

NAME: _____

Full Year ____ 1/2 Year ____
Fall ____ Sp ____

SCORE

Purpose of the leave (6 pts) _____
Comments:

Justification/Background (10 pts) _____
Comments:

Plan/Methodology (15 pts) _____
Comments:

Anticipated outcomes (15 pts) _____
Comments:

Accomplishments since last leave/appointment (35 points) _____
Comments:

Letters of support (10 points) _____
Comments:

Years since last leave (1 point for each year over 6 years; maximum of 9 points) _____

TOTAL SCORE _____

RECOMMEND: Yes ___ No ___

BASIS FOR RECOMMENDED DENIAL: