

***COUNSELING AND  
EDUCATIONAL PSYCHOLOGY  
DEPARTMENT***

**Doctor of Philosophy (Ph.D.)  
Doctor of Education (Ed.D.)**

**with an emphasis in:  
Counselor Education and Supervision**

This document describes the Counseling and Educational Psychology (CEP) Department Doctor of Philosophy and Doctor of Education degree emphasis in counselor education and supervision. The primary focus of the doctoral training is to prepare graduates for positions in counselor education and supervision. The CEP department prepares graduates for university academic positions and to assume leadership roles in schools, and in community counseling settings.

This document describes the Ph.D. and Ed.D. degree emphasis in counselor education and supervision. It includes:

- I.** Mission statement
- II.** Accreditation
- III.** Degrees and program
- IV.** Admission policies and procedures
- V.** Financial aid information
- VI.** Program faculty
- VII.** Additional information
- VIII.** Coursework
- IX.** Department chairman

*Counseling & Educational Psychology (CEP) Department  
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(775) 784-6637, FAX (775) 784-1990*

CEP Department Web: <http://www.unr.edu/educ/cep/cepindex.html>

## **I. COUNSELING AND EDUCATIONAL PSYCHOLOGY DEPARTMENT MISSION STATEMENT:**

In performing its mission, the Counseling and Educational Psychology Department:

- a. Offers quality graduate programs in counseling, counselor education, school psychology, educational psychology, and information technology in education to meet the needs of citizens of Nevada.
- b. Emphasizes research and scholarly activities that contribute to the advancement and dissemination of knowledge.
- c. Offers course work that supports undergraduate education.
- d. Offers community and public service programs.
- e. Strives to reflect the ethnic and cultural diversity of the citizens of Nevada.

**II. ACCREDITATION:** The counselor education and supervision Ph.D. and Ed.D. degrees are accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP), the Northwest Association of Schools and Colleges (NASC) and the National Council for Accreditation of Teacher Education (NCATE).

## **III. DEGREES/EMPHASIS AND CURRICULAR REQUIREMENTS:**

- a. **Doctor of Philosophy (Ph.D.):** The Doctor of Philosophy degree includes a minimum of 96 graduate credits beyond the Baccalaureate, including 24 hours of dissertation. Doctoral students in the Department of Counseling and Educational Psychology should expect their programs to exceed the minimum number of hours required by the university. A typical doctoral program for Doctor of Philosophy is 116 graduate credits, which includes transferring in up to 24 graduate credits from the candidate's masters degree. A residency requirement of at least two consecutive regular semesters with a minimum of 9 graduate credits must be completed. The primary focus of the Doctor of Philosophy program is on research skills. The dissertation must represent original and independent investigation that reflects a contribution to knowledge. The dissertation must also reflect mastery of research skills and an ability to select a significant problem for investigation.
- b. **Doctor of Education (Ed.D.):** The Doctor of Education degree includes a minimum of 90 semester credits beyond the baccalaureate degree, including 12 hours of dissertation. The Ed.D. candidate may transfer up to 30 credits earned for their masters degree. Doctoral students in the Department of Counseling and Educational Psychology should expect their programs to exceed the minimum number of hours required by the university. A residency requirement of at least two **consecutive** semesters with a minimum of 12 graduate credits must be completed. The primary focus of the Doctor of Education program is on practitioner skills. The dissertation must involve scholarly and practical considerations of a professional problem, and dissertation topics may include, but are not limited to, practical educational experiences, directed field experiences, or scholarly approaches to educational problems with an emphasis upon theoretical implication.

- c. **Curricular Requirements:** The curricular requirements for Ph.D. and Ed.D. degrees include coursework, a qualifying exam, a comprehensive exam, a dissertation, and an oral defense of the dissertation. However, the specific form of these requirements is different, depending upon which doctoral program is selected. As stated, up to 30 graduate credits may be applied towards the Ph.D. and Ed.D. degrees.
- d. (1) **Qualifying Examination:** Both Ph.D. and Ed.D. degree programs require the student to pass a Qualifying Examination.

