

University Code of Conduct and Policies

Introduction

The University of Nevada, Reno is committed to an orderly learning environment for all members of the campus community. As students participate in the campus community and its sponsored activities they are responsible for their own actions and subject to local, state and national laws as well as the all university regulations.

In order to maintain an academic climate conducive to each member's success in the pursuit and transmission of knowledge, the university has established a set of policies and standards for all of its members to follow. The university regulations and policies presented on the following pages include expectations for the conduct of individual students as well as student organizations. Also included are university procedures that exist to ensure due process, to support the rights of all students on campus and to educate students about the importance of community based resolution of misconduct.

Scope of the Document

The prohibited conduct, procedures and sanctions established in this document are applicable to the resolution of charges against all students at the University of Nevada, Reno for allegedly engaging in specified prohibited conduct. Except as otherwise provided in the Nevada System of Higher Education Code (NSHE Code) and in these regulations, the University of Nevada School of Medicine may establish written policies, procedures and sanctions for the discipline of its students that may be used in lieu of those found in this document. Regulations established by the university apply to both students and student organizations at activities on campus and at university and organizational sponsored events off campus.

Individual student conduct alleged to have violated both university regulations and civil or criminal law may be handled concurrently through university disciplinary proceedings and through the courts. Action by the university shall go forward regardless of other possible or pending administrative, civil or criminal proceedings arising out of the same or other charges. The person filing the complaint may choose to file charges against the student in both arenas: internally, through the university student judicial system, or externally, through the legal system.

Emergency Authority

The president may order the immediate removal from campus of a student for an interim period pending a hearing whenever the president determines that the removal is required in order:

1. To protect life, limb or property; or
2. To ensure the maintenance of order.

Any student so removed shall be afforded an opportunity to a hearing no later than 10 university working days following the emergency removal unless the student agrees to delay the hearing to a later time. The hearing shall be held under the hearing procedures established in Section 6.9 of the Nevada System of Higher Education Code, so far as can be made applicable, and by a general hearing officer as established in Section 6.10 of the Nevada System of Higher Education Code. The president's decision upon the hearing officer's recommendation shall be final. The issue shall be limited to whether the continued removal of the individual is warranted pending the outcome of a disciplinary hearing. During the time of the removal, the student may not come onto university property for any reason other than meeting with the appropriate official regarding the hearing. The charges of misconduct related to the emergency removal shall be made against the student and resolution of the charges shall take place according to the judicial procedures established in this code.

Section I: Student Judicial Code

The University of Nevada, Reno and the Nevada System of Higher Education (NSHE) have established regulations for student conduct that augment local, state and national law. Subsection A includes prohibited conduct established by the University of Nevada, Reno; Subsection B includes those regulations governing the entire Nevada System of Higher Education (NSHE); and Subsection C contains additional university policies.

Subsection A. University of Nevada, Reno Regulations

Students and recognized student organizations are expected at all times to conduct themselves in accordance with university regulations and policies. The following acts are prohibited and may result in disciplinary sanctions:

1. Conduct which endangers the health or safety of any member or guest of the university community.
2. Violation of university policies and regulations governing residence in university-owned or controlled property, including responsibility for the conduct of guests.
3. Failure to comply with the directions of university officials in the performance of their duties.
4. Failure of the student to present proper credentials, such as: student identification card, driver's license, or parking registration, to university officials upon their request.
5. Resisting or obstructing such university or other public officials in the performance of their duties.
6. Gaining access to restricted areas, such as ledges, roofs or any part of a university facility's outside structure. Being on these areas or storing items on them is considered a personal and community safety risk.
7. The unauthorized possession, loan or distribution of keys; or unauthorized entry into or use of university facilities, including buildings and grounds.
8. The reproduction, manufacture or duplication of any key or unlocking device for use on university facilities or locks without proper authorization.
9. Setting off a fire alarm for reasons other than actual fire or emergency; tampering with any fire protection equipment or device; involvement in setting or causing any unauthorized fire in or on university property; failure to evacuate a university building when a fire/emergency alarm occurs.
10. False reporting of any emergency situation, including misuse of campus emergency telephone equipment.
11. Carrying, possessing or using firearms on university-owned or university-controlled property, except as required for: (1) educational programs; (2) authorized use in established rifle and pistol ranges; and, (3) police and military purposes.
12. Possession and use of fireworks or pyrotechnics in university buildings or on university grounds.
13. Hazing, which is any action taken or situation created to produce a mental or physical discomfort, harassment or ridicule; made by an individual student or a student group against another student or group of students. These actions/situations would include any which would degrade, endanger or otherwise compromise the dignity of the student or student(s) involved.
14. The use of, or threat to use, force or violence of a sexual nature, defined as sexual assault, against any member or guest of the university community on university-owned or university controlled property or at any university-sponsored program.
15. Use or possession of alcoholic beverages without authorization; use or possession of illegal and/or unauthorized drugs and drug

paraphernalia; providing alcoholic beverages to a minor while on university property or at university-sponsored activities. Any action which is contrary to the Policy for Sale, Service, Distribution or Use of Alcoholic Beverages for University of Nevada, Reno, student groups or is in violation of Nevada state law.

16. Being under the influence of a controlled substance, including alcohol, while on university property or at a university-sponsored activity; the exhibiting of offensive behavior while under the influence of alcohol or other controlled substances.

