

NEW TEACHING ASSISTANT ORIENTATION (GRAD 701)
AUGUST 19, 2009
9:00 am – 12:00 pm

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| 9:00 – 9:05 | <i>Welcome</i>
<i>Marsha Read, Graduate Dean</i> |
| 9:05 – 9:20 | <i>Professionalism: Expectations for Teaching Assistants</i>
<i>William Cathey, Associate Provost</i> |
| 9:20 – 9:35 | <i>Student Records/Privacy of Information</i>
<i>Melisa Choroszy, Assoc. Vice President, Enrollment Services</i> |
| 9:35 – 9:50 | <i>Academic Dishonesty Policies and Procedures</i>
<i>Sally Morgan, Director, Student Judicial Services</i> |
| 9:50 – 10:05 | <i>Grading/Grade Appeal Policies</i>
<i>Sally Morgan, Director, Student Judicial Services</i> |
| 10:05 – 10:20 | <i>Short Break</i> |
| 10:20 – 10:35 | <i>Classroom/Laboratory Safety</i>
<i>Stephanie Woolf, Director, Environmental Health & Safety</i> |
| 10:35 – 10:50 | <i>Students with Disabilities</i>
<i>Mary Zabel, Director, Disabilities Resource Center</i> |
| 10:50 – 11:05 | <i>Student Intervention Team</i> |
| 11:05- 11:35 | <i>Sexual Harassment Training</i>
<i>Denise Cordova, Affirmative Action Office</i> |
| 11:35 – Noon | <i>Technology Resources for students</i>

<i>Option A: WebCt demonstration</i>
<i>Option B: Smart Classroom demonstration</i> |