

1. Roll Call and Introductions

Present: Eric Albers (HHS), Gale Craviso (SOM), Maureen Cronin (SS), Donnelyn Curtis (Library), Dean Dietrich (DEV), Abigail Forrest for Normand LeBlanc (SOM), Jodi Herzik (Provost), Guy Hoelzer (COS), Stephen Jenkins (COS), Cindy Kiel (Research), Doina Kulick (SOM), Normand LeBlanc (SOM), Nette Marjanovic for Michelle Gardner (Pres), Bourne Morris (JO), Elliott Parker (COBA), Mark Pinsky for Alex Kumjian (COS), Steve Rock (COE), Nelson Rojas (CLA), Aaron Santesso (CLA), Barbara Scott (SOM), JoAnne Skelly (COOP), Leah Skladany (SOM), Judy Strauss (COBA), Judith Sugar (HHS), Patricia Swager (SOM), Shanon Taylor (COE), Ginny Vogel (CLA), Jill Wallace (IT).

Absent: David Crowther (COE), Bill Follette (CLA), Tom Lean (A & F), Mano Misra (EN), Hans-Peter Plag (COS), Leonard Weinberg (CLA), Esmail Zanjani (CABNR).

Guests: Kate Grey (Communications), John Mahaffey (Assessment), Steve Cavote (Assessment), Jake Kupiec (Communications), Steve Zink (IT).

2. Request to Approve the October 18, 2007 Meeting Minutes

MOTION: Skelly/Vogel. To approve the October 18, 2007 meeting minutes as published.

ACTION: Passed Unanimously

3. Visit with Regent Rosenberg

Regent Rosenberg discussed the upcoming salary study of part-time faculty that the regents had requested that Vice Chancellor Jane Nichols prepare for them. Rosenberg felt that the regents did not really understand the range of LOAs and their range of salaries. Regent Rosenberg reported that at the next meeting each president would be asked to speak about the effect the budget cuts would have on each institution. The While Chancellor Rogers as said that the institutions would not prepare a revised budget reflecting a 5% cut, the regents would have final say about the budget issues and the governor should have spoke to them about budget cuts. Regent Rosenberg would like to see the curriculum again managed by the faculty, not the students or the administration. Faculty should not be concerned about contacting regents with faculty issues. The regents have been trying to do the right thing by each institution, and while they do not always understand the issue, they were willing to learn. Many times the regents act reactively as opposed to proactively.

Regent Rosenberg said that as a faculty member he is concerned about the policy that lets Associate Arts degrees from NSHE community colleges meet all requirements for the core. He has found some students coming have been allowed to make substitutions and waivers that are significantly less than our core. Concern was expressed regarding the shortage of nursing, social work, and psychiatry practitioners. Nevada State College (NSC) was designed to take load off of the universities and develop that track. It is not working the way and while the regents want to help they don't know what to do to fix this issue. Rosenberg said that someone should be at the regents' meeting to speak about any issues with the outside consulting policy. Regents do not understand the importance of outside consulting with the community.

4. Chair's Report: Steve Rock, Chair

Chair Steve Rock apologized that the committee charges did not go out in packet. Please contact him if you have questions. The Academy for the Environment Review Committee had met and was beginning its work. The Academy received a 72 million dollar federal earmark, which had overshadowed the Academy's mission. Of the 72 million, only 14 million went to on campus research the other 58 million was for the purchase of water rights. The *Conflict of Interest Committee* had convened to bring the university's Conflict of Interest (COI) policy in compliance with the Board of Regents' policy. Rock would like the policy brought to the senate by the December 12, 2007 meeting. The *Non-traditional Taskforce* would be looking at LOAs salary issues and grant-funded faculty issues this year. The *IRB Review Committee* convened and would be looking at the IRB process and policies. The committee would be looking at the least offensive ways to work with the process. The *Institutional Budget Committee* was reconstituted at the senate's request. The committee would look at models at other institutions to recommend whether or not this committee should be reconstituted as a standing committee or if other mechanisms would be better. The *Ad Hoc Committee on Research* would not be convened at least until spring. The President and Interim Provost asked that the VPR's Office undergo a self-study and external review, which would take approximately sixty days. Once the self-study was finished the executive board would look at the recommendations and bring them to the senate. The review occurred due to an ad hoc faculty committee's findings. The ad hoc committee was formed by faculty and was not a senate committee; the committee does not have representatives from each college. The *Center for Excellence in Leadership and Civic Engagement Review Committee* has begun its work.

Summary of Faculty Senate Standing Committees:

Rock had summaries for a few of the standing committees. The Bylaws and Code Committee was looking at the approval process of department bylaws; the committee was looking at ways to make the process more efficient by having the department bylaws go to the department and college bylaws committee and then to the dean for final approval rather than through the entire process. The committee was also working on templates for the bylaws, which should ease some of the problems. Senators discussed calling department bylaws polices and procedures, which would require a bylaws change. A mechanism for letting departments know when they are out of compliance would be very useful.