Subsection B: Nevada System of Higher Education Regulations

In addition to regulations for student conduct for the University of Nevada, Reno, all students and student organizations are responsible for following the regulations for the entire university and community college system. The 20 prohibited activities, as found in the Nevada System of Higher Education Code, Section 6.2.2, are listed below:

1. Commission of any acts specified in subsection 2.1.4 of the code: (Subsection 2.1.4 of the code provides as follows: "Acts Interfering with Academic Freedom. Acts of physical force or disruptive acts which interfere with the University of Nevada activities, freedom of movement on the campuses or freedom for students to pursue their studies are the antithesis of academic freedom and responsibility, as are acts which in effect deny freedom of speech, freedom to be heard, and freedom to pursue research of their own choosing to members of the faculty or to invited guests of the University of Nevada.")
2. The use of, or threat to use, force or violence against any member or guest of the system community, except when lawfully permissible.
3. Interference by force, threat or duress with the lawful freedom of movement of persons or vehicles on university premises.
4. The intentional disruption or unauthorized interruption of functions of the system, including but not limited to classes, convocations, lectures, meetings, recruiting interviews and social events, on or off premises of the system.
5. Willful damage, destruction, defacement, theft or misappropriation of equipment or property belonging to, in the possession of, or on premises occupied by the system.
6. Knowing possession on any premises of the system of any firearms, explosives, dangerous chemicals or other instruments of destruction, or other dangerous weapons as defined by the laws of the state of Nevada, without the written authorization of the president of any system institution or the president's authorized agent, unless such possession reasonably relates to duly recognized system functions by appropriate members of the faculty, other employees or students.
7. Continued occupation of buildings, structures, grounds or premises belonging to or occupied by, the system after having been ordered to leave by the president of a system institution or the president's designee.
8. Forgery, alteration, falsification or destruction of system documents or furnishing false information in documents submitted to the Nevada System of Higher Education.
9. Making an accusation which is intentionally false or is made with reckless disregard for the truth against any member of the system community by filing a complaint or charges under this code or under any applicable established grievance procedures in the system.
10. The repeated use of obscene or abusive language in a classroom or public meeting of the system where such usage is beyond the bounds of generally accepted good taste and which, if occurring in a class, is not significantly related to the teaching of the subject matter.
11. Willful incitement of individuals to commit any of the acts herein prohibited.
12. Disorderly, lewd or indecent conduct occurring on system premises or at a system-sponsored function on or off such premises.
13. Any act prohibited by local, state or federal law which occurs on system premises or at a system-sponsored function on or off such premises.
14. The use of threats or violence against a faculty member or the faculty member's family in order to secure preferential

treatment for grades, loans, employment, or other service or privilege accorded by the system.

15. Any act of unlawful discrimination based on race, creed, color, sex, age, handicap or national origin or any act of employment or educational retaliation against any person who has made a complaint about such discrimination.
16. Any act of sexual harassment when submission to a request or demand of a sexual nature is either an explicit or implicit term or condition of employment or of academic study or grading, or where verbal or physical conduct of a sexual nature has the effect of creating an intimidating, offensive or hostile work or educational environment.
17. Acts of academic dishonesty, including, but not limited to cheating, plagiarism, falsifying research data or results, or assisting others to do the same.
18. Willfully destroying, damaging, tampering, altering, stealing, misappropriating or using without permission any system, program or file of the Nevada System of Higher Education.
19. Acts of hazing. Hazing is defined as any method of initiation into or affiliation with the university or community college community, a student organization, a sports team, an academic association, or other group engaged in by an individual that intentionally or recklessly endangers another individual.
20. Any other conduct which violates applicable stated prohibitions, policies, procedures, rules, regulations or bylaws of the Board of Regents or a System institution.

Subsection C: University of Nevada, Reno Policies

In addition to prohibited behaviors outlined in Subsections A and B, students and student organizations have a responsibility to know and abide by the following university policies.

Policy for Sale, Service, Distribution or Use of Alcoholic Beverages

In order to provide a safe and healthy environment for students, to comply with federal, state and local law, and to support the academic mission of the university, the following policy for the sale, service, distribution and use of alcoholic beverages has been adopted. This policy applies, but is not limited to, the following: receptions, banquets, dinners, picnics, or any cultural or social activity. Advance request and approval from the associate vice president for Student Life Services to serve alcohol at an activity is required for all student organizations, campus departments and individuals as follows.

1. A request may be made for alcoholic beverages at any activity sponsored by a student organization on university property or on property occupied by a student organization where all participants in attendance are 21 years of age or older.
2. A request may also be made for alcoholic beverages at activities sponsored by campus departments or guests using university facilities. Approval of alcohol requests will take into consideration the nature of the activity, number of underage participants, value of alcohol to the purpose of the activity, and security measures in place.
3. Alcoholic beverages must not be served in association with academic classes (e.g. in-class celebrations after final exams).

For activities where alcohol is being requested, the following procedure must be followed:

1. All requests must be submitted to the associate vice president for Student Life Services at least 10 working days in advance of the activity.
2. The sponsoring organization must hire a Licensed Liquor Vendor (LLV), as approved by the City of Reno, to serve the alcohol.
3. A representative of the sponsoring organization or department must sign the request accepting responsibility for the activity as it pertains to the distribution and control of alcohol.

Upon approval of the activity, sponsoring organizations and individuals must comply with the following:

1. There must be adequate food and non-alcoholic beverages available at the activity.
2. Individuals who appear to be intoxicated at an activity will not be served alcohol.

