

Sponsored Projects has compiled the following information in order to provide a fast and handy reference to assist faculty/staff in the preparation and submission of proposals.

Information contained in the Quick Reference:

Applicant Address
Authorized Signature
CAS
F&A Rates
Fringe Benefit Rates
Legal Name
Non-Contract Days
Physical Address
Graduate Assistantship Salary & Tuition
Institution Numbers
Regulatory Compliance

APPLICANT ADDRESS

Board of Regents, NSHE, obo University of Nevada, Reno
Office of Sponsored Projects
1664 North Virginia Street
204 Ross Hall/Mail Stop 325
Reno, NV 89557-0240
Phone: 775-784-4040
Fax: 775-784-6680
E-Mail: ospadmin@unr.edu

APPLICATION PROCESS

A minimum of two days prior to proposal submission, provide Sponsored Projects with the following:

- Complete proposal including scope of work, budget, and paper copy or web address of RFP/solicitation/RFA
- Completed Transmittal Form signed by all PI/Co-I's, Departments and Deans
- Documentation of matching funds/cost share (if required by sponsor)
- Documentation of F&A rate (if it varies from an authorized UNR rate)

AUTHORIZED SIGNATURE

Richard Bjur, Interim Director, Office of Sponsored Projects
Steven Stewart, Assistant Director and UNR Fiscal Officer (Signature on Post-Award Functions)
Jennifer Booth, Manager, Sponsored Projects (Signature on Proposals and Agreements)
Lisa Wilson, Manager, Sponsored Projects (Signature on Proposals and Agreements)

COST ACCOUNTING STANDARDS BOARD DISCLOSURE STATEMENT

Effective Date: 8/1/02
Cognizant Federal Auditor:
Dept of Health & Human Services
Office of Inspector General
Office of Audit Services, Region IX
San Francisco, CA (415) 437-7823

F&A RATES

	<u>On-Campus</u>	<u>Off-Campus</u>
07/01/2009 – 06/30/2012		
Research	41%	26%
Instruction	51%	26%
Other Sponsored Activity	33%	26%

These rates were negotiated with the Cognizant Federal Agency, the Department of Health and Human Services (DHHS).

The date of signature of the latest agreement is 08/21/2009.

Modified total direct costs (MTDC) EXCLUDE the following:

- Capital Expenditures
- Equipment (any one item over \$5,000)
- Participant Support
- Patient Care
- Rental costs of off-site facilities
- Scholarships and Fellowships
- Subcontract portion in excess of \$25,000
- Tuition Remission

FRINGE BENEFIT RATES

- A or B Contract Faculty 27%
- Classified 40%
- Grad Assistants 15%
- LOA's (Not Summer Faculty) 10%
- LOB 27%
- Postdoc 27%
- Undergraduates 02%
- Faculty Non-Contract Days (aka "Overloads" or "Summer Salary") 04%

See Planning, Budget & Analysis for detailed fringe benefit rate information.

Graduate Assistantship Salary & Tuition

Minimum salary: \$1400 per month on a full-time (20 hour / 50% FTE) assistantship. The maximum may be found by checking the current minimum for an Academic A, Rank II faculty member in your college and multiplying by 50% FTE. [Salary schedules](#) are available on the human resources website.

Assistantships include tuition and are not subject to non-resident fees. Current GA salary and tuition rates are available on the graduate school website [here](#).

GA insurance costs are included in the 15% fringe rate charged against GA salaries.

Please note that tuition has increased by 15% per year for the past two years. Since the current graduate assistant tuition rate is \$151.12 per credit, it is not unreasonable to expect tuition costs to be approximately \$175 per credit next year (FY 2011), \$200 per credit the year after that, and \$230 the year after that. The average credit load per semester is 9 with 3 in the summer, totaling 21 per year. However, credits requested per GA range from 6 to 12 per semester.

INSTITUTION NUMBERS

EIN/University Tax ID# 88-6000024

EIN# FOR DHHS: 188-6000024A1

DUNS Number: 14-651-5460 (for Grants.gov, key in w/o hyphens: 146515460)

CAGE Code: 00ZM7

Legislative District: NV-002

Vendor #: D35000816

LEGAL NAME

Board of Regents, Nevada System of Higher Education, on behalf of the University of Nevada, Reno

Acceptable abbreviations are:

- Board of Regents, NSHE, obo University of Nevada, Reno
- Bd of Regents of the NSHE on behalf of the Univ of NV, Reno
- BOR, NSHE, obo UNR

NON-CONTRACT DAYS FOR FACULTY

See 2009-2010 calendar for faculty non-contract days:

<http://www.unr.edu/hr/documents/compensation/AcademicOverloadCalendar2009and2010.pdf>

PHYSICAL ADDRESS

1664 North Virginia Street

204 Ross Hall/Mail Stop 325

Reno, NV 89557

REGULATORY COMPLIANCE

Human Subjects No: 00002306 expiration 11/19/2010

Animal Welfare Assurance No (Issued by OLAW): A3500-01 5/9/09-4/30/13

USDA Inspection Date: 4/28/09