

EFFORT-REPORTING TASK FORCE

4/12/07 MEETING SUMMARY

Cindy Kiel reported on the how things were going with the new on-line effort reporting system. They are finding a few things in this first run, particularly mistakes in payroll data entry. Hopefully, these mistakes will be caught in the preview screen. What they are finding is that PAF changes never got into the system because they were submitted too late. They are getting questions about where to charge teaching, etc. A PDF (Proposal Development Fund) or IAF (Institutional Activity Fund) rather than actual account numbers were solutions that could be used. However, there are not that many changes this reporting cycle. Tammy will be going to the deans first to ask that they make the training mandatory for those certifying activity on grants or working on certifications.

The group spent the remainder of the time reviewing and suggesting changes to the Effort Reporting policy.