**Ph.D. degree** candidates are required to pass a one-hour qualifying examination conducted within the first semester of matriculation. The examination is an oral exam and is conducted by the student's Advisory Committee.

**Ed.D. degree** candidates must submit a videotape of a counseling session. The tape will be reviewed by the student's Advisory Committee.

- (2) **The CEP faculty reserves the right to determine which doctoral program the candidate will accepted into (Ph.D. and Ed.D.)**
- (3) **Comprehensive Examination:** Both Ph.D. and Ed.D. degree candidates must complete and pass a written comprehensive examination. For both programs, the comprehensive examination cannot occur until at least 30 or more content course hours are completed.

#### Written Component of the Comprehensive Examination

**Ph.D. degree:** the comprehensive examination consists of 12 hours of written examination. The exam consists of three consecutive days of 4 hours each. The first two days concentrate on the student's core coursework, and the third day consists of the student's specialty area.

**Ed.D. degree:** the comprehensive examination consists of a professional research paper. The student will submit a topic to be agreed upon by the Advisory Committee and the student. This paper should be independent of the student's dissertation topic. Once the topic is approved the student has 3 weeks to write and submit the examination. The length of the paper should not exceed 20 double-spaced pages.

#### Oral Component of the Comprehensive Examination

**Ph.D. degree** candidates must take and pass a 2-hour oral examination. This 2-hour examination should be conducted within 3 weeks of passing the written component and is conducted by the student's Advisory Committee. The nature and scope of the Examination is to be determined by the student's Advisory Committee.

**Ed.D. degree** candidates have an optional oral examination.

- (4) **Dissertation:** As mentioned earlier, in the sections on “Doctor of Philosophy” and “Doctor of Education,” all doctoral candidates must complete a dissertation.

**Ph.D. degree** candidates must take 24 hours of dissertation.

**Ed.D. degree** candidates must take 12 hours of dissertation.

- (5) **Oral Dissertation Defense Examination:** All doctoral students must defend their dissertation in an oral examination.

#### IV. ADMISSION PROCEDURES (Rolling Admissions):

For admission to either doctoral program (Ph.D. or Ed.D.) the applicant must be recommended for admission by the graduate faculty of the CEP department. The applicant must have obtained a master’s degree in counseling, or a closely related field, from an accredited (such as CCACREP, NCATE, or APA) institution. One’s graduate GPA must be 3.5 or better and the applicant must have obtained a minimum of 1,000 combined score (verbal and quantitative) in the Graduate Record Examination (GRE). It is also expected that at the time of graduation the candidate will have completed at least two years of professional experience. This experience may be completed prior to or concomitant with the doctoral training.

The admission procedures require the applicant with **BOTH** the Graduate School and with the Department of Counseling and Educational Psychology.

- a. Documents Submitted to Graduate School  
**Formal Application** (Obtained from Graduate School/Mail Stop 326, Student Services Building room 225, Web:<http://www.unr.edu/grad/apply.html>  
**Submission of official GRE scores / Submission of official transcripts**
- b. Documents Submitted to the Department of Counseling and Educational Psychology  
**Resume**  
**Letter of Application** (includes a statement of your goals, area of interest and specialization, and other information that you believe will help the faculty in their decision making)  
**Videotape** of a counseling session or a tape demonstrating interpersonal skills  
**Three Professional Letters of Recommendation** (addressing applicant’s potential for scholarly work)  
**Scholarly Writing Sample** (e.g. master’s thesis, professional journal article, professional paper completed at master’s level)
- c. The Department of Counseling and Educational Psychology recommends, but does not require, a personal interview. For those out-of –state, a phone interview can be arranged.
- d. Action Taken on Application: Notification of the action taken on your application will come from the Graduate School approximately eight weeks after the CEP

Department has reviewed and forwarded its decision to the Graduate School. Immediately following the official notification from the Graduate School, successful applicants will receive a letter of acceptance from the CEP Department informing them of an orientation meeting as well as informing them of their program advisor.

