

AMENDED AGENDA
University of Nevada, Reno
2007-08 Faculty Senate
August 30, 2007, 1:30 p.m.
RSJ 304

All times are approximate

- | | | | |
|------|-----|--|--|
| 1:30 | 1. | Roll Call and Introductions | |
| 1:35 | 2. | Conversation with <i>President Milt Glick</i> : growing the student body and the impact of raising standards on minority students | Discussion |
| 2:00 | 3. | Effort Reporting Update: <i>Mark Brenner</i> , Vice President for Research | Discussion |
| 2:30 | 4. | Posting Mid-term grades for freshman: <i>Shannon Ellis</i> , Vice President for Student Services, <i>Bill Cathey</i> , Vice Provost, and <i>Paul Neill</i> , Director, Core Curriculum | Discussion |
| 3:00 | | Break | |
| 3:10 | 5. | ADDED: Travel Reimbursement Rates: <i>Tom Judy</i> , Associate Vice President, Business and Finance | Information/ Enclosure |
| 3:30 | 6. | Chair's Report | Information/ Enclosure |
| 3:45 | 7. | Update: <i>Pamela Haney</i> , Ombudsman | Information |
| 4:00 | 8. | Request to Approve the June 7, 2007 Meeting Minutes | Action/ Enclosure |
| 4:05 | 9. | Proposed Charges and Membership for Senate Committees, <i>Steve Rock</i> , Chair | Action/ Enclosure |
| 4:30 | 10. | Elect members to Legal Advisement Committee | Action |
| 4:45 | 11. | New Business | Discussion |
| 5:00 | 12. | Adjourn | |

Future Senate Meetings
[UNR Faculty Senate Website](#)

September 20, 2007 at 1:30pm
 RSJ 304

October 18, 2007 at 1:30pm
 RSJ 304

Future Board of Regents Meetings
[NSHE Website](#)

October 11-12, 2007
 DRI (Las Vegas)

November 29-30, 2007
 UNLV

UNR Faculty Senate Meeting
June 7, 2007
[Agenda Item #5a](#)

Link to Updated Travel Reimbursement Policy:

http://www.unr.edu/facultysenate/Meetings/07-08/Agendas/SAM_Ch0200_Travel.pdf

From: Campus Announcement [campus_announcement@unr.edu]

Sent: Monday, August 27, 2007 2:29 PM

To: unrfacstaff

Subject: Travel Policy update #3

This update replaces the two previous announcements regarding changes made by the Nevada State Legislature to the State of Nevada travel policy. Interim notifications were sent out in July and claims submitted under those regulations may have to be revised.

In short, the newly adopted travel regulations, as approved by the Board of Examiners on August 21, 2007, are as follows:

Federal hotel and per diem rates will be used effective July 1, 2007 for all travel. Go to www.gsa.gov/perdiem to access the table for survey rates. Please note that only the rates specified in the federal regulations were adopted and not the entire federal policy.

In-State Rates:

The rates within Nevada will vary by locality. For areas in Nevada where there are no specifically noted rates (non-surveyed areas), the standard hotel rate will be \$60 per night (\$70 effective October 1, 2007). No hotel receipts will be required for reimbursement up to this standard rate of \$60 (\$70 effective October 1, 2007) anywhere in Nevada. Receipts will be required for any reimbursement above these rates.

It should be noted that exceptions to in-state rates for non-surveyed areas (areas other than Las Vegas, Reno or Carson City/Douglas County) may be made up to 150% of the standard federal rate and will require hotel receipts for reimbursement. There are no exceptions for the surveyed areas (Las Vegas, Reno and Carson City/Douglas County) in Nevada.

Out-of-State Rates:

Out-of-state travel will be reimbursed at the rate specified in the federal regulations. Reimbursement above the stated rates for the area to which you are traveling may be made for attendance at conferences, meetings and training sessions with prior approval. For surveyed locations, you may be reimbursed up to 175% of the standard federal rate. For non-surveyed areas, you may be reimbursed up to 300% of the standard federal rate. Hotel receipts will be required for all out-of-state travel.

Lodging taxes may be reimbursed in addition to these rates. It should be noted that if you choose to stay in a hotel which exceeds these rate limits, you will only be reimbursed for the taxes on the authorized amount.

Meal/Per Diem Rates:

The per diem rates will range from \$39 to \$64 per day based on the federal rate table for the location. The per meal breakdown for these per diem rates is as follows:

	<p>To view the per diem rate for your primary destination to determine which rates apply, go to www.gsa.gov/perdiem.</p> <p>Rates differ by city and range from \$39 to \$64 per day.</p>					
Breakfast	\$7	\$8	\$9	\$10	\$11	\$12
Lunch	\$11	\$12	\$13	\$15	\$16	\$18
Dinner	\$18	\$21	\$24	\$26	\$29	\$31
Incidentals	\$3	\$3	\$3	\$3	\$3	\$3
M&IE Total	\$39	\$44	\$49	\$54	\$59	\$64

The federal requirement of 75% reimbursement for meals and incidental expenses for the days of travel to and from your destination does not apply. Meals will be reimbursed based on the time of the travel as has always been our practice.

Please review any claims that you have submitted for travel between July 1, 2007 and now, and if any adjustments are required, resubmit the travel claim forms noting the changes that are necessary. Reimbursement for travel approved prior to July 1, 2007 will be reimbursed at the approved rates which were in effect at that time.

