

ACADEMIC LEADERSHIP COUNCIL
7/1/08 MEETING SUMMARY

Attendance: Marc Johnson (Provost)
Dawn Arnold (Engineering)
Heather Hardy (Liberal Arts)
John McDonald (Health Sciences)
Greg Mosier (Business Administration)
Karen Hinton (Cooperative Extension)
Marsha Read (VPR/Grad. School)
Rosemary McCarthy (RSJ)
Jack Hayes (Science)
Bill Sparkman (Education)
Dave Lupan (Medicine)
Ron Pardini (CABNR)
Steve Zink (Library/IT)
Bill Follette (Faculty Senate)
Dee Henderson (Extended Studies)
Paul Neill (Core Curriculum)
Mike Collopy (UNAE)
Bill Cathey (Vice Provost)
Jannet Vreeland (Vice Provost)
Bruce Shively (PBA)

Announcements:

1. **Vice President for Research.** The Vice President for Research will now report to the Executive Vice President & Provost. Marsha Read will serve as Interim Vice President for Research until a search for a new VPR is conducted.
2. **Diversity Committees Update.** The various diversity committees that were coordinated by Michael Coray will now report to the President through the Executive Vice President & Provost. The Provost will be working in partnership with the Vice President for Student Services as the committees continue their work. John Burnett and Denise Cordova will be participating on the committees to ensure sustainability. The Provost and VPSS are meeting with the committee co-chairs on July 24 to discuss the change and to ask how the committees wish to communicate with the administration going forward.
3. **Promotion & Tenure/Professional Development Leave information.** Upon question, the deans indicated they would like Audrey to send a message to faculty concerning the promotion & tenure and professional development leave application locations and deadline for receipt by the Provost's office. The message will also include the caution that the colleges also have their own internal processes and deadlines that they should be aware of.

Discussion Topics:

Converting Admitted Students to Enrolled Students

Vice President for Student Services Shannon Ellis was present to ask the deans to continue their work in encouraging admitted students to enroll in courses for the fall. She provided information to each of the colleges concerning students who have been admitted but not yet enrolled. There was a discussion of different steps that could be taken to accomplish this. Deans were also reminded to not forget their enrolled students.

Budget Reduction Plans

The academic units have submitted 5 and 10 percent budget reduction plans; administrative units have submitted 10 and 20 percent plans. The Provost will be meeting with the deans to get details on their proposals. The goal is to inform faculty as soon as possible which programs will be under consideration for elimination or reorganization and which programs will not be the subject of review. Following the Provost's meetings with the deans as well as further consultation, this list will be formulated and shared with the campus. If reviews involve statewide programs, it is likely that multiple deans will be involved. Principles of review will also be created to guide the review process. This work will proceed over the next six weeks so that work can commence as the fall semester begins and decisions made by November 1. There was a discussion concerning the possibility that this very public review may drive away our good faculty as well as faculty prospects. Deans were asked to have their chairs keep their ears to the ground to monitor this so that faculty members who are nervous and/or looking to leave can be reassured.

It was reported that the President is receiving a lot of e-mails and calls concerning the marching band and is responding to those. This will likely be one of the topics that receives considerable attention at the second town hall on Wednesday. It was acknowledged that there are curricular implications in changing the way the marching band operates. Following Wednesday's town hall, there will be another campus announcement explaining what has happened thus far.

Work continues on buyout programs for faculty and staff. Criteria for employees requesting a buyout are being established and a notice from the administration will come out soon. Jannet Vreeland explained the details that will be included. She noted that should an employee apply for a buyout, deans and vice presidents will be consulted. The issues connected to classified staff buyouts were discussed. The deans were reminded that phase in retirements are also an option that employees should be advised to consider.

Possible Cross-College Programs

The Provost asked for volunteers to look at possible cross-college programs in the coming weeks. The following were identified:

Applied Agriculture	CABNR; UNCE
Broadened programs for the mining industry	COBA, Engineering, Science

Ethics	Journalism, Health Sciences, Philosophy, School of Social Research & Justice Studies, Engineering, COBA, Psychology, UNSOM
Gerontology/Aging	UNSOM, UNCE, Psychology, Health Sciences
Latino studies	Education, Liberal Arts, Latino Research Center, SBDC
Sustainability	Engineering, Agriculture, Science, COBA, Political Science, UNCE

There was a discussion concerning the outreach being conducted by the university. Based on the work of the outreach council 5 years ago and the most recent reviews, there is a lot of outreach being done across the state. Provost Johnson remarked that he felt the university had to coalesce all the outreach activities and report them to the community.

VPR Unit Reviews

In the coming weeks, reviews of the various activities overseen by the Vice President for Research will be conducted. So far, the following reviews are planned:

Human Subjects	Lead by John McDonald
Technology Transfer	Lead by Chris Maples, DRI
Sponsored Projects	Lead by new director, Tammy Bain

The idea behind these reviews is improving research customer service and determining what is realistic given the regulations the university must follow. Appropriate performance standards for each of these areas will also be developed so that we can look at annual data on performance to see areas needing improvement. Marsha Read indicated she would get the draft performance standards out as soon as possible after Tammy Bain arrives.

The Provost noted that we have not had complete closure on improvements to effort reporting. In particular, there is a need for ongoing training of faculty and staff on this.

Input from members of the Research Advisory Committee and Faculty Senate Committee will also be sought.

Faculty Workload

There was a discussion on the faculty workload reporting that will be done this fall in advance of the upcoming legislative session. The work being done in advance to identify people with offloads was explained.

New Quick Facts Brochure

Jake Kupiec was present to show a new Quick Facts brochure and folder available for use by colleges, generally for recruiting events. She noted that these brochures and folders and other promotion items were available upon request by the deans' offices.