- V. **FINANCIAL AID INFORMATION:** The CEP Department has teaching assistantships available. Contact the CEP Department for information and application forms or CEP Web: <http://www.unr.edu/educ/cep/cepindex.html>. Other financial aid is available and forms can be obtained from the Financial Aid Office in Student Services Building, (775) 784-4666, Web: <http://www.finaid.unr.edu.finaid/>

VI. **PROGRAM FACULTY AND STAFF:**

Thomas Harrison, Ph.D., University of Florida, Professor/Dept. Chair  
*Marital, Couple, and Family Counseling/Therapy* **tch@unr.edu**

Christian Conte, Ph.D., Duquesne University, Assistant Professor  
*School/Community Counseling* **conte@unr.edu**

Rhoda Cummings, Ed.D., Texas Tech University, Professor  
*Educational Psychology* **cummings@unr.edu**

Livia D'Andrea, Ph.D., University of Southern California, Professor  
*Educational Technology* **livia@unr.edu**

Steve Harlow, Ph.D., University of Nebraska, Professor  
*Educational Psychology*

LaMont Johnson, Ph.D., Brigham Young University, Professor  
*Information Technology in Education*

Ireon LeBeauf, Ph.D., University of New Orleans, Assistant Professor  
*School-Community with Multicultural Counseling Emphasis in Counselor Education* **lebeauf@unr.edu**

Leping Liu, Ph.D., University of Nevada, Reno, Associate Professor  
*Information Technology in Education* **liu@unr.edu**

Cleborne Maddux, Ph.D., University of Arizona, Professor  
*Educational Technology* **maddux@unr.edu**

Jill Packman, Ph.D., University of North Texas, Associate Professor  
*School Counseling* **packman@unr.edu**

Marlowe Smaby, Ph.D., University of Wisconsin, Madison, Professor  
*School Counseling* **smaby@unr.edu**

- VII. **ADDITIONAL INFORMATION:** To obtain a University of Nevada catalog, contact the ASUN Bookstore, Mail Stop 194, (775) 784-6597 or UNR ASUN Bookstore Web: <http://www.asunbookstore.unr.edu/>  
**The CEP World Wide Web Home Page** can be viewed at <http://www.unr.edu/colleges/educ/cep/cepindex.html>

- a. **Ph.D. and Ed.D. Advisory Committees:** Both the Ph.D. and Ed.D. programs require an Advisory Committee composed of faculty members who are members of the Graduate Faculty. The Committee must consist of:  
*Three CEP Graduate Faculty Members*  
*Two Members from outside of the CEP Department: One in a related field; the other represents the Graduate School*
- b. No Foreign Language Requirement: The CEP Department does not require proficiency in a foreign language.
- c. Eight Year Program Completion Requirements: All requirements for doctoral degrees, excluding prerequisite graduate coursework or masters degree coursework, must be completed within eight calendar years from the date of the first course listed in the approved program of study form.
- d. Graduate GPA: Doctoral students must maintain an overall GPA of 3.5 or higher throughout the program.
- e. Three Credits per Semester Requirement: All graduate students are required to take at least three (3) credits per semester. A full time graduate load is 9 credits. A full time graduate student may not register for more than 16 graduate credits in any semester or more than six credits in any five-week summer session. Those holding graduate assistantships may not register for more than 12 graduate credits per semester.
- f. Information on Graduate Record Exam (GRE) website <http://www.gre.org>. Test location: Sylvan Learning Center, 940 West Moana Lane, Reno, NV, (775) 829-2700, provides GRE testing services on an individual basis.