Revisions to the University Administrative Manual and the travel web page will be forthcoming.

All other travel regulations not specifically mentioned herein remain in effect.

POLICY PROPOSAL
TITLE 4, CHAPTER 3, SECTION 12

NSHE Reserve Peace Officer Program – Administrative Leave

Additions appear in *boldface italics*; deletions are [~~stricken~~ and bracketed]

Section 12. Administrative Leave

1. Introduction

- a. Higher Education administrators should continually participate in professional development activities that ensure the employment of the most effective administrative knowledge and managerial skills to their current assignments. Some of these exposures may be available within the parent institution or university system, but more often they reside at institutions not easily accessible due to the constraints of time availability and distance.
- b. University of Nevada campuses should initiate a program of administrative leaves for administrators assigned responsibilities in areas of dynamic growth and changing responsibilities or in areas in need of updated administrative or managerial skills.
- c. Administrative leaves would not be for the purpose of improving academic or disciplinary research capabilities, nor for obtaining advance degrees. Leaves would be granted on the demonstrated need for administrators to acquire explicit training necessary for improving performance in their current assignment.

2. Eligibility for Administrative Leaves

- a. Administrative officers, such as president, vice-president, assistant or associate vice-president, deans and assistant and associate deans, who are on continuing full-time administrative appointments would be eligible (no more than 1 FTE per calendar year per campus). Permanent full-time administrators or directors of programs may be eligible if designated as eligible by the institutional President and the Chancellor.
- b. Eligible administrators [~~could~~] *may* apply for an administrative leave after serving at least three years as a full-time administrator in the Nevada System of Higher Education. An administrator would be eligible to reapply for additional administrative leaves at three-year intervals.
- c. *Faculty and staff may apply for administrative leave to attend the Nevada Peace Officers' Standards Training (POST) academy to become a certified Category I peace officer as part of an **NSHE** reserve peace officer program. If the institution determines that funding is available for the administrative leave costs, POST training, and temporary replacement of faculty or staff, if necessary, permanent faculty and staff may be eligible for paid*

administrative leave, if approved by the President (of the institution at which the faculty or staff member is currently employed) under the process established pursuant to Title 4, Chapter 1, Section 12 and if accepted into POST training.

3. Duration and Timing of an Administrative Leave - An administrative leave would not exceed three calendar months. Unless specified and approved in advance, the three-month administrative leave should be taken during the summer months and not require employment of a replacement.
4. Administrative Leave Compensation
 - a. An administrator will receive full campus compensation unless receiving salary contributions from extramural sources. If the recipient of the administrative leave obtains a foundation grant or other compensation from non-Nevada System of Higher Education sources for the period of the leave, the campus shall not be obligated to pay more than that amount of administrative compensation which, when added to the non-University compensation, will equal 110 percent of the individual's annual base salary for the period of leave. If an allowance for transportation and/or cost-of-living differential is included in the outside compensation, the amount of this allowance will be disregarded in computing the administrative leave compensation to be paid by the campus.
 - b. Individuals who are on administrative leaves of absence, whether in residence or away from the campus, may not, as employees, provide any services to the Nevada System of Higher Education for which compensation is paid in excess of the approved administrative leave.
5. Fringe Benefits During Leave - To the extent permitted by law, administrators on leave will be regarded as in active Nevada System of Higher Education employment status for purposes of benefits and will continue to receive and accrue benefits under applicable University policies as if they were in active service. Payments for Nevada System of Higher Education insurance premiums and retirement contributions will be based upon actual Nevada System of Higher Education compensation made to the individual. Subject to legal restrictions, the individual may make arrangements with the personnel office for personal payment of additional amounts, if necessary, to maintain full insurance and retirement benefits during the period of the leave.
6. Obligations of Personnel on Administrative Leaves
 - a. The recipient of a leave must agree to return to the service of the Nevada System of Higher Education after the termination of the leave for a period of time at least equal to the length of the leave. If he/she does not so return, or returns for a shorter period of service than required under this regulation, the Nevada System of Higher Education will be entitled to a proportionate refund of the compensation paid by the Nevada System of Higher Education during the leave. Upon a determination that the enforcement of this obligation will create an extreme hardship or would be seriously inequitable, the Chancellor and/or President may waive the refund in whole or in part.
 - b. Within 90 days of the completion of the leave, a written report on the activities undertaken during the leave must be submitted by the recipient of the leave to the institutional President or the Chancellor, as the case may be.

7. These provisions shall not supersede other administrative leave, or leave without pay, as approved by the appointing authority. (B/R 10/04)

POLICY PROPOSAL
TITLE 4, CHAPTER 1, SECTION 12
NSHE Police and Security Forces – Reserve Officer Program

Additions appear in *boldface italics*; deletions are [~~stricken~~ and bracketed]

Section 12. NSHE Police and Security Forces

1. Mission

The mission of NSHE police and security forces shall be 1) to provide for the safety and security of students, employees, and guests on each campus, 2) to protect NSHE property, 3) to create an atmosphere of respect, friendliness, and community on the campus, and 4) to provide the most efficient, extensive security for each campus within the resources available.

2. Control, Authority and Reporting

The control and authority over all NSHE police departments resides with the Board of Regents. The Board of Regents entrusts the Chancellor and, through the Chancellor, the Presidents with the direct oversight and management of police departments and contracted security firms at individual institutions within the limits set by NSHE policy.

