

STAFF EMPLOYEE'S COUNCIL

DATE: May 15, 2001

Melton Media Room, Journalism Building

REPRESENTATIVES PRESENT: Janis Bennett, Rose du Plessis, Marianne Fuller, Curtis Funk, Liz Gadsden, Lisa Johnson, Judi Hamilton, Kathy Hoffman, Nezzera Kemp, Michelle Palton, Connie Rehard, Lori Rountree, Terry Torvinen, Peggy Troupe, Susan Warren, Diane Yohey.

EXECUTIVE OFFICERS: Jodie Helman (Chair), Ginger Miller (Vice-Chair), Cami Allen (Secretary), Sue Warren (Public Relations), Kristi Forbes (Treasurer).

ADVISOR: Stephanie Flatt

VISITORS: Mark Kauffman

REPRESENTATIVES ABSENT: Val Chappel (excused w/proxy), Don Emerson, Nezzera Kemp, Michelle Krick, Diane Krutz (excused w/proxy), Brenda Quihuis, Linda Spezia (excused w/proxy), Emelita Weldon

I. Minutes

April minutes approved.

II. Chair's Report

Chair Helman announced Sue Warren as our new Public Relations person for the council as Lisa Farmer has left campus.

Kathy Hoffman and Lisa Johnson presented at the New Employee Orientation for SEC. Employees in attendance included new as well some veteran employees to campus. Evaluation of the SEC presentation was overall favorable.

Chair Helman will notify the council of upcoming dates for the new employee orientation to allow council members interested in presenting, an opportunity to sign up for those dates.

Ashok's office has asked that all DPO's be processed through Kristi and not sent directly to his office. They have indicated they only want one contact person for tracking purposes.

The July meeting will be a picnic off campus. San Rafael park is unavailable to Chauttaqua week. Other possible locations include the Laxy S park, Sparks Marina, and Bartley Ranch. Jodie will check on cost and availability.

Beginning in June, the SEC meeting hours will be from 1-3 pm.

The By-Laws are still in the works.

Election preparedness for new SEC members has begun. Jodie, Cami and Ginger will send out and count ballots.

III. Committee Reports

Affirmative Action: Did not meet

Arboretum Board: Unable to attend.

Classified Employee Recognition: One employee was chosen for the month. The recipient of the parking pass will be announced at the SEC luncheon.

Classified Employee of the Year: The recipient will be announced at the Honor the Best ceremony on May 16th.

Classified Staff Development Fund: The CSDF committee asked the council whether or not Classified Employees who are graduate students should be allowed use of CSD funds. The council overwhelmingly agreed the fund was designated for classified staff education, therefore these employees are eligible.

Compensation: The committee discussed the rally planned in front of the Legislature and ways to involve employees in contacting their legislator regarding not only pay increases but other items before them.

Education Leave Stipend: Did not meet

Facilities Planning and Management: No minutes available.

Food Services: Surveys were sent out employees regarding vendors on campus and will be evaluated soon. There has also been some doubt voiced in switching from Burger King to Coyote Jack.

Gender Relations : Did not meet

Parking and Traffic Board: This committee convened their final meeting of the year. The extended plan for the parking situation on campus has been submitted.

Safety: The Biochemistry lab was vandalized with cell cultures taken , bio-hazard materials taken out of containers, and a fire started.

REMSA gave a presentation on the defibrillators and their importance on campus in case of a heart attack. REMSA awarded four defibrillators to UNR to be carried in police cars. When in use, the data is dispatched to local authorities for response. A letter is being drafted to the president to purchase an additional 6-10 defibrillators.

SEC By-Laws: See Chair's report

SEC Luncheon: There will be a decorating party Thursday. Decorating at Lawlor will take place Monday, 6/18 and Tuesday, 6/19 prior to the event. Letters will be distributed for all decorating volunteers for Administrative Leave.

SEC Open House: Did not meet

Special Interests: Did not meet

Web Page:

Approved March minutes on web in PDF printed document format. PDF allows for secure unchangeable documents. All future minutes will be in this format.

As per the request of Roxie Taft the two Outstanding Classified Employees for the month of May:

Erin Jesch, Family and Community Medicine, Women's Health Initiative and Elvie Stickler, Custodial Department are on the SEC web site. No pictures were taken by Office of Communications, stating not enough room to add SEC Employee of the Month to the paper. Kathy Hoffman notified the committee to make sure they were aware of this.

Roxie Taft supplied final copy of Outstanding Employee of the Month form and directions. The form and directions are on the Forms page of the Web site.

Kathy Hoffman has set new password for the new Gemini web server for the SEC web site. New server up and running May 7th.

New server is up and running. Kathy Hoffman tested site and everything looks good.

Working Family Task Force: The Children's Film Festival for faculty and staff is being planned for children five and up. Child care is available for children under five.

V. New Business

Ginger Miller reported on the Pay Increase Rally. Approximately 250-300 people attended the rally in front of the legislature. Gov. Guinn proclaimed May 9th as State Employee Recognition Day. The Governor stated he was in support of our pay increase and would stand behind us. SNEA received and forwarded 2600 cards stating support for various items to the legislature.

Mark Kauffman talked about the idea possibly taking effect in Florida. Florida's governor is trying to privatize state employment as a means of saving money. He warned us to be aware of the situation in Florida as if it works and Bush is re-elected, it could catch on to other states, including ours.

Mr. Kauffman stated he is not attending meetings to solicit membership to SNEA but to give us information on legislative matters as well as ways to contact our legislator. While he would gladly provide any information on SNEA, he would only do so if asked.

VI. Meeting adjourned at 4:00 pm

Prepared by:	Approved by:
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Cami Allen, Secretary

Jodie Helman, Chair