

**ROTARY CLUB OF RENO  
LEAD TEACHER RECOGNITION AWARD  
NOMINATION FORM**

The Rotary Club of Reno is sponsoring:

**The Lead Teacher Recognition Award Program**

Instructions:

1. Student Interns (Student Teachers) in collaboration with their Supervisors are invited to nominate their Lead Teacher for this award.
2. Interns are requested to use this nomination form and attach a letter of support. The letter of support should not exceed two pages in length and should address the qualities that make the Lead Teacher worthy of nomination. Giving descriptions of specific events or examples of worthy conduct prove especially helpful when the committee reviews the nominations.
3. All nomination forms should be complete and contain the signature of the Supervisor and the School Principal, *before they are submitted.*
4. Nominations for Fall internships are due on the first Friday in December. Nominations for Spring internships are due on the third Friday in April. Mail to: **Rotary Club of Reno Lead Teacher Nominations, P.O. Box 187, Reno, NV 89504**
5. The award recipient will be notified by the selection committee chairman through the school=s principal. The nominator of the recipient will be notified by mail.

**NOMINEE**

Lead Teacher Name: \_\_\_\_\_  
Name of School: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_ School: \_\_\_\_\_ Telephone: \_\_\_\_\_

**NOMINATOR**

Student Teacher Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_ School: \_\_\_\_\_ Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_

**SUPERVISOR**

Name: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_  
Signature: \_\_\_\_\_

**SCHOOL PRINCIPAL**

Name: \_\_\_\_\_  
School Telephone: \_\_\_\_\_  
Signature: \_\_\_\_\_

**Before mailing:**

1. Is the nomination form complete?
2. Is the Letter of Support attached?
3. Applications submitted after the deadline will be considered at a future time.