

University of Nevada, Reno Network Meeting
Joe Crowley Student Union 3rd floor, Theater
August 5, 2009
9:00 a.m. - 10:30 a.m.

MINUTES

1. Introduction:

There were no new introductions

2. Professional Development & Training Updates, Jennifer Grogan UNR-HR

Jennifer wanted to remind everyone that although there is no longer a Professional Development and Training department training opportunities are still available and can be located on the training calendar at <http://www.cis.unr.edu/Training/Events.aspx>

To sign up or check for other classes visit the training calendar at <http://www.cis.unr.edu/Training/Events.aspx>

3. E-Search update, Kim Beers UNR-HR

Kim wanted to announce that sometime in the next couple of weeks there will be a change to the E-Search login screen. There will be two options for logging into the system. One will be for those logging in with their Net ID such as the search coordinators and the other log in will be for those using a guest user login such as the committee members and search chairs. An example was shown on the presentation screen. This change will provide the E-Search system with a higher level of security.

4. Sexual Harassment/Discrimination Prevention, Denise Cordova- Equal Opportunity Affirmative Action Office

Denise wanted to remind everyone that the Sexual Harassment/Discrimination Prevention training is mandatory for all employees and is required to be re-taken every two years. This training should be taken in person the first time and can be taken on-line every two years after that. More information on this training can be found at <http://www.unr.edu/eoaa/training.html>

5. Open Enrollment, Sherry Olson BCN-HR

Sherry announced that open enrollment forms benefits plan year 2010 must be turned in to the BCN-HR office no later than September 30, 2009 no late forms will be accepted. The new plan year will run from November 2009-June 2010. For more information on benefits and open Enrollment please visit the benefits web site at <http://www.bcn-she.org/hr/benefits/openenrollment/>

6. **HR Reminders- Donnie Andrews, UNR-HR**

Donnie was unable to make it to this meeting.