



College of Education
University of Nevada, Reno

Office of Field Experiences

Location: WRB 2004
website: www.unr.edu/educ/fx
office: (775)784-6248
fax: (775) 327-2323
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WILL YOU BE READY TO INTERN?

QUESTIONS AND ANSWERS

Please go to our website (www.unr.edu/educ/fx) and the *manuals and forms* page. Then open the link for the General Policies Manual and read the questions and answers: *qualifying for the internship*. Jot down your questions for the First Step Meeting or use the email above for those questions that can't wait.

COURSEWORK AND GRADE POINT AVERAGE

Bachelors program: The Advisement Center will verify that you have completed the necessary coursework and have met the GPA requirement.

Masters and first time licensure programs: The Educational Specialties Department; the Human Development and Family Studies Department; or the Curriculum, Teaching, and Learning Department will verify that you have completed the necessary coursework and have met the GPA requirements.

PRAXIS II TESTS

To register for the Praxis II tests, go to www.ets.org/praxis and select *Nevada*. Also visit www.doe.nv.gov for licensure and testing requirements in Nevada. It is highly recommended that you take the Praxis II tests the semester prior to or during internship. Please have your Praxis II test results sent to the Nevada Department of Education and UNR. There are study guides and videos in the LRC.

PROFESSIONAL LIABILITY

You must provide verification of professional liability coverage to the Office of Field Experience prior to starting internship (fax or email okay). You may obtain professional liability coverage through your homeowners or renters insurance or by joining a professional educational organization such as the Nevada Education Association (apply online at www.unr.edu/educ/fx and *upcoming interns*. Please email or fax your NEA welcome letter or other proof to the Office of Field Experiences.