GRE Readiness Workshop: Contact Kaplan Testing Prep for times, dates, and locations for workshops at 1-800-kaptest or visit the website at:  
<http://www.kaptest.com/index.jhtml>

## VII. COURSEWORK

### Ph.D. Coursework and Cohort Scheduling for Counselor Education and Supervision Emphasis

Dept	Course #	Cr	Course Title	F	Sp	Su
<u>First Fall Semester</u>						
CEP	640	3	Ed Measurements & Statistics	X		
CEP	690	1	Seminar: Advanced Studies in Career Counseling	X		
CEP	690	1-3	Workshop: Counseling Practicum	X		
CEP	783	3	Supervision	X		
<u>Spring Semester</u>						
CEP	740	3	Advanced Ed. Measurements & Statistics		X	
CEP	690	1	Seminar: Advanced Studies in Ethics		X	
<u>Second Fall Semester</u>						
CEP	741	3	Applied Research Design & Analysis in Ed. I	X		
CEP	690	1	Seminar: Advanced Studies in Consultation	X		
<u>Second Spring Semester</u>						
CEP	743	3	Applied Research Design & Analysis in Ed. II		X	
CEP	690	1	Seminar: Advanced Studies in Group Work		X	
<u>Third Fall Semester</u>						
EDUC	745	3	Qualitative Research in Curriculum & Instruction	X		
CEP	690	1	Seminar: Advanced Studies in Diversity & Counseling			
<u>Eighth or Ninth Semester</u>						
CEP	775	3	Doctoral Research Seminar		X	
<b>Other Req Courses for Ph.D.</b>						
			<b>(AS FAR AS POSSIBLE, COURSES SHOULD BE TRANSFERRED IN)</b>			
CEP	610	3	Information Technology in Education	X	X	X
CEP	620	3	Career Counseling & Technology			
CEP	650	3	Counseling Theories	X	X	
CEP	651	3	Counseling Practicum	X	X	
CEP	665	3	Child & Family Guidance	X		
CEP	670	3	Foundations Family Therapy I: Systems			X
CEP	691	1-4	Special Topics with Advisor	X	X	
CEP	700	3	Introduction to Research	X		X
CEP	705	3	Human Growth & Development	X	X	X
CEP	738	3	Learning Theories		X	
CEP	751	3	Multicultural Counseling		X	
CEP	752	3	Advanced Counseling Theory	X		
CEP	758	3	Multimedia & Presentation Technology in Ed.		X	
CEP	761	3	Group Counseling		X	
CEP	772	3	Internship in Group Counseling	X	X	
CEP	780	3	Law & Ethics in Counseling	X	X	
CEP	782	3	Consultation for Counseling Professionals	X		
CEP	791	1	Special Topics with Advisor	X	X	
CEP	795	1	Comprehensive Exam (Administered 2 x year; Fall, Sp.)	X	X	
CEP	798	6	Advanced Counseling Internship	X	X	
<b>2-3 Outside of CEP Courses</b>		3	Cognate Area			
		3	Cognate Area			
CEP	799	24	Dissertation	X	X	X
			<b>Total Minimum Credits: 114</b>			

**Requirements for Counselor Education & Supervision Ed.D. Degree Emphasis:**

CEP 605	Counseling and Technology
CEP 610	Information Technology in Education
CEP 640	Educational Measurement and Statistics
CEP 690	Professional Seminars (4 required)
CEP 758	Multimedia and Presentation Technology in Education
CEP 772	Internship in Group Counseling (6 credits)
CEP 775	Doctoral Research Seminar
CEP 780	Law and Ethics
CEP 782	Consultation
CEP 783	Supervision for Counseling Professionals
CEP 798	Advanced Internship (6 credits)
CTL 745	Qualitative Research

NINE CREDITS IN A COGNATE AREA  
MINIMUM 12 HOURS OF DISSERTATION  
TRANSFER UP TO 30 CREDITS FROM MASTERS

**IX. DEPARTMENT CHAIRMAN:**

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Chairman and Professor  
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