3. External Contracts

Contracts between NSHE institutions and private security firms must describe the exact duties and responsibilities of the security firm's employees, including the obligations to communicate problems and disturbances to campus administrators in addition to their own supervisors, and to local police when necessary. The contract should refer to Board of Regents policies. Any contract for services by a private security firm must be reviewed by NSHE legal counsel and approved by the Chancellor. Such contracts may not exceed the authority granted to the President under NSHE policy.

4. Interlocal Agreements

- a. In accordance with NRS 396.325, each NSHE campus shall enter into an interlocal agreement with the appropriate municipal police department to define the territorial limits and jurisdiction of campus peace officers and private security firms. Where needed or requested, each NSHE police department shall provide mutual aid, assistance and expertise to municipal police departments.
- b. NSHE peace officers may be authorized to enroll as reserve officers of the Reno, Sparks, or Las Vegas Metropolitan police for the purpose of acting on matters concerning University and Community System of Nevada related business. The University and Community System of Nevada shall prove a "hold harmless" agreement to the sponsoring jurisdiction.

5. *NSHE Reserve Peace Officer Program*

An institutional police department may establish a reserve peace officer program. Faculty and staff of an institution may serve as reserve police officers under the jurisdiction of an NSHE police department. Individuals who are certified Category I peace officers, but not employed by an NSHE institution, may be also be recruited and employed under the institution's reserve peace officer program.

Each reserve peace office program must include the following:

- a. An institutional police chief establishing a reserve peace officer program must develop written policies for the review, selection, and approval of reserve officer candidates.*
- b. Reserve peace officers must be certified Category I peace officers having completed the required training of the Nevada Peace Officers' Standards and Training (POST) academy pursuant to Nevada Revised Statutes 289.510, and must then serve as a reserve peace officer for the institution.*
- c. Faculty or staff attending the POST academy under an institution's established program are eligible for paid administrative leave pursuant to Title 4, Chapter 3.*
- d. If the faculty or staff is on paid administrative leave and approved by the President for participation in the reserve police program, the cost of the POST training will be paid by the institution that is currently employing the individual as a faculty or staff member.*
- e. The President (of the institution at which the faculty or staff member is currently employed) shall have final approval of all faulty and staff reserve peace officer candidates upon recommendation of the appropriate NSHE Police Chief.*
- f. Faculty or staff must agree in writing to:
 - 1. Return to service at the institution after completing the required POST training for a period of time at least equal to the length of administrative leave; and*
 - 2. If the faculty or staff member does not return, or returns for a shorter period of service than required herein, the institution is entitled to a proportionate refund of compensation paid by the institution during the period of administrative leave that may be withheld from the faculty or staff members final pay check.**

Upon a determination that the enforcement of this provision will create an extreme hardship or would be inequitable, the Chancellor or President may waive the repayment in whole or in part.

6 [5]. Community-oriented Model

All NSHE police departments shall use a community-oriented policing model, developed to support and enhance the System and institutional mission and the welfare of students and staff.

7 [6]. Campus Education

All NSHE police departments shall establish educational programs for students and employees on safety issues. Examples include, but are not limited to, crime prevention, self-defense, alcohol and drug education, emergency response, and crisis management.

8 [7]. Training

All NSHE police departments shall establish training requirements and programs that ensure that all police are prepared to function effectively consistent with peace officer status within higher education's setting and goals that meet or exceed state peace officer training requirements.

9 [8]. Hiring Criteria

All NSHE police departments shall establish standards and screening criteria to ensure qualified personnel. Standardized psychological screening will be conducted for all police recruits in the NSHE.

10 [9]. Uniforms

NSHE police are highly visible representatives of the institution in which they are employed. Attire of NSHE police shall be appropriate for their duties. Each institution shall determine the type of attire best suited for the effective functioning of its police department. The attire of NSHE police shall be clearly distinctive so that students and employees will easily recognize institutional police. Distinctive is defined as different from other law enforcement agencies in the county in which the campus resides. (This policy shall be implemented no later than Fall 2005.)

11 [10]. Weapons

Each President may restrict the armament of any or all police within the institution. All NSHE police departments shall evaluate the type of weapons necessary for meeting their duties and equip the force with only those weapons judged to be essential to their mission. Only officers who are fully trained in a weapon and for whom the weapon is essential shall carry a weapon. Each police department head shall determine which officers may carry each type of weapon. It is at the police department head's sole discretion to limit which officers may carry a particular type of weapon.

12 [11]. Scope of Operations

Given finite resources, each police department shall not engage in non-essential services, including those available through arrangements with municipal police. All departments shall limit the scope of coverage to those areas essential to the institution's safety. No tactical special operations units (such as special weapons and tactics units) shall be formed by NSHE police. Any special operations must be approved by the police department head, the President, and the Chancellor and reported after the operation is complete to the Board.

13 [12]. Board of Regents Reports

The Board of Regents shall review biennial reports on the status of safety issues from each campus. The timing of the reports will correspond with deadlines for federal and state reporting of crime statistics. These reports to the Board shall minimally include the following data required under NRS 396.329: crime statistics, training requirements and programs, equipment authorized for use by police officers, policies regarding use of force, activities to improve or maintain public relations, number of full-time and reserve officers, and number of allegations of excessive force. In addition, the reports to the board shall also contain information on hiring requirements, attire, description of weapons in inventory, and percentage of time police spend on campus (excluding patrol time in cars).

