joe Dawes (Treasurer), and David Lenzner (Public Relations Coordinator).

**Representatives Present:**

Kim Bonnenfant, Julie Bradt, Angela Brasil, Lee Brockmeier, Emily Brown, Fred Connery, Meg Crowley, Jenn Donald, Scott Geib, Linda Goar, Margo Grubic, Jodie Helman, Shelly Lacey, John Kreiger, Denise Madole, Karla Narcesse, Stephanie Neill, Kenneth Palm, Chet Payne, Cassandra Potts, Chris Rust, Chas Stricker, Pamela Terango, Lester Thomas, and Erik Williams.

**Executive Officers and Representatives Absent:**

Dorothy Barry, Marilyn Daughhete (excused-proxy Sherry Patterson), Jamie Leonard, Kathleen Thomson (excused-proxy Lester Thomas), Jim Henley, and Chet Payne.

**I. Call to Order:**

The meeting was called to order at 2:00 pm.

**II. Approval of Minutes**

Minutes for August 2009 were approved with one correction.

**III. Committee Reports**

**A. Administrative Manual Committee**

The committee did meet however the nothing has been approved yet to bring forward to the SEC.

**B. Arboretum Board**

- Sidewalk repairs around the Quad continue. However, a poor job was done pouring the concrete. Improvements will be made in other areas.
- The freedom tree north of the Ansari Building is to be replaced due to being in a spot that received too much water and had poor drainage. The installation of a water fall near there is being considered.
- The Jerry Cody Memorial tree has been planted for the UNR grad who was recently killed in Afghanistan. It is in the Benson Garden and unmarked.

**C. ASUN**

The senators have started meeting but nothing noteworthy to report. The new INSight magazine for September is out. The contents include photos of the UNR campus old & new, photos of art deco architecture, burning man art, and an article of a local coffee house, The Hub Coffee Co.

**D. Athletics Advisory Committee**

No report.



**E. Balloon Race Committee**

The Reno Balloon Races were held September 11-13 at Rancho San Rafael Park. The UNR Balloon caught on fire and had to be taken to Woodland, CA for repairs. The Pilots party on Saturday night went well. The event was considered successful. There is no report on the amount of scholarship money raised yet.

**F. Benefits & Compensation Committee**

No report.

**G. Classified Employee Recognition Committee**

Committee hasn't met yet this month.

**H. Classified Staff Development Fund/ Education Leave**

The committee will be meeting the end of this week. We are looking for a few more volunteers for the committee to review the applications. One of the goals of the committee is to figure out where we are financially with the fund.

**I. Committee on the Status of Women**

Committee met with nothing significant to report to SEC.

**J. Elections Committee**

Denise Madole described the purpose of the committee is to prepare the ballots and count them for the SEC Board elections and representatives of the various colleges and departments.

**K. Emergency Planning Advisory Committee**

Committee will meet on Thursday. Ken will have an update at the next meeting. EPAC is chaired by Todd Renwick from Police Services.

**L. Facilities Resources Committee**

The primary topic of the meeting was the signage outside the Joe Crowley Student Union for businesses in the building. The committee decided there will be a sign on the south side by Starbucks that will be double sided and position to be read from North or South. Parking services have put in a request to update parking signage on campus to meet w/digital initiatives; Russ Myers will work with facilities regarding a proposal to enclose the Java Coffee Cart in front the Getchell Library for the winter. Russ Meyers from Chartwells has requested that a (Schwan's) pizza cart be added during lunch time period in the Hilliard Plaza north of the Ansari Business Building. He will be meeting with Chuck Price to make sure there would be no conflict of interest with existing food vendor contracts.

**M. Faculty Senate**

The Chair Ida Robert will attend future meetings for SEC. The minutes of all faculty senate meetings are located on their website: <http://www.unr.edu/facultysenate/>

**N. Occupational Safety Committee**

Met last Monday and discussed strategies for recruiting a new and more active membership. The committee discussed the new policy approval process approved by the UNR Administration.

**O. Parking and Traffic Board**

Committee did not meet.

**P. Police Advisory Board**

Committee did not meet. Stephanie Neill described the responsibilities and purpose of the advisory board.

**Q. Police Services Board of Professional Standards**

Committee did not meet.

**R. Red Tape Committee**

Committee did not meet.



**S. SEC Bylaws**

Committee did not meet. Although it is an off-year, since no meetings occurred this last year due to budget concerns, etc. SEC Chair Ida Roberts would like to have the committee meet this year to up-date the by-laws. A copy of the by-laws was passed out to the SEC representatives who have been asked to review them and bring their comments to the next meeting or email them to the Board. Janita Jerup will chair this committee for 2009-2010. Discussion ensued regarding the By-Laws as they are currently written.

**T. SEC Luncheon Committee**

Committee will not meet until January. Janita Jerup, the Chair, described the committee responsibilities and asked for more volunteers. It is a good committee to be on for people who are creative or enjoy decorating and planning events.

**U. SEC Open House**

Committee did not meet. Pamela Terrango explained the committee member’s responsibilities and asked for more volunteers. She said it is a lot of work and fun.

**V. SEC Web Page**

Committee did not meet.

**W. Student Services Food/Retail Dining and Catering Committee**

Lester Thomas reported that the committee met last week and had lunch. A new and improved pizza is being served in the Overlook. A pizza cart is being considered for the lunch hour in Hillyard Plaza. Alcohol wipes are being provided for everyone in the eating areas on campus to help with preventing the spread of viruses such as H1N1.

**X. Student Union Advisory Board**

Y. Committee did not meet.

**Z. Sustainability Committee**

Committee has compiled the information the subcommittees have been compiling and the report is ready to be finalized.

**AA. University Disabilities Coalition**

Committee did not meet.

**BB. Video Surveillance Committee**

Committee did not meet.

**CC. Work and Family Taskforce**

Committee did not meet.

**IV. Open Discussion**

President Glick asked each of the SEC representatives to introduce themselves and name the department they are representing. Addressing the SEC, President Glick stated, “I really appreciate the work you all do interacting with students and faculty on campus and under the conditions of furloughs and reduced salaries.” He went on to explain that we have the same number of students as last year with 33 million dollars less to work with and a reduced work force. One of the areas of most concern is that only half of the students at UNR graduate after six years. Working on retention and completion of degrees is a matter of great concern to the UNR Administration. The construction of the new buildings on campus is building for the future. The Molecular Research Center is on budget and ahead of schedule for completion. The Health Science Center is also on budget and schedule as of this meeting. All of the monies provided for these new buildings were done with private donations. President Glick answered questions from the SEC Representatives regarding possible additional furloughs, possible tuition breaks



for children of classified staff on campus, and the cooperative efforts between Washoe County School District and UNR.

**V. Next Meeting**

October 20, 2009

2:00 p.m. ~ 4:00 p.m.

RSJ, Room 304

The meeting adjourned at 3:45pm.

