

ACADEMIC LEADERSHIP COUNCIL
1/22/08 MEETING SUMMARY

Attendance: Jannet Vreeland (Provost)
Ted Batchman (Engineering)
Heather Hardy (Liberal Arts)
Marsha Read (Research/Graduate School)
Mark Brenner (Research/Graduate School)
Greg Mosier (Business Administration)
Karen Hinton (Cooperative Extension)
Bill Follette (Faculty Senate)
Rosemary McCarthy (RSJ)
Jeff Thompson (Science)
Bill Sparkman (Education)
Dave Thawley (CABNR)
Steve Zink (Library/IT)
Fred Holman (Extended Studies)
Mike Collopy (Academy for the Environment)
Bill Cathey (Vice Provost)
Paul Neill (Core Curriculum)
Bruce Shively (PBA)

Announcements:

1. **Promotion & Tenure Reconsiderations.** Reconsideration packets are due to the Provost's office by January 31, 2008
2. **Foundation Professional Nominations.** Foundation Professor nomination materials are due to the Provost's office by February 29, 2008. If you have any questions concerning the required materials or criteria, contact Audrey Casey.
3. **Effective Date of Promotion Increases.** Upon question, it was confirmed that increases in salary due to promotions will take effect on July 1 and will not be delayed.
4. **New Environmental Health & Safety Director.** Mark Brenner announced that the new Director of Environmental Health & Safety, Stephanie Woolf, arrived on campus to begin her duties last week.

Discussion Topics:

Additional Business Card Designs

Jake Kupiec was present to describe two additional business card designs that are now available for on-line ordering. There is a horizontal and vertical layout available for these new designs and they are one-sided. These are additional options, not replacements to the card designs developed a year or so ago. Printing on the back of any of the business card designs requires permission from the President or Provost's office. Recommendations for altering the existing letterhead styles were made as well

Evaluation and Merit Process

Upon question, Jannet Vreeland stated that the goal for average merit ratings from the colleges and units this year was 2.50, the same as in prior years. These ratings are due to the budget office on or before March 15, 2008. Jannet also noted that two contracts will be prepared for each faculty member this year—one for July 1 through December 31 without merit, and one for January 1 through June 30, 2009, with merit.

Department Bylaw Approvals

Upon question to Bill Follette, it was established that there is a proposal that department bylaws be approved at the College level. However, that proposal is a few months away from being approved. Departments with bylaw amendments have the choice of waiting for the UNR Bylaws to be amended or sending the changes to the Faculty Senate bylaws and code committee for approval through the existing processes.

Target 500 Report

Bruce Shively was asked to give an update on the University's recruitment activities. Bruce reported that there is another Best & Brightest session this Friday, with attendees evenly divided between southern and northern Nevada and California. He reminded the ALC members that there is a reception at the end of the day for these students. Fourteen attendees are National Merit scholars. The college retention and recruitment coordinators have a list of the attendees who have expressed interest in various colleges or programs.

Bruce also reported that we are 400 applications ahead of last year at this time and shared the breakdown of where those applications are from. The next step for the Target 500 group is to look at ways of improving the yield of those admits who actually attend in the fall.

Budget Update

The University will send representatives to the Interim Finance Committee to present a report on how the University's budget will be adjusted to meet the Governor's mandate. This report will be a streamlined version of the report submitted to the Board of Regents. Bruce Shively described the contents of this streamlined report.

Meeting with Provost Candidate

Members of the Academic Leadership Council met with Dr. Ahmed Abdelal, candidate for Executive Vice President & Provost. Following introductions and a short presentation by Dr. Abdelal, there was a question and answer period.

Millennium Scholarships and New Freshmen

Sandra Guidry, Associate Director of Student Financial Aid, presented statistics concerning the status of Millennium Scholarship students following the Fall 2007 semester. There was a discussion concerning the new freshmen who lost eligibility and the breakdown of their GPAs. The possible reasons for the substantial increase when compared to Fall 2006 were explored. Based on the discussion, the following actions will be taken:

- Include last year's figures when distributing this information further.

- Compare the list of students who were identified as being at risk for academic difficulties (prepared by Serge Herzog in Fall 2007) with this list.
- Obtain student transcripts from WCSD to see if we can identify anything that would explain this.
- Take a look at the counseling that is being done for these students.
- Get a group together to look at this closer and come back with its findings and recommendations.