14 [13]. Campus Reports

All NSHE police departments must comply with federal requirements of the Student right to Know Act (Clery Act) and shall provide widely disseminated monthly reports on campus crime to all members of the campus community through email or other mechanisms. Immediate warnings to the campus community shall be provided if the police departments have reliable information about dangerous individuals in the area or of crimes in the immediate vicinity of the institution that are not yet solved.

15 [14]. External Evaluation

At least every five years, all NSHE police departments shall be reviewed by an entity external to the NSHE, approved by the Chancellor on recommendation from the President. The purpose of these reviews will be to assure that the police departments and their employees are operating in an appropriate and effective manner consistent with the welfare of the institution of which they are a part. These reviews shall be presented to the Board of Regents by the external reviewer.

16 [15]. Review Boards

The Board of Regents shall, for each institution, either establish a review board or ensure that an alternate mechanism is in place to address the concerns raised by NRS 396.3291. If established, the membership and function of this board will be consistent with the stipulation set forth in NRS 396.3291 and the board shall annually present a report to the Chancellor on its activities.

(B/R 6/02)

1. Roll Call and Introductions

Present: Eric Albers (HHS), Maureen Cronin (SS), Donnelyn Curtis (Library), Jane Detweiler for Aaron Santesso (CLA), Dean Dietrich (DEV), Bill Follette (CLA), Michelle Gardner (Pres), Erik Herzik for Leonard Weinberg (CLA), Jodi Herzik (Provost's), Guy Hoelzer (COS), Stephen Jenkins (COS), Doina Kulick ((SOM), Thomas Lean (A & F), Melanie Meuchel for Michelle Gardner (Pres), Manoranjan Misra (EN), Bourne Morris (JO), Elliott Parker (COBA), Hans Peter Plag (COS), Wendy Rau for Esmail Zanjani (CABNR), Steve Rock (COE), Steve Rock for David Crowther (COE), Barbara Scott (SOM), Barbara Scott for Gale Craviso (SOM), Loretta Singletary for JoAnne Skelly (COOP), Judith Sugar (HHS), Patricia Swager (SOM), Thomas Quint for Alex Kumjian (COS), Jill Wallace (IT).

Absent: Normand LeBlanc (SOM), Leah Skladany (SOM), Virginia Vogel (CLA), Tom Wright (COBA).

Guests: Robert Dickens Director of Government Liaison, Tammy Freeman (OSPA), Lloyd Douglas (VPR), Jannet Vreeland, Interim Executive Vice President and Provost, Tammy Freeman (OSPA), Robert Dickens, Director of Government Relations

2. Request to Approve the May 9, 2007 meeting minutes:

MOTION: Lean/Hoelzer. To approve the May 9, 2007 meeting minutes.

ACTION: Passed unanimously

3. Chair's Report:

The Conflict of Interest Policy was approved by the senate in 2004 and the revisions that were being looked at included substantive changes to keep the policy in compliance with the code and to update language and provide consistent formatting in the administrative manual. Chair Steve Rock asked that senators take a look at the policy, share it with constituents, and then let the senate office or himself know what changes they would like to see happen. The policy would appear at either the August or September senate meeting, with a goal of approval this fall so that the revised policy would be in effect when the annual notice for disclosure of conflicts of interest is distributed in January. It is possible that additional changes might occur at the Regents' meeting when it goes for their approval.

The organization of the Summer Scholars Program was proceeding. The University Press assured the university that there would be enough books for the incoming freshmen and the university may have a donor to pay for the books. Anyone still interested in serving as a discussion leader should let Robin Gonzalez know. There will be two discussion leaders with each group. Rock said that he had read the book and found several issues that could be discussed. There will be a study guide and perhaps an optional preparatory meeting prior to the discussion groups.

There was an excellent number of responses to the committee preference survey and one of the tasks at the executive board retreat was to assign faculty to senate committees and specify the committees' charges. If senators had specific issues that they would like the committees to address, please send them to Robin. The role of the committees and the senate was to

consider campus-wide issues, as opposed to issues specific to one person or department. If there are questions regarding issues, Rock asked senators to speak with any of the executive board members or Robin, or some may even need to be expressed to the ombudsman, Pam Haney. At the last senate meeting taking a proactive interest in environmental issues was discussed. The executive board was planning to discuss with Mike Collopy, Director of the Academy for the Environment, the possibility of expanding the existing Energy and the Environment Committee.

Rock congratulated Cary Groth and UNR Athletics for winning the 2006-07 Commissioner's Cup as the top athletic program in the Western Athletic Conference.

Rock brought up a couple of legislative highlights and said that Robert Dickens would speak to these and more later in the meeting. The classified staff would receive a 2% and 4% raise in this biennium, and the merit pool was maintained at 2.5%. There was still a shortfall of approximately 4 million dollars.