3. The designated organizational representative will be expected to intervene with the intoxicated person to ensure the safety of the individual (e.g. provide a "safe ride" home, call a cab, etc. at the cost of the sponsoring organization).
4. Drinking alcoholic beverages cannot be the primary focus or purpose of the activity.
5. Promotional materials may not make reference to the availability of alcoholic beverages at the activity, may not be directed to an underage audience, and may not display any alcoholic beverage signs, emblems or insignia.
6. No activity shall include any form of "drinking contest", "all you can drink" promotion, or encourage any form of rapid consumption of alcoholic beverage.
7. Alcoholic beverages will not be provided as part of a performance contract, nor will alcohol be used on-stage.
6. Students and student organizations must clean up their own areas before leaving and must place ALL trash in the dumpsters or recycle bins provided in the area.
7. All furniture must be registered at the entrance of the tailgate area and must be removed at the end of the tailgating period (30 minutes prior to the start of the game).
8. Any group wishing to provide entertainment (i.e. bands) must make a request and be approved by the Student Events Advisory Board.
9. In order to minimize congestion within the tailgating area, private vehicles will be limited to a capacity of one half the parking lot and on a first-come, first-serve basis.
10. Any student found in violation of the above regulations will be cited and/or referred to the Office of Student Conduct. Student organizations found in violation will be referred to both the Office of Student Conduct and/or the ASUN for sanctioning. Individuals and student organizations are subject to sanctions as outlined in the Student Judicial Code and the Clubs and Organization bylaws. In addition, ASUN and the university reserve the right to ban students and student organizations from future tailgate activities.

Violations of the Policy for Sale, Service, Distribution or Use of Alcoholic Beverages may result in penalties as follows:

1. Student organizational officers will be subject to sanctions outlined in the University of Nevada, Reno Student Code of Conduct.
2. Sanctions for student organizations may include, but are not limited to, warning, probation, denial of use of university facilities, and withdrawal of organization recognition.
3. University departmental representatives will be subject to sanctions as outlined in Chapter 6 of the Board of Regents Handbook.
4. Guests of the university will be subject to denial of future use of university facilities.

Student Tailgating Policy

The University of Nevada, Reno recognizes that athletic events are an important component of a student's experience and we support game day activities that build community and offer an opportunity for social interaction. To meet this goal, the university has designated the area west of the Center for Applied Research as the student tailgating area.

In order to secure this area for student tailgating, Parking Services will place barriers at the entrances of the parking lot the evening preceding the home game. Signs will indicate that the area is reserved for STUDENT TAILGATING. At all home games ASUN will provide nonalcoholic beverages and food at no cost to students. Entertainment may also be provided. ASUN will provide security as approved by the Student Events Advisory Board.

Dumpsters will be readily available and provided by Buildings and Grounds. Adequate portable rest room facilities will be supplied for the student tailgating area.

The ASUN and the university do not condone underage drinking, binge drinking, inappropriate public behavior or any misconduct prohibited by university policy. In order to provide a safe and healthy environment for tailgating, students are expected to comply with the following regulations:

1. The student tailgating area will open for setup at 3.5 hours prior to kickoff at which time Parking Services will remove the barriers. Students and student organizations are not allowed to move barriers nor are they to set up early. Tailgating hours for participants will begin 3 hours prior to kickoff and end 30 minutes prior to the start of the game. Students who refuse to leave will be escorted out of the area by police or security and will be referred to the Office of Student Conduct.
2. Students under the age of 21 will not be permitted to drink alcohol in accordance with state and federal laws and university policy.
3. Students 21 years of age and older wishing to drink alcoholic beverages in the student tailgating area must present a valid ID and obtain a wristband at a table located in the area. Students without a wristband will not be allowed to possess or consume alcoholic beverages.
4. Gross, disruptive behavior, disorderly conduct and excessive alcohol consumption will not be tolerated. Enforcement of appropriate and lawful behavior will be a high priority.
5. Glass containers, kegs and beer bong are not permitted in the designated student tailgating area.

Hazing

Hazing has no place within a community of scholars. The Board of Regents of the Nevada System of Higher Education (NSHE) affirms its opposition to any form of hazing.

NSHE institutions advocate civility in society and an adherence to the fundamental principles of honesty, integrity, respect, fairness, development of the individual character, and sensitivity to the dignity of all persons. These principles should be fostered and nurtured in a broad spectrum of activities that yield social, intellectual and physical benefits. Therefore hazing of any nature is unacceptable at any public institution of higher education in the State of Nevada.

1. No member or alumnus of the NSHE community acting as an individual or part of a group shall conduct or condone hazing activities.
2. Hazing is defined as any method of initiation into or prerequisite to becoming a member of the community college or university community, or any group associated therewith, engaged in by an individual that intentionally or recklessly endangers another individual. Any activity upon which the initiation into or affiliation with an organization or group is directly or indirectly conditioned shall be presumed to be forced activity, the willingness of a individual to participate in such activity notwithstanding. Hazing may occur on or off the premises of the organization and/or educational institution. Hazing is most often seen as an initiation rite into a student organization or group, but may occur in other situations.
3. Hazing activities may include, but are not limited to:
 - Any physical activity, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of food, liquor, drugs or other substance or any other brutal treatment or other forced physical activity that is likely to adversely affect the physical health of the person.
 - Any situation which subjects the individual to extreme stress, such as sleep deprivation, forced exclusion from social contact, required participation in public stunts, or forced conduct which produces pain, physical discomfort, or adversely affects the mental health or dignity of an individual.
 - Any expectations or commands that force individuals to engage in an illegal act and/or willful destruction or removal of public or private property.
4. Each institution within NSHE shall develop clear procedures for dealing with hazing, requirements for reporting hazing, clear reporting lines for infractions, investigation procedures, and potential discipline. Each institution shall apply a reasonable person standard, and the discipline shall be proportionate to the infraction. All disciplinary actions or sanctions shall be congruent with Chapter 6 of the code and appropriate bylaws. Both individuals and organizations committing an offense under this anti-hazing policy may be found in violation and be subject to appropriate disciplinary sanctions.
5. An allegation of hazing, reporting of a suspicion that hazing may have occurred, or a request for an investigation of hazing

may be initiated by anyone. Campus policies shall designate the appropriate place and method of reporting. Each campus is encouraged to develop an educational program about the serious danger and risk involved in any hazing activity and the subsequent harm that can occur to both the individual subjected to hazing and those engaged in hazing.

