

**BYLAWS OF THE DEPARTMENT OF RESOURCE ECONOMICS**  
(FORMERLY THE DEPARTMENT OF APPLIED ECONOMICS AND STATISTICS)  
MAX C. FLEISCHMANN COLLEGE OF AGRICULTURE  
UNIVERSITY OF NEVADA, RENO

January 4, 1996  
Approved by President Crowley

Part I  
**INTRODUCTION**

A. **AUTHORIZATION**

These Bylaws are authorized by Part II, Chapter I, Section 6 of the University of Nevada, Reno Bylaws (adopted November 29, 1984).

B. **SCOPE OF THE BYLAWS**

These Bylaws provide for the organization, administrative structure and personnel policies and procedures for the faculty of the Department of Resource Economics. They shall be consistent with the College of Agriculture Bylaws, the University of Nevada, Reno Bylaws, the NSHE Code, and the laws of the State of Nevada and the United States. These Bylaws are intended to be a statement of general policy.

C. **ADOPTION OF THE BYLAWS**

These Bylaws shall be considered as adopted and in full force and effect upon:

1. Approval by the voting faculty, which shall be by at least a two-thirds majority of the departmental faculty (as defined in Part III, Section A) in a secret, written ballot.
2. Approval by the Dean and Director.
3. Approval by the President.

D. **AMENDMENTS TO THE BYLAWS**

Amendments to the Bylaws may be proposed by any faculty member. The proposed amendment shall be submitted in writing at any regular departmental meeting and voted upon at the next regular meeting. Amendments shall be considered as adopted and in full force and effect upon:

1. Approval by the voting faculty, which shall be by at least a two-thirds majority of the departmental faculty in a secret, written ballot.
2. Approval by the Dean and Director.
3. Approval by the President.

E. **INTERPRETATION OF THE BYLAWS**

The University and College bylaws shall take precedence. The University and College bylaws should be consulted in matters not specifically mentioned herein.

Part II  
**ORGANIZATION AND MISSION**

A. **ORGANIZATION**

In as much as the University of Nevada is a Land Grant University, it should be recognized that this Department has three functions: (1) teaching, (2) research, and (3) service. Faculty may have assignments in resident instruction, Nevada Agricultural Experiment Station and Nevada Cooperative Extension. Personnel assigned to one or more of these areas have equal rights and privileges.

B. **MISSION**

The mission of the Resource Economics Department shall be the following:

Our mission is to contribute to economic development statewide through research and educational activities both on and off campus for the benefit of the citizens of Nevada. The programs we offer emphasize application of economic principles and statistical analysis to issues involving growth, infrastructure, agriculture, natural resources and the environment. We commit to work with public and private enterprises, communities, volunteers, governments and their agencies to identify issues and help develop solutions through generation and dissemination of economic information.

Part III  
**DEPARTMENTAL FACULTY**

A. **FACULTY**

The faculty shall consist of all those persons holding professional positions authorized by the Board of Regents and in which 50 percent or more of their FTE time is assigned to the Department. Such personnel shall have full voting privileges in the Department. Graduate students are not considered faculty and as such will not have voting privileges.

B. **ADJUNCT FACULTY**

Adjunct Faculty shall be nonvoting members of the Department and shall have all other privileges as members of the Department Faculty except as provided in the University Bylaws.

Part IV  
**COMMITTEES**

A. **COLLEGE COMMITTEES**

The Department shall elect a faculty member to each of the standing committees of the College in compliance with Part IV of the College Bylaws.

B. **STANDING COMMITTEES**

The Department shall elect three members to each of the following committees to be effective at the beginning of the Fall semester.

1. **Peer Review Committee**

The Peer Review Committee will evaluate each faculty member for annual merit consideration, and faculty applying for promotion and/or tenure. Recommendations from the Committee shall be made independently, prior to, and serve as input to the Chair's recommendation. The committee may meet with the Chair to reconcile any differences prior to the Chair's final recommendations. The Committee report shall be part of the faculty's permanent record and shall be sent forward for subsequent review. Nontenured faculty cannot serve on this committee.

2. **Curriculum Committee**

The Curriculum Committee shall annually review, develop and coordinate the undergraduate and graduate programs, course offerings and graduation requirements of the Department. The departmental representative to the College Curriculum committee shall serve as chair. Any regular faculty member shall be eligible for election.

3. **Graduate Program Committee**

The committee shall be responsible for evaluating students for admission to the graduate program, graduate assistantships and for policies on administering comprehensive examinations where required. The Committee should recommend graduate course offerings to the Curriculum Committee. Any regular faculty member shall be eligible for election.

C. **AD HOC COMMITTEES**

The Department Chair may appoint other ad hoc committees as needed.

Part V  
**ANNUAL EVALUATION**

A. **EVALUATION OF THE FACULTY**

1. **Criteria for Evaluation, Promotion and Tenure**

Prior to the start of each year, the faculty, meeting with the Department Chair, shall review and modify, if needed, a written "Criteria for Evaluation, Promotion and Tenure". This "Criteria for Evaluation, Promotion and Tenure" when approved by the Department Chair, will detail the general guidelines for evaluation of the faculty for the coming year.

2. At the beginning of each year, each faculty member shall meet with the Department Chair for the purpose of developing specified professional responsibilities and performance expectations pursuant to Part 3, Chapter III Section 40, University of Nevada, Reno Bylaws, and Part V, Section A of the College Bylaws. These professional responsibilities and performance expectations defined in role statements will be made part of the faculty's permanent record upon approval by the Department Chair and the Dean and Director. At the conclusion of each calendar year, the faculty member shall be evaluated according to established "Criteria for Evaluation, Promotion and Tenure".

B. **EVALUATION OF THE DEPARTMENT CHAIR**

Pursuant to Part V Section C of the College Bylaws, the Department Chair will be evaluated by the faculty. The Peer Review Committee shall conduct a faculty evaluation of the Department Chair once every three years using forms and procedures as recommended by the College Personnel Committee, or as agreed upon by the Faculty, or both. The results of the Chair evaluation shall be reported the Department Chair and to the Dean and Director.

Part VI  
**SEARCH PROCEDURES**

A **DEPARTMENT CHAIR**

Search procedures shall follow Affirmative Action guidelines. The Department shall elect three members to serve on the Search and Screening Committee.

B. **FACULTY**

Search procedures shall follow Affirmative Action guidelines. The Department shall elect three members to serve on the Search and Screening Committee.

Part VII  
**FACULTY MEETINGS**

- A. There shall be a departmental meeting at least four times a year for the purpose of considering appropriate action on any matter before the faculty.
- B. Special meetings may be called at any time by the Chair and must also be called as soon as practical upon request of at least two faculty members.
- C. An agenda for each regular or special meeting will be developed and provided to each faculty member at least 3 working days prior to the meeting date.
- D. A voting quorum shall consist of a simple majority of the faculty members.
- E. Robert's Rules of Order shall apply to meetings of the faculty and such meetings shall be chaired by the Department Chair or his or her appointee.



