

NWHP - EVENT FINAL COST SUMMARY

EVENT NAME: _____

DATE: _____

PREPARED BY: _____

REVENUE

Book Sales	
Donations	
Merchandise Sales	
Tickets	
Other	
TOTAL REVENUE	

EXPENDITURES

Accommodations/Room Rentals/Travel	
Advertising	
Copying	
Educational Materials	
Equipment Rentals	
Gas/Mileage	
Meals	
Postage	
Printing	
Speaker Fees	
Supplies (Ink, Paper, Stationery)	
OTHER	
OTHER	
TOTAL EXPENDITURES	
PROFIT (LOSS)	

Volunteer Hours: _____

Volunteer Miles: _____