4. Election: Search Committee Members for the Provost and Executive Vice President

A senator asked how to interpret the level of interest of faculty who did not submit an informational paragraph. Rock responded that some of the faculty were out of the country and could not put something together in the short time period requested by the senate. Hoelzer commented that he felt that it was important for the Chair Elect, Bill Follette to be on the committee as he would be working with the new Provost as chair of the senate. Rock would like to see wider representation of the campus on the committee. The senate would send ten names forward to the President and of those ten, at least five would be selected for the search committee. There was discussion regarding the speed of the search, some comments were if there would be time for a national search, what was the hurry to get the provost in place so quickly and over the summer when most faculty are gone from campus, was this going to be another summertime hire and issues with past provost hires. Rock replied that his impression was that things would just be put in place; a search firm hired, the committee compiled, that Glick would like the provost in place by January. The past provost and (Vice President for Academic Affairs) VPAA were appointed and 2 of those were internal appointments. The following faculty were elected by the senate to have their names sent forward to the president for the Executive Vice President and Provost Search Committee:

Jamie Anderson, Denise Baclawski, Scott Casper, Christine Cheney, Larry Engstrom, Bill Follette, Guy Hoelzer, Hans Peter Plag, Steve Rock and Jeanne Wendel.

5. Review: Effort Reporting Policy: Chair Stephen Rock

The conversation with effort reporting started about 6 months ago. A taskforce was formed with faculty and administrators. Some of the faculty committee members were Steve Rock, Bill Follette, Guy Hoelzer, and Ron Phaneuf. Sub committees were formed and this was one of the items that John Frederick, Executive Vice President and Provost wanted to finish prior to leaving the university. Tammy Freeman from the Office of Sponsored Projects was in attendance to answer questions and/or concerns that the senators might have regarding the Effort Reporting Policy. This process was required by federal government and some of the policies were difficult to interpret. The policy was in regards to external funding that faculty need to report back to after a specific period of time regarding the percentage of time that a faculty member was paid. Some issues raised again were: if a faculty member was 100% grant funded they could no longer write another grant, how would the faculty member go about buying out a percentage of the grant, where would the funds come from, what were institutional activities, and what constituted consulting. There is a 5% flexibility built into the

university's cost accounting, however, according to the federal government's estimate, that would not be enough time to write a proposal. Rock anticipated more specifics on these issues over the summer.

Hoelzer felt that if any faculty member was 100% grant funded, that the university would automatically buy out 5% and that there would be a pool of money that faculty could apply to for funding. The committee tried to make sure that faculty did not suffer in research or dollar amounts. The goal of the policy was to make the university as compliant as possible, yet not be detrimental to faculty and still allow faculty time to write new grants to bring in new research dollars. There was more discussion regarding whether or not granting agencies would allow time for faculty to write new grant proposals. Faculty need to be as accurate as possible in their time and activity for effort reporting. The Office of Sponsored Projects (OSPA) would not be auditing effort reporting, the federal auditors conduct the audits. The OSPA would be offering training to faculty once the policy was formalized. When faculty write proposals they need to allow leeway. A couple of typographical errors need to be corrected: Page 33 the last sentence was not finished and on page 34, the first sentence in the first complete paragraph should read administrative costs.

9. Access to Policy Documents: Jannet Vreeland, Interim Executive Vice President and Provost:

Interim Executive Vice President and Provost spoke to the senate about making the administrative manual accessible and searchable, a one stop shopping area. The Administrative Manual Committee was also looking at a different name for the manual.

10. Legislative Update: Robert Dickens, Director Government Relations:

Robert Dickens, Director of Government Relations reported on the legislative session. The legislative session was very challenging. The biggest challenge facing higher education was the operating budget, as our funding formula was primarily enrollment driven, and our estimate was greater than the actual figures. We had to fight to minimize the reduction from 28 million for the system and ended up with only a reduction of 7 million. The university was able to retain the 12 million dollars of hold harmless funds, which allows the system to maintain current service levels. Merit pool funds have been retained at 2.5%. The active employee contribution has increased. The new changes to GASB caused the state to look at unfunded liabilities and established a trust fund to address the issue. COLA was awarded, 2% first year of biennium and 4% in the second year. Funding for the construction budget was 90 million to health science system, 49 million for renovation in the space of the Savitt building and Cain Hall. Some of the funds went to the south for a building. A senator asked about county employees that were dumped into the state pool. The legislation that authorized that was to help the smaller counties who needed employee benefits and that allowed them to put those employees under the state umbrella, but in the 90's the larger counties, like Clark would dump the older employees into the state pool. The rule now is either all in or all out.

Meeting adjourned at 4:03 pm

UNR Faculty Senate 2007-08

Academic Standards Committee

Purpose: Monitor, conduct studies, and makes recommendations on matters such as admission standards, grading practices, degree requirements, academic status, scholarships, and related issues.

Proposed Charges

1. Start a faculty-wide conversation about ensuring faculty follow ethical rules on academic integrity. The ASUN Senate created an honor code for students and this committee should draft an honor code for the University. In addition, the University Code of Conduct and Policies (section IV, "Academic Standards") should be in separate sections lay out explicitly the nature of possible academic and administrative sanctions, and distinguish these two types of sanctions clearly (this change should be reviewed against NSHE Code policy).
2. Right now there is no limit in terms of how long a student can remain on DQ status. While the numbers may be relatively small, there are likely some students who continue to enroll in classes while on DQ status semester after semester without making any progress whatsoever in terms of raising their GPA. In fact, some students continue to dig themselves into a deeper and deeper hole by continuing to flunk the classes in which they enroll. The Academic Standards Committee should review policies at other institutions in terms of how they handle this population of students and make a recommendation as to whether our existing policy should remain as is or be modified. Possible changes might include restricting the number of semesters a student can remain on DQ status without making "satisfactory" (however that might be defined) improvement in GPA; requiring students to "stop out" of the university after a certain number of semesters on DQ status; requiring students to enroll in some sort of study skills/academic improvement type course, etc.
3. A more comprehensive and consistent set of guidelines for disciplinary action in both the academic and administrative sanction area should continue to be developed and implemented. These should involve progressively more severe disciplinary actions based on the degree of academic dishonesty. In the administrative sanction area, repeated instances should be treated very seriously.