6. Each campus shall develop procedures and policies to report cases of hazing that fall under Nevada Revised Statutes.
7. To report an allegation of hazing, please contact the Office of Student Conduct, Clark Administration Building, Lake Level, 784-4388. All investigations of hazing and procedures for adjudication shall follow Section II of the University Code of Conduct.

Hate Crimes

A hate crime is defined in Nevada law as a crime listed under NRS 193.1675 or NRS 207.185 against another person which is motivated by virtue of the victim's actual or perceived race, color, religion, national origin, physical or mental disability or sexual orientation. Hate crimes are particularly repugnant to the mission of the Nevada System of Higher Education (NSHE) and detrimental to the responsibility of NSHE to provide a safe environment for education, research and service for the NSHE community. In order to insure that all institutions of the Nevada System of Higher Education are prepared to respond to hate crimes that may be committed on its campuses, each institution must adopt a policy and procedure regarding hate crimes. This policy and procedure must include manner by which the institution or its police services will prevent, respond to and investigate hate crimes.

Sexual Assault

Sexual assault is defined as any sexual penetration against the will of the victim or under conditions in which the perpetrator knows or should know that the victim is mentally or physically incapable of resisting or understanding the nature of his conduct. Sexual assault is considered against another person's will even if that person is: unconscious, asleep, drugged, intoxicated or mentally unstable.

Any student found responsible for acts of sexual assault within the university community will be subject to disciplinary action. A victim of sexual assault should report the incident and seek the appropriate attention (medical care, emotional support, judicial action) from the campus or community agencies offering resources (health care, counseling center, police department, student conduct services, Sexual Assault Prevention and Counseling Program, Reno Crisis Center and other agencies). A student need not officially report an incident in order to be provided assistance. Reports may be confidential, based upon the student's desires.

Sexual Harassment

It is the policy of the University of Nevada that the sexual harassment of students, employees and users of university facilities is unacceptable and prohibited. This stance is consistent with the university's efforts to maintain equal educational opportunity, and nondiscrimination in programs, services and use of facilities.

As defined by Board of Regents Policy, Title 4, Chapter 8, Section 13, unwelcome sexual advances, requests for sexual favors, and other visual, verbal or physical conduct of a sexual nature constitute sexual harassment when:

1. submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic status;
2. submission to or rejection of the conduct is used as a basis for academic or employment decisions or evaluations, or permission to participate in an activity; or
3. the conduct has the purpose or effect of substantially interfering with an individual's academic or work performance, or of creating an intimidating, hostile or offensive environment in which to work or learn.

Sexual harassment may take many forms—subtle and indirect, or blatant an overt. For example,

- It may occur between individuals of the opposite sex or of

the same sex.

- It may occur between students, between peers and/or co-workers, or between individuals in an unequal power relationship.
- It may be aimed at coercing an individual to participate in an unwanted sexual relationship or it may have the effect of causing an individual to change behavior or work performance.
- It may consist of repeated actions or may even arise from a single incident if sufficiently severe.
- It may also rise to the level of a criminal offense, such as battery or sexual assault.

Complaint Procedure

Complaints of sexual harassment must be filed within one hundred eighty (180) calendar days after the discovery of the alleged act of sexual harassment. The complaint should be filed with the supervisor, department chair, dean, affirmative action officer or the director of faculty human resources.

1. A student who believes that he or she has been subjected to sexual harassment by anyone is encouraged—but it is neither necessary nor required—to promptly tell the person that the conduct is unwelcome and ask the person to stop the conduct. A person who receives such a request must immediately comply with it and must not retaliate against the student for rejecting the conduct.
2. The student may also choose to file a complaint with his or her major department chair, who will in turn immediately contact one of the officials listed above.
3. If the student feels uncomfortable about discussing the incident with the department chair, the student should feel free to bypass the chair and file a complaint with one of the above officials or to any chair or dean, who will in turn immediately contact one of the officials listed above to forward the complaint, whether or not the complaint is in writing, to discuss it and/or to report the action taken. The chair or dean has a responsibility to act even if the individuals are not supervised by that chair or dean.

For a complete copy of the NSHE Policy on Sexual Harassment, please refer to Board of Regents Policy, Title 4, Chapter 8, Section 13.

Use of Skateboards and Roller Blades on University Property

It is the policy of the University of Nevada, Reno to prohibit the use of skateboards, roller blades or similar types of equipment within university buildings. Faculty, staff, students or visitors using skateboards, roller blades or similar types of equipment as a means of transportation shall be expected to exhibit due regard for the safety of pedestrians.

Unsupervised recreational use of skateboards, roller blades or similar types of equipment on university property is prohibited. Organizers of any scheduled recreational event using such equipment shall file a valid certificate of insurance with the Scheduling Services office prior to the date of the event.

Individuals shall be held responsible for damage caused to university property as a result of the improper operation of skateboards, roller blades or similar types of equipment on the university campus. Individuals shall be held responsible for injuries to themselves or others as a result of the improper operation of such equipment on university property.