The Technology Committee has awarded the funds for the software acquisition. The Campus Affairs Committee was looking at the graying of the campus and what other campuses are doing. They are also looking at phase in retirement and emeritus faculty. The *University Courses and Curriculum Committee* would now report to the Academic Standards Committee with any policy changes. The senate discussed the make up of the committee, the mission of the committee and the name of the committee.

Outside of budget issues, the *November Board of Regents' Meeting* should have only one item that seemed to be especially critical for faculty on its agenda, which would be the Outside Consulting Policy. The regents do not realize the importance of outside consulting to the community. Consulting was not just a benefit to the community, but to

the students and the institution as well. The council of chairs would speak to this issue if the policy was voted on separately outside of the committee report.

Faculty can contact regents to help educate the regents and explain the importance of consulting. The university has been working on a conflict of interest policy that would deal with issues regarding conflicts and outside consulting. The senate discussed the importance of educating the public and the regents regarding this issues.

The Senate Manager Search was under way.

The Provost Search Committee would be doing Airport interviews in early December. The search firm has a good group of candidates.

Budget Cuts: President Glick asked the executive board to recommend a couple of members to serve on an advisory committee to discuss budget cuts. The president was concerned with what protects our students and our core mission.

5. Higher Education Research Institute Survey (HERI): John Mahaffy, Director University Assessment and Steve Cavote, Associate Director, University Assessment.

John Mahaffy and Steve Cavote presented the information and background on the HERI Survey. By participating in this survey, the campus could compare results with other peer institutions. The HERI survey is conducted on a three year cycle, this being the last year for this cycle. Neither Mahaffy nor Cavote were advocating this survey, but wondered if the senate would be interested in the data. The assessment would be able to get funding from the provost's office and the assessment office would staff the survey. Senators discussed the advantages of participating in the survey and asked if there was a specific purpose for collecting the data. If the senate was not sure what the information would be used for, then it would be better to wait to do a survey. Once the goal was decided, then a survey could be developed.

MOTION: Wallace/Swager. Not to participate in the HERI survey but look at doing an in-house survey that would be useful to our standing committees.

MOTION: Wallace/ Swager. Don't participate in this HERI particular survey but look at doing an in-house survey that would be useful for our committees

Friendly amendment Swager/Kulick Not to participate in the HERI Survey as it is currently presented at this time, but to look at doing an in-house survey that would be useful to our standing committees.

MOTION: Strauss/Skelly. To table the current motion

ACTION: Motion to table Failed

Call the question -

ACTION: Passed Motion Not to participate in the HERI Survey as it is currently presented at this time, but to look at doing an in-house survey that would be useful to our standing committees.

6. University Electronic Communication: Jake Kupiec, Director, University Digital Media Initiative:

Jake Kupiec spoke regarding campus communication. Her main question to faculty was how would faculty like to receive campus communications?

At this time, there are some different channels to get news and events out. There is an events page where faculty can get their events posted. Both Nevada News and Our Workplace would be available for news items. Currently Our Workplace serves as a faculty/staff newsletter and would soon be folded into Nevada News. Banner ad cans also be placed with a few weeks lead time.

To list an event, please email: communications@unr.edu.

To add an event to the events page, click on Events <http://www.unr.edu/events> then click on Submit Event and fill in the required fields. Senators asked what process was used to decide that campus announcements should be discontinued and asked that Milt be reminded that top-down decisions without faculty input were cited as issues in the morale report. The decision was made to stop anonymous announcements, and discussed in the President's Council who were the owners of these lists. A number of discussions took place regarding responsibility of sending announcements and nothing changed, so President Glick made the decision to stop all anonymous campus announcements. Some new lists were created such as the Police emergency list, and the faculty senate list. These lists actually receive a response from faculty so they are not anonymous list serves. Digital Communications would be looking at list serves where people could opt in and out. A request was made for a table of contents near the top of the newspapers so faculty could browse that to find which articles they might be interested in reading. Digital Communications would like to have they web standards launched in January 2008, which would help guide faculty on designs for their web pages.

7. Computer Security: Steve Zink, Vice President for Information Technology/Dean, Library

Steve Zink spoke about IT security and the lost flash drive. Zink said that the drive was not encrypted. The university has paid the subscription to Equifax in case of issues with the information that was on the drive. It appeared that no one had accessed the flash drive at this point. The flash drive contained information on 16,000 freshmen. While this incident was a concern, Zink felt that damage was minimal. Recommendation from IT are for faculty and staff not to keep unnecessary files on their laptops or flash drives, keep sensitive information in secure areas, lock you computer if you will be away from it for any period of time. The security policy is on the IT website at this link: <http://www.it.unr.edu/guidelines/documents/UNR%20IT%20Policy.pdf>

8. New Business:

Sponsored Projects was doing rapid deployment using a new system. Registration would begin November 16, 2007 and many more pre-requisites would be enforced.

9. Apportionment:

MOTION: Rojas/Parker. To move apportionment to the December 12, 2007 meeting.

ACTION: Passed unanimously

Adjourned 5:03 PM