Standing Charges

1. Appoint a liaison from the committee to the Core Curriculum Board. Report as often as is necessary so that the senate will be well-informed and can provide comment. Contact Paul Neill.
2. Appoint a liaison from the committee to the Academic Advising Advisory Board. Report as often as is necessary to give senators an opportunity to provide input. Contact Nancy Markee. Let her know the name of the committee liaison so s/he can be added to the board's mailing list.

06-07 Membership:

Name	Department	Term
John Cobourn	West. Ext Area - Incline Village	May 2009
Christopher Herald	Math & Statistics	May 2009
Mark Pingle	Economics	May 2009
Banmali Rawat	Electrical Engineering	May 2009
Gwen Hullman	Speech Comm & Theatre	May 2008
Duane Karna	Music & Dance	May 2008
Ann Keniston	English	May 2008
John Mahaffy	University Assessment	May 2008
Louis Marvick	Foreign Language & Literature	May 2008
Jill Wallace	Teaching & Learning Technology	May 2008
Lynn Bible	Accounting	May 2007
Peg Farrar	Nursing	May 2007
Steve Hayes (Chair)	Psychology	May 2007
Pat Ragains	Library	May 2007

Recommended 07-08 Membership:

First Name	Last Name	Department	End Term
Duane	Karna	Music & Dance	2008
Anne	Keniston	English	2008
John	Mahaffy	University Assessment	2008
Louis	Marvick	Foreign Lang. & Lit.	2008
Jill	Wallace	Teaching & Learning	2008
John	Cobourn	Western Area Extension	2009
Christopher	Herald	Mathematics & Statistics	2009
Mark	Pingle	Economics	2009
Banmali	Rawat	Electrical Engineering	2009
Frank	Lucash	Liberal Arts	2010
Peter	Weisberg	CABNR	2010
Barbara	Millis	Provost's Division	2010
Maureen	Cronin	Student Services	2010

UNR Faculty Senate 2007-08
Administrative Faculty Personnel Policies and Procedures Committee

Purpose: Conduct studies and make recommendations on a wide range of personnel policies, procedures, and practices that affect the welfare and employment status of administrative faculty. This committee works closely with the senate's policy committees, especially the Bylaws and Code Committee, Campus Affairs Committee, and Salary and Benefits Committee.

Proposed Charges

1. Assign two committee members to sit on a Human Resources Administrative Faculty Personnel Committee. This global committee would act as a resource to administrative faculty on an individual basis as well as to department heads and Deans who have administrative faculty within their areas. If a College or department wants to pursue the use of peer review for administrative faculty within its area(s), this committee could assist in defining true peers across the different colleges and departments within the University.
2. Assign one committee member to sit on the Human Resources Administrative Faculty Evaluation Task Force to address the administrative faculty evaluation form and process. The AFPPP can then provide input into the form and process.
3. Request a status of activities of the Human Resources Administrative Faculty Salary and Benefits Committee. Assign a committee member to sit on this, if necessary.
4. Assign one committee member to sit on the Administrative Manual Committee (UAM).
5. Explore Professional Technical employment category.

Standing Charge:

1. Standing Charge: Conduct brown-bag meetings of the administrative faculty, at least one per semester, to provide them an opportunity to discuss the issues of the day or to provide them with information about benefits, policies and procedures, etc. Participants from past brown bags requested that the sessions be held some where other than the Down Under Café. It is recommended that the future AFPPP consider and honor this request.

06-07 Membership:

Name	Department	Term
John Davis	EH & S	May 2009
Nancy Markee	Advising Center	May 2009
John Burton	Cooperative Ext	May 2008
Kelly Corrigan (Chair)	USAC	May 2008
Frank Flavin	Western Ext	May 2008
Julie Redding	Ed & Health Serv.	May 2007
Mary Sedgwick	Field Exp	May 2007

Recommended 07-08 Membership:

<i>First Name</i>	<i>Last Name</i>	<i>Department</i>	<i>End Term</i>
John	Burton	Coop Ext	2008
Frank	Flavin	West EXT	2008
John	Davis	EH & S	2009
Nancy	Markee	Advising Center	2009
Marilyn	Ming	So. Area Extension Administration & Finance	2009
Carole	Anderson	Information Technology	2010
Rita	Heuser	President's Division	2010
Zanny	Marsh	Student Services	2010
Marie	Stewart		2010

UNR Faculty Senate 2007-08
Bylaws & Code Committee

Purpose: Conduct studies and make recommendations on revisions to the NSHE Code, the UNR Bylaws, Faculty Senate Bylaws, and other governing documents, such as the Administrative Manual. It also studies and makes recommendations on unit and department bylaws, as requested, by units and departments through the senate executive board.