Individuals are also subject to Reno Municipal Code, Section 6.06.020 as follows:

- No person upon roller skates, roller blades, skateboards or riding in or by means of any coaster, toy vehicle or similar device, shall go upon any roadway except while crossing a street on a crosswalk and when so crossing such person shall be granted all the rights and shall be subject to all of the duties applicable to pedestrians. This section shall not apply upon any street while set aside as a play street as authorized by RMC 6.06.095.
- It is unlawful for any person to use a skateboard, coaster, roller skates, roller blades, or any similar device upon any public property that is posted with reference to this section.
- It is unlawful for any person, where such use is permitted, to

use a skateboard, coaster, roller skates, roller blades, or any similar device in a careless, negligent, or dangerous manner on a street, sidewalk, or other public property within the city.

Standards of Conduct for the Use of University Computers

Improper conduct regarding computer use at the university falls into three categories: (1) academic dishonesty; (2) disruption and destruction of computer facilities; and (3) violation of licenses and copyright agreements, university policy, and state or federal laws.

1. Academic Dishonesty is covered in Section IV of this handbook. Examples of this type of behavior regarding computers include, but are not limited to:
 - a. Submitting another person's programs, documentation or program results as your own work;
 - b. Obtaining or attempting to obtain unauthorized access to information stored in electronic form;
 - c. Submitting false results of a program's output for a class assignment or falsifying the results of program execution for the purpose of improving a grade.
2. Disruption or Destruction of Computer Facilities
The disruption or destruction of computer facilities is covered in Subsection B (18) of this handbook. Examples of this type of behavior include, but are not limited to:
 - a. Damaging or stealing university-owned equipment or software;
 - b. Sending of offensive mail;
 - c. Causing the display of false system messages;
 - d. Maliciously causing system slowdowns or rendering systems inoperable;
 - e. Changing, removing or destroying (or attempting the same) any data stored electronically without proper authorization;
 - f. Gaining or attempting to gain access to accounts without proper authorization;
 - g. Putting viruses or worms into a system.
3. Violation of Licenses and Copyright Agreements
Most software used on university computers is covered by copyright, license or nondisclosure agreements. Violation of these agreements puts the university and the individual in jeopardy of civil penalties. Examples of such violations include, but are not limited to:
 - a. Making copies of copyrighted or licensed software without proper authorization;
 - b. Using software in violation of copyright, license or nondisclosure agreements;
 - c. Using university computers for unauthorized private or commercial purposes.

Policy on Registered Sex Offenders

All students, employees and guests of the University of Nevada, Reno who have been convicted of a sex crime as defined by NRS 179D.410 or crimes against children as defined by NRS 179D.210 must register with the University of Nevada Police Services, 784-4013, Student Services Building. Information on registered sex offenders who are students, employees or guests of the university may be obtained by contacting University Police Services at the number listed above.

Section II: Disciplinary Procedures for Students

Subsection A: Introduction

Students charged with violations of system, university or residence hall regulations may be subject to disciplinary action. The procedures for carrying out student discipline are based upon those procedures established by the Nevada System of Higher Education, found in Chapter 6 of the Board of Regents Code. In addition, students violating the Greek code of conduct (for fraternities and sororities) or residence hall policies may be subject to sanctions under those codes.

It is the belief of the university that the judicial proceedings should

have an educational outcome, while accomplishing the goal of resolution of the problematic behavior.

Presented in this section are university procedures that exist to ensure due process and to support the rights of all students.

Subsection B. Procedures

The following procedures will be followed to address complaints against students referred to the Office of Student Conduct for alleged misconduct. Complaints involving alleged violations of the academic dishonesty policy may also follow the procedures outlined in Section IV. Complaints may be received from any department or individual member of the university community.

1. All complaints are filed with the Director of Student Judicial, Mediation and Advocacy Services.
2. The director shall investigate the case within 60 days after receipt of the complaint, and if warranted shall present a charging letter to the student or organization involved in the complaint.
3. If deemed appropriate, the director may informally resolve the complaint through mediation, by conciliating with the parties, by permitting the complainant to voluntarily drop the complaint or by permitting the person charged to voluntarily accept disciplinary sanctions.
4. Within 7 college working days of the completion of the investigation, and if the complaint cannot be informally resolved, the director shall make a recommendation to the associate vice president for student life as to whether a hearing be held, and if a hearing is recommended, the director shall recommend the type of hearing. The associate vice president shall make the final decision on the type of hearing to be held within 7 college working days after receipt of the director's recommendation.
5. The person or organization charged must receive, at least 10 college working days before the hearing, written notice from the director containing:
 - The date, time and place of hearing;
 - Specification of the misconduct charged by citing the applicable NSHE or university regulation or policy alleged to have been violated;
 - Specification to the extent reasonably possible, of the time, place, person or persons involved and the circumstances of the alleged prohibited conduct, including the name or names of persons who may have witnessed the alleged prohibited conduct;
 - Notification that the student charged may be accompanied by an advisor of the student's choice. See Section II (Subsection E) for additional information on being accompanied by an advisor.
6. Notices shall either be personally delivered to the student or shall be sent to the person by certified or registered mail, return receipt requested. A copy of the applicable disciplinary hearing procedures shall accompany each notice.
7. The Director of Student Judicial, Mediation and Advocacy Services shall serve as the university representative at the hearing and as such shall present the university's case against the student.
8. The student shall present his or her response to the hearing board or officer. The student is not required to speak and this choice shall not be construed as an admission of responsibility for the alleged misconduct. Evidence may be admitted if it possesses reasonably probative value, materiality and relevancy.
9. The hearing body shall make a determination on whether the student is responsible for the alleged violation.
10. The hearing body chair shall send to the associate vice president the determination of whether the student is responsible, and if found responsible, shall make a recommendation on appropriate sanction.
11. The associate vice president shall review the findings of the hearing board and may:
 - Dismiss the charge;
 - Affirm the recommended sanction;
 - Impose a lesser sanction than recommended;
 - Impose a greater sanction than recommended, or
 - Order a new hearing.

