

ACADEMIC LEADERSHIP COUNCIL 3/11/08 MEETING SUMMARY

Attendance: Ted Batchman (Engineering)
Heather Hardy (Liberal Arts)
Mark Brenner (Research/Graduate School)
Charlie Bullock (Health & Human Sciences)
Greg Mosier (Business Administration)
Karen Hinton (Cooperative Extension)
Jerry Ceppos (RSJ)
Rosemary McCarthy (RSJ)
Jeff Thompson (Science)
Bill Sparkman (Education)
Ron Pardini (CABNR)
Janita Jobe (Library/IT)
Bill Follette (Faculty Senate)
Fred Holman (Extended Studies)
Bill Cathey (Vice Provost)

Announcements:

1. **Provost Johnson.** Marc Johnson will be joining us this summer. The formal welcome may have to wait until fall. He will be scheduling meetings with everyone for as soon as possible after his arrival.
2. **Active Shooter Classes.** These classes are being offered on campus, with a first one scheduled for March 25. Each department should send a representative to one of these classes.
3. **NWCCU Focused Visit.** We will be asking for a delay of this visit to Fall 2009, rather than spring.

Discussion Topics:

Professional Development for Faculty

Bill Cathey asked for ideas on how we will handle TA training and faculty professional development now that the ETP division will be dissolved. Marsha Read will be visiting with each dean about TA training. Heather will share the survey they did of their faculty to see what they want for future professional development.

UNCE Office Information

Karen Hinton provided a list of the UNCE offices around the state and indicated the colleges could send recruitment materials to them to distribute or have on display.

Evaluations & Merit Update

Evaluations and merit are due next week. The colleges should give merit ratings to all faculty on the list, even if they will be ineligible as of July 1. PB & A will back out these ratings, and they will not be figured into the average. The original evaluations go to the Provost's office; the merit figures, to PB & A; and the Conflict of Interest forms, to HR.

Large Classroom in JTSU

The large classroom is completed. The classroom is still not fully utilized in the fall, so deans should encourage faculty interested in using the room to explore this. Scheduling is being asked to make it a priority to schedule faculty near their offices for evening classes.

Target 500 Impacts

Units are getting the budget for offering needed classes. It is anticipated that 20 more math and English sections will be needed, and it is recognized that it will take more money to accommodate the additional students who have been recruited. Fred Holman advised that there be a way to give students incentive to take needed courses in the summer. Wolf Pack Advising should push this as well.

Campus Affairs Subcommittee

Donnelyn Curtis and Bruno Bauer shared the charges given to their Subcommittee by the Faculty Senate. Charges included examining the role of service at the university, including its definition, and looking at ways for increasing service of faculty, especially senior faculty. There was a discussion. Ideas presented for increasing service were (1) encouraging more use of interactive video for committee work; (2) including specifics of expected service in faculty members' role statements; (3) providing more feedback to evaluators on faculty member service; and (4) using communication channels to reward or broadcast service. It was generally felt that faculty need to see that their service work influences evaluation and merit.

Undeclared Students

Bill Cathey began a discussion of undeclared students. He noted that in Fall 2007, 659 new freshmen were undecided. With increased freshmen numbers expected in Fall 2008, the number of undecided students will likely increase as well. Nancy Markee was present to provide some statistics on undecided students and to describe their procedures for getting students to declare a major. She asked for help from the colleges in this and will provide information so that colleges can contact and recruit undecided students into their majors. Other ideas for getting students to declare a major as soon as possible were discussed.

Red Tape Committee

Richard Mason, chair of the newly formed Red Tape Committee, described the charge of the committee they were given by President Glick. The committee is undertaking a review of the major areas that affect the lives of university faculty, staff, and students to see if they can be simplified. He noted that there are quite a lot of policies and procedures that come not only from the university itself but from NSHE and the Nevada Legislature. He invited the deans to share with the committee particular areas that they should look at that seem unduly complicated.