Proposed Charges

1. Conduct a critical review of the recently passed 'reconsideration and grievance' procedures in the UNR bylaws. These changes were made quickly and could have room for improvement. Most importantly, what could be the role of the Ombudsman in the resolution of conflict that might be managed more productively than through reconsideration and grievance.
2. Continue the review and development of the bylaws templates, to include extracting a template for department bylaws. Review by Deans and other relevant
3. Revisit and finalize wording, if any, for the UNR Bylaws addressing receivership – both placing a department into receivership and the transition out of receivership.
4. Review the process by which amendments to unit and department bylaws are reviewed and approved. Can the review responsibility be delegated to unit and/or department bylaws committees? Can final approval authority be delegated to deans? Should disapproval by "pocket veto" be allowed, or should disapproval require a response in writing under appropriate time constraints? Propose appropriate changes to the UNR Bylaws and the Administrative Manual.
5. Create a central online repository under management of the faculty senate office for all unit and department bylaws. Create a process for putting a complete set of current bylaws in this repository, and for ensuring that bylaws being used in units and departments match those that have received final approval.

Standing Charges

1. Chair serves on the University Policy (administrative manual) Board. Report as necessary to give senators an opportunity to provide input on proposed changes.
2. In consultation with the executive board, review all proposed revisions to the NSHE Code and analyze the potential impact of such revisions on faculty. In the event that those revisions are implemented at the system level, make recommendations regarding whether affected sections of the UNR Bylaws should be reconciled with the Code revisions. In instances where the committee finds a discrepancy between the UNR Bylaws and the Code, and believes that the position taken in the UNR Bylaws is preferable to the position taken in the Code, make recommendations for modifying the Code.
3. In consultation with the executive board, review and make recommendations on new or revised unit and department bylaws.

06-07 Committee Members:

<i>Name</i>	<i>Department</i>	<i>Term</i>
Susan Lentz	CJ	May 2009
Andrew Nolan	History	May 2009
Jacquelyn Sundstrand	Libraries	May 2009
Duncan Aldrich	Libraries	May 2008
John Davis	EH & S	May 2008
William DeRafols	Foreign Lang & Lit	May 2008
Carol Ort	Biology	May 2007

07-08 Recommended Membership:

<i>Last Name</i>	<i>First Name</i>	<i>Unit</i>	<i>Term</i>
Aldrich	Duncan	Libraries	2008
Davis	John	Research	2008
DeRafols	Fred	CLA	2008
Lentz	Susan	HCS	2009
Nolan	Andrew	History	2009
Sundstrand	Jacquelyn	Library	2009
Ort	Carol	Science	2010
Stookey	Lorena	CLA	2010
Burnett	John	Administration & Finance	2010
Fadali	M. Sami	Engineering	2010

UNR Faculty Senate 2007-08
Campus Affairs Committee

Purpose: Monitor, conduct studies, and make recommendations on a wide range of issues that are of campus concern, such as budgets, work environment, campus safety, and food service

Proposed Charges

1. Conduct a survey of emeritus faculty to determine the understanding by this group of the availability of benefits and the extent to which the benefits are utilized.
2. Examine the role and importance of service in evaluating faculty and staff and seek ways to encourage senior faculty to fully engage in shared governance.
3. "Graying" of the campus: Through reports through the AAUP, there appears to be a trend in higher education of the "Graying" of campus. Collect university-wide data distributed by college to identify the proportion of faculty within 5 years of retirement. Identify what are other institutions might be doing to respond to the trend. Examine the practice of phased-in retirement. Are there other ways of managing phased-in retirement that works better than what NSHE currently does? Are there particular departments where group-retirements could cause problems?
4. Several years ago, the Campus Affairs Committee created Faculty Survival Guides for Academic, Administrative and LOA faculty. The purpose of the guides was to provide new faculty with information that is not easily accessible through other tools (NSHE Handbook, UNR Bylaws, etc.). Review the existing guides and determine, if appropriate, the information to update and the best means to provide the guides to faculty (hard copy or otherwise).
5. Continue to follow-up on implementation of policies, procedures and actions outlined in the year-end report of the 2006-07 Campus Affairs Committee.

Standing Charges

Appoint one each liaison to the following committees: Status of Women; Work and Family Task Force; Gay, Lesbian, Bisexual, and Transgender Advocacy Committee; Multiethnic Coalition; Intercultural Collaborative; University Disabilities Resource Coalition. Contact Michael Coray to let him know the names of the liaisons.

06-07 Committee Membership:

<i>Name</i>	<i>Department</i>	<i>Term</i>
Bruno Bauer	Physics	May 2009
Grant Stitt (Chair)	Criminal Justice	May 2009
Jeffrey Underwood	Geography	May 2009
Jane Bessette	Business Admin	May 2008
Donnelyn Curtis	Libraries	May 2008
Ted Oleson	Economics	May 2008
Ann Tyler	SPA	May 2008
Dhanesh Chandra	Chem & Met EN	May 2007
Thomas King	Oral History	May 2007
Carley Ries	Independent Learning	May 2007

Recommended 07-08 Membership:

<i>First Name</i>	<i>Last Name</i>	<i>Department</i>	<i>End Term</i>
Jane	Bessette	Business Admin	2008
Donnelyn	Curtis	Libraries	2008
Ted	Oleson	Econ	2008
Ann	Tyler	SPA	2008
Bruno	Bauer	Physics	2009
Grant	Stitt	CJ	2009
Jeffrey	Underwood	Geography	2009
		Health & Human	
JAMES	Fitzsimmons	Sciences	2010
Mariah	Evans	Liberal Arts	2010
Stephani	Foust	Student Services	2010
Elizabeth	Swingrover	Liberal Arts	2010

UNR Faculty Senate 2007-08
Salary & Benefits Committee

Purpose: Monitor, review, investigate and make recommendations on salary schedules, health benefits, system/campus benefits, employment policies.