12. The associate vice president shall reach a decision within a reasonable time after the receipt of findings of fact and shall notify the student and the director of the decision. If the action taken is suspension or expulsion, the student charged shall be notified by personal delivery of the decision or shall be notified of the action by certified or registered mail, return receipt requested.
13. The student may appeal the decision of the associate vice president within 10 college working days of the receipt of the decision. The appeal must be in writing and directed to the Director of Student Judicial, Mediation and Advocacy Services. The facts set forth in the appeal must reasonably establish that:
 - The procedures under which the person was charged are invalid or were not followed;
 - The person charged did not have adequate opportunity to prepare and present a defense to the charges;
 - The evidence presented at the hearing was not substantial enough to justify the decision; or
 - The sanction imposed was not in keeping with the gravity of the violation.
14. Within 7 college working days after receipt, the director shall direct the appeal, along with any reply the director deems necessary, provided a copy of the reply is sent to the student charged, to:
 - The president or his designee for reconsideration when the sanction imposed is suspension or a lesser sanction;
 - The Board of Regents for action when the sanction imposed is expulsion.
15. A decision on the appeal shall be made within a reasonable time after receipt of the appeal by the president or his designee or within a reasonable time after the next Board of Regents meeting during which the appeal was considered.
16. The president or the Chair of the Board of Regents, as the case may be, may request a personal appearance of the person charged if the president or the Chair of the Board of Regents is of the opinion that justice will be served by such appearance. The appearance of the person charged shall be limited to the issues raised by the appeal as provided above. The person charged must be informed that an appearance is not compulsory and a nonappearance will not prejudice the appeal.
17. The president or the Board of Regents, as the case may be, may:
 - Dismiss the charge;
 - Affirm the charge and sanction;
 - Impose a lesser sanction, or
 - Order a new hearing.

Subsection C: Sanctions

Disciplinary sanctions are those actions imposed by a judicial hearing officer or board as a consequence for misconduct under the student judicial code or other university policies. The purpose of a sanction, in addition to protecting others, is primarily to educate an individual by increasing his or her awareness of the consequences of conduct violations and the importance of responsibility to the university community for one's actions. This will ordinarily be the guiding force behind imposition of sanctions by the university judicial system. In some instances, however, the community's need to properly function outweighs the university's ability to so educate an individual. In such a case, for the benefit of both the student and the community, suspension or expulsion from the university may result.

The following is a summary of the types of disciplinary sanctions that may be imposed on a student found responsible for violations of regulations found in this code. Please note: Students found responsible for violating university academic standards may be subject to additional sanctions as outlined in Section IV and student organizations may be subject to sanctions outlined in Section V.

1. Warning. Notice, oral or written, that continuation or repetition of prohibited conduct may be the cause for more severe disciplinary action.
2. Reprimand. A formal censure or severe reproof administered in writing to a person engaging in prohibited conduct.
3. Restitution. The requirement to reimburse the legal owners for a loss due to defacement, damage, fraud, theft or

misappropriation of property. The failure to make restitution shall be the cause for more severe disciplinary action.

4. Probation. Probation consists of a trial period not exceeding one year in which the conduct of the student will be evaluated in terms of whether any prohibited acts are committed. Probation may include exclusion from participation in privileged or extracurricular activities of the university. The person placed on probation shall be notified, in writing, that the commission of prohibited acts will lead to more severe disciplinary sanctions. The official transcript of the student on probation may be marked "DISCIPLINARY PROBATION" for the period of the probation and any exclusions may also be noted. Parents or legal guardians of minor students shall be notified of the action.
5. Suspension.
 - Exclusion for a definite period of time from attending classes and from participating in other activities of the System, as set forth in a written notice to the student. The official transcript of the student shall be marked "DISCIPLINARY SUSPENSION EFFECTIVE ____ TO ____." Parents or legal guardians of minor students shall be notified of the action.
 - A student who is not currently enrolled in the System and who was not registered during the previous semester or who graduated at the end of the previous semester may request that the notation of the disciplinary suspension be removed from the official transcript when two years have elapsed since the expiration of the student's suspension. Such request must be submitted in writing to the president. If the request is not granted, the student at yearly intervals thereafter may submit a request for removal of the notation.
6. Expulsion
7. Termination of student registration and status for an indefinite period of time. Permission of the president shall be required for readmission. The official transcript of the student shall be marked "DISCIPLINARY EXPULSION EFFECTIVE ____." The parents or legal guardians of minor students shall be notified of the action.

Subsection D: Types of Hearings

There are three types of hearings that may be held as per the decision of the associate vice president for Student Life Services. Factors that may be considered in determining the type of hearing include (a) the need for confidentiality of the student charged or a victim involved in a violation; or (b) the sensitive nature of the incident. Types of hearings are as follows:

1. A hearing before a General Hearing Officer. The president shall designate one or more general hearing officers who shall serve for terms as determined by the president. Office hearings by a general hearing officer shall be informal in nature and subject to such procedures as the president may determine. Once a hearing is held, a recommendation shall be made to the associate vice president as soon as is reasonably possible, but no later than 6 months after the filing of the complaint.
2. Institutional Hearing Committee. This type of hearing is held before the ASUN Judicial Council, a panel of graduate students, or a combined panel of students and faculty. In cases involving undergraduates, when a combined panel is used, student members shall generally be members of the ASUN Judicial Council. In cases where graduate students are charged, student members shall be recommended by the Graduate Student Association. Faculty members shall generally be appointed by the Faculty Senate. An institutional hearing committee shall also be used to hear appeals of all lower hearing bodies, i.e. Residence Hall Judicial Board, Greek Standards Board.
3. Special Hearing Officer and Special Hearing Committee. Special hearing officers shall be attorneys who have been members of the State Bar of Nevada for at least 5 years or who are otherwise qualified by professional experience in presiding at judicial or quasi-judicial adversary proceedings. They will not hold any employment or other contractual relationship with any NSHE institution during the period of their service. Special hearing committee members shall be selected by the Faculty Senate.

