



**College of Engineering**  
University of Nevada, Reno

**Emmanuel "Manos" Maragakis, Ph. D.**  
Dean

**Indira Chatterjee**  
Associate Dean

## COLLEGE OF ENGINEERING INSTRUCTOR'S CLASS COVERAGE

Faculty and Instructors – If you are responsible for teaching a course, please attach this form to each travel request.

NAME: \_\_\_\_\_

Class/es while I am traveling:

No classes will be missed.

Will be made-up at a later time and/or taught by:

Course: \_\_\_\_\_ Instructor: \_\_\_\_\_ make-up date: \_\_\_\_\_

Course: \_\_\_\_\_ Instructor: \_\_\_\_\_ make-up date: \_\_\_\_\_

Course: \_\_\_\_\_ Instructor: \_\_\_\_\_ make-up date: \_\_\_\_\_

I have discussed this coverage with my department chair/supervisor.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date