Proposed Charges

1. Continue to monitor salary equity assessment issues.
2. Continue to monitor retirement plan investment options and plan performance in 2007-2008.
3. Promote and monitor the implementation of a financial planning benefit.
4. Provide input on and monitor the impact of new ancillary insurance programs.
5. Provide input on and monitor the implementation of a policy on parental leave for teaching faculty. This should include an investigation of how various academic units and other institutions handle these issues.
6. Interest has been expressed in the option of Type B 10-month contracts for administrative faculty. This might be an attractive and efficient model for administrative positions that have primary duties during the academic year, in Student Services for example. Refer this issue to the Administrative Faculty Personnel Policies and Procedures Committee for 2007-2008.
7. Retirement benefits for faculty overloads.
8. HSA for health benefits (connected to med coverage).

06-07 Membership:

Name	Department	Term
Lorraine Bonmaldi-Moore	Nursing	May 2009
Horst Lange	Foreign Lang & Lit	May 2009
Russ Meyer	Residential Life	May 2009
Patty Charles	Internal Medicine	May 2008
Charles Coronella	Chem & Met EN	May 2008
Kent Ervin (Chair)	Chemistry	May 2008
Joe Calabrese	English	May 2007
Michaun Hayes	PBA	May 2007
Angela O'Callaghan	So. Area Ext.	May 2007

Recommended 07-08 Membership:

<i>First Name</i>	<i>Last Name</i>	<i>Department</i>	<i>End Term</i>
Patty	Charles	Internal Medicine	2008
Charles	Coronella	Chem & Met EN	2008
Lorraine	Bonaldi-Moore	Nursing	2009
Horst	Lange	FL & L	2009
Russ	Meyer	Res Life	2009
James	Mardock	Liberal Arts	2010
		Health & Human	
Emily Jo	Hasley	Sciences	2010
Aaron	DeWall	President's Division	2010
Christopher	Williams	Liberal Arts	2010
Yvonne	Stedham	Managerial Science	2010

UNR Faculty Senate 2007-08
Technology Committee

Purpose: Conduct studies and make recommendations on issues and policies relating to access, hardware, and software. It also facilitates communication between faculty and other technology committees on campus.

Proposed Charges

1. Identify the various technology-related committees on campus (both administrative and academic). Review the charges and purpose of each committee to identify the need for faculty participation on those committees. Create a means for communication between the committees to ensure the Faculty Senate Technology Committee is receiving the most current information about technology and issues facing faculty.
2. Determine depth of electronic communication of faculty. Is e-mail storage capacity a concern? Can the size of outgoing e-mail messages be increased?
3. With more faculty using the Web to support their instructional goals, web support services have become crucial in allowing faculty to use the web appropriately. Does the university's web support currently meet demand? Are there areas where web support could be more robust?
4. The 06-07 Technology Committee recommended that the Faculty Senate go on record as supporting adequate ongoing funding to support the Campus Desktop Replacement Program and that the current four-year desktop/laptop replacement plan be changed to a three-year replacement plan. Should this be done?

Standing Charges

1. Serve as a sounding board for the Vice President for Information Technology. The chair of the committee should maintain regular contact with the senate executive board, to report on the committee's work with the VPIT. Contact Robin Gonzalez to request meetings with the Executive Board.
2. Conduct the software application process. Review and prioritize software applications for awards in the fall. Submit the call for 2007-08 applications in spring 2007. (The senate office will organize approved applications, notify applicants of the disposition of their requests, place the order(s), and distribute the software.)

Membership to the Technology Committee is apportioned by unit and the members are appointed by the Dean/VP of the units.

06-07 Membership:

First	Last		Unit	Dept	End Term
				Savitt Med	
Jim	Curtis	Chair	SOM	Lib	2009
Brenda	Eldridge		Dev	CIS	2009
Howard	Goldbaum		JO	JO	2009
George	McKinlay		COE	REPC	2009
				Chem & Met	
Ravi	Subramanian		EN	EN	2009
Araby	Greene		Library	Libraries	2008
Alexander	Kumjian		Science	Math & Stat	2008
Virginia	Vogel		CLA	Art	2008
Judy	Calder		HCS	HDFS	2007
Kile	Porter		SS	Res Life	2007
Clint	Ulrich		COOP	COOP Ext	2007

07-08 Membership:

First	Last		Unit	Dept	End Term
				Savitt Med	
Jim	Curtis	Chair	SOM	Lib	2009
Brenda	Eldridge		Dev	CIS	2009
Howard	Goldbaum		JO	JO	2009
George	McKinlay		COE	REPC	2009
				Chem &	
Ravi	Subramanian		EN	Met EN	2009
Araby	Greene		Library	Libraries	2008
				Math &	
Alexander	Kumjian		Science	Stat	2008
Virginia	Vogel		CLA	Art	2008
Judy	Calder		HHS	HDFS	2010
Kile	Porter		SS	Res Life	2008
Clint	Ulrich		COOP	COOP Ext	2010