Subsection E: Other Regulations Governing Hearings

1. **Advisors/Attorneys**
The student charged may be accompanied by one advisor of the student's choice, who may act on the person's behalf. The student charged must give written notice of the name and address of the advisor, and whether the advisor is an attorney, to the Director of Student Judicial, Mediation and Advocacy Services no later than 5 college working days before the time set for the hearing. An advisor will not be permitted at the hearing without such notice. The advisor does not speak during the hearing, but is introduced for the record, and is included with the student in all written communication. The advisor may:
 - have access, per the wishes of the student, to the hearing information, witness statements, hearing documents submitted to the hearing officer or board for the hearing, and access to staff for questions, clarifications, etc.;
 - prepare the presentation with their student for the hearing and/or the appeal process. The advisor is encouraged to support their student in preparing everything (written letter, oral presentation, etc.) in his/her own words and from his/her perspective;
 - be present with the student throughout the hearing and may sit next to the student and provide advice to him/her;
 - be afforded breaks during the hearing at the request of the student in order to confer privately.
2. **Closed Hearings**
All hearings are scheduled as closed sessions, unless the student requests for the hearing to be open to the public.
3. **Consolidated Hearings**
When more than one person is charged with prohibited conduct arising out of a single occurrence, or out of multiple occurrences, a single hearing may be held for all the persons charged. Students may request that their cases be consolidated with others or separated from others. If no request is made by the student, the director shall make the determination regarding consolidation.
4. **Absence of the Person Charged**
If the student charged does not appear at a hearing without satisfactory explanation for the absence, or should the person charged leave the hearing before its conclusion, the hearing shall proceed without the person charged and the hearing officer or hearing board may make findings of fact and recommendations on sanctions. The fact that an administrative hearing or a civil or criminal trial for the student charged is pending shall not be considered a satisfactory explanation for absence unless the actual hearing or trial date conflicts with a date for a hearing held under this code, or unless it is physically impossible for the person charged, through no fault of that person, to attend a hearing held under this chapter.
5. **Hearings to be Recorded.**
A tape recording will be made of the hearing and kept for at least one year before being destroyed, unless the matter is brought before the courts during which time the recording will be kept until the matter is decided in the courts. A tape recording of a closed hearing shall be confidential. The person charged, on request of and at the charged person's expense may have or, under supervision may make, a copy of such recording. No tape recording by the person charged or by other persons at the hearing will be permitted. The person charged may, at the charged person's expense, provide for a certified court reporter. A copy of the court reporter's transcript shall also be made available to the president upon the president's request and at the university's expense.

Section IV: Academic Standards**Introduction**

Specific to the academic pursuits of students, the University of Nevada, Reno, believes the maintenance of academic standards is a joint responsibility of the students and faculty of the university. Freedom to teach and to learn are dependent upon individual and collective conduct to permit the pursuit and exchange of knowledge and opinion. Faculty have the responsibility to create an atmosphere

in which students may display their knowledge. This atmosphere includes an orderly testing room and sufficient safeguards to inhibit dishonesty. Students have the responsibility to rely on their knowledge and resources in the evaluation process. The trust developed in the maintenance of academic standards is necessary to the fair evaluation of all students.

Subsection A: Definitions

Academic dishonesty is against university as well as the system community standards. Academic dishonesty includes, but is not limited to, the following:

Plagiarism: defined as submitting the language, ideas, thoughts or work of another as one's own; or assisting in the act of plagiarism by allowing one's work to be used in this fashion.

Cheating: defined as (1) obtaining or providing unauthorized information during an examination through verbal, visual or unauthorized use of books, notes, text and other materials; (2) obtaining or providing information concerning all or part of an examination prior to that examination; (3) taking an examination for another student, or arranging for another person to take an exam in one's place; (4) altering or changing test answers after submittal for grading, grades after grades have been awarded, or other academic records once these are official.

Subsection B: Sanctions for Violation of Academic Standards

Sanctions for violations of university academic standards may include the following: (1) canceling the student's enrollment in the class without a grade; (2) filing a final grade of "F"; (3) awarding a failing mark on the test or paper in question; (4) requiring the student to retake the test or resubmit the paper. A student may also be subject to discipline for academic dishonesty pursuant to the provisions of the Board of Regents Code, Title 2, Chapter 6.

Subsection C: Academic Dishonesty Procedures**Procedure for Undergraduate Students**

A faculty member who suspects an undergraduate student of academic dishonesty must notify the student of the charge and proposed sanction, in writing, no later than ten (10) calendar days after the alleged action or ten (10) calendar days after the last day of instruction, whichever comes first.

Notification must be hand delivered or sent by certified mail. A copy of the notification to the student must be sent to the Director of Student Judicial, Mediation and Advocacy Services. The student has ten (10) calendar days to appeal after receipt of the notification.

