

GRADUATE STUDENT ASSOCIATION COMPUTER LOAN APPLICATION INSTRUCTIONS

Loan amount: Loans range from \$500 to \$1,500.

Purpose: Loan can only be used to purchase a system from the Computer Den within the ASUN Bookstore.

Repayment: The loan must be repaid within one year.

Eligibility: To be eligible for a GSA Computer Loan, the applicant must...

- ◆ Be a current UNR graduate student in good standing.
- ◆ Have been enrolled as a UNR graduate student for at least 2 consecutive semesters. Eligibility begins after the drop date of the second semester.
- ◆ Be at least 1 year away from graduation.
- ◆ Demonstrate a sufficient and reliable source of income with which to repay the loan.

In rare and exceptional circumstances of demonstrated need, the eligibility requirements may be waived or modified at the discretion of the GSA Council.

Process: Graduate students interested in applying for this loan are required to...

- ◆ Complete the Computer Loan Application Form
- ◆ Attach a letter from his or her advisor, which verifies the approximate graduation date.
- ◆ Submit the form and letter to the GSA office (JTSU #218 or Mail Stop 0057).
- ◆ Loans are granted on a "first-come-first-serve" basis each semester.

Information:

- ◆ GSA defines a "graduate student in good standing" as being currently enrolled at UNR with no holds against the by the University.
- ◆ Applications must be filled out completely and legibly to be considered.
- ◆ The committee will notify applicants of their status as quickly as possible.
- ◆ If you are notified of any issues with your application, you will have up to three working days to rectify the situation.
- ◆ If approved, you will need to take a copy of the approved application to the loan the department (who will actually process the loan).

For any further questions, please contact Liz Gadsden at 327-5190 or gadsden@unr.edu

COMPUTER LOAN APPLICATION

Name: _____

SS#: _____ **Date of Birth:** _____

Mailing Address: _____

Permanent Address: _____

Employer Name & Address: _____

Campus Mail Stop: _____

E-mail: _____

Home #: _____ **Work #:** _____

Are you a graduate special? (circle one) YES NO

Are you currently enrolled in a graduate program? YES NO

Graduate Program / Department: _____

Degree Sought: _____

When did you start your program at UNR?: _____

Advisor Name: _____

Expected Graduation Date: _____

Is the letter from your advisor attached? YES NO

OFFICE USE ONLY

Date received: _____

Date Reviewed: _____

APPROVED

DENIED

Amount: \$ _____