1. If the student admits guilt, or fails to appeal, the faculty member may impose an academic sanction commensurate with the offense. In addition, the Director of Student Judicial, Mediation and Advocacy Services may impose an appropriate disciplinary sanction.
 - No student may drop a course to avoid discipline for academic dishonesty or a violation of the academic standards policy. If a course is dropped before discipline is imposed, any "W" may be changed to an "F". A student is not eligible to apply for repeat adjustment, academic renewal, or improper withdrawal for the semester in which the offense occurred.
 - If the student accepts the sanctions the matter is ended.
 - If the student appeals the sanction insofar as it affects the final grade, the grade appeal process may be invoked. Students may appeal a final grade by filing an Intent to Appeal a Grade form with the appropriate department chair within 35 calendar days of issuance of official grades by the registrar. Students who do not file the proper forms within the specified deadline forfeit the right to appeal the grade. Students who wish to appeal a disciplinary sanction may do so through the Director of Student Judicial, Mediation and Advocacy Services. (If the alleged dishonesty occurs during the summer session and the student cannot be located, the appeals date will be extended to the last day of late registration in the next regular semester.)
2. If the student denies the charge, the student must state this, in writing, to the chair of the department within the ten (10) calendar days noted above. Within the next five calendar days,

the chair must inform the faculty member, then refer the matter to the Director of Student Judicial, Mediation and Advocacy Services for a hearing by the Academic Integrity Board. The student should be allowed at least ten (10) calendar days to prepare for a hearing; but this period may be waived by the student.

- If the Academic Integrity Board determines guilt, it may recommend disciplinary sanctions to the Director of Student Judicial, Mediation and Advocacy Services for implementation. In any case, the faculty member is so apprised and may then impose an academic sanction consistent with the offense. The student has no further appeal rights except of a sanction affecting a final grade as noted above.
- If the Academic Integrity Board finds the student not guilty, the matter is closed.

Undergraduate Academic Integrity Board

1. The Academic Integrity Board shall consist of the following members with due consideration being given to possible conflict of interest:
 - Two undergraduate students appointed from the ASUN Judicial Council,
 - Two faculty members selected by the executive board of the Faculty Senate, and,
 - A third faculty member selected by the provost, who will serve as chair of the board. To ensure the impartiality of the hearing board, members must be appointed from departments other than those in which the case originated and in which the accused student is majoring.
2. **Impanelment Deadline**
The board shall be impaneled by the Director of Student Judicial, Mediation and Advocacy Services and set a hearing date within 21 calendar days after the matter has been referred to the director.
3. The hearing procedure is as follows:
 - The accused student will be called to appear before the Academic Integrity Board by the Director of Student Judicial, Mediation and Advocacy Services. If the student wishes to be accompanied by an advisor or an attorney, the board must be notified at least 48 hours in advance. The faculty member shall also be present, and may be accompanied by an advisor, or by an attorney whenever the student chooses such counsel. Please see Section II for further information on advisors and attorneys.
 - In the hearing, the chair will state the content of the report of alleged academic dishonesty and the specific charges made.
 - The faculty member will appear before the board to present evidence against the student. The chair of the board may call other witnesses. The accused student and board members may cross examine.
 - The student will appear before the board to present evidence on his or her own behalf.
 - The board members will then meet in closed session to make a final decision.
 - If the student is found to be guilty, the hearing board shall consult with the Director of Student Judicial, Mediation and Advocacy Services about any past record of academic misconduct.
 - The hearing board then shall recommend appropriate disciplinary sanctions to the Director of Student Judicial, Mediation and Advocacy Services and apprise the faculty member of its deliberations.

Procedure for Graduate Students

A faculty member who suspects a graduate student of academic dishonesty must inform the student, in writing, of the accusation and proposed sanction no later than 10 calendar days after the alleged action or 10 calendar days after the end of instruction, whichever comes first. Notification must be hand delivered or sent by certified mail. A copy of the notification to the student must be sent to the Director of Student Judicial, Mediation and Advocacy Services.

Within 10 calendar days of receipt of such action the student may file a request with the department chair for a review and possible mediation of the matter within 15 calendar days. If the student rejects the review by the chair and/or the outcome of mediation, the chair shall refer the matter to the Director of Student Judicial, Mediation and Advocacy Services for further appeal.

The Director of Student Judicial, Mediation and Advocacy Services will be available to assist all parties in implementing the following appeal process.

- A. Student may appeal the reviewed decision of the faculty member to the dean of the Graduate School. This appeal must be made in writing within 10 calendar days after the student has been informed in writing of the faculty member's decision.
- B. The dean may take any of the following actions:
 1. Resolve the conflict through mediation
 2. Dismiss the charge
 3. Uphold the faculty member's decision in its entirety
 4. Impose a lesser sanction
 5. Impose a grater sanction.

The dean's action must be taken within 10 calendar days of receipt of the appeal.

- C. The dean must inform the student in writing of any action taken within the above 10 calendar days. A student may appeal the dean's decision to the provost. This appeal must be made in writing within 10 calendar days after the student received the decision in writing from the dean. This appeal shall be referred by the provost to the Academic Integrity Board, which shall be impaneled by the Director of Student Judicial, Mediation and Advocacy Services.
- D. The Academic Integrity Board shall consist of the following members with due consideration being given to possible conflict of interest:
 1. Two graduate students appointed by the Graduate Student Association.
 2. Two faculty members selected by the executive board of the Faculty Senate.
 3. A third faculty member selected by the provost, who will serve as the chair of the board. To ensure impartiality of the hearing board, members must be appointed from departments other than those in which the case originated and in which the accused student is majoring. The board shall be impaneled and set a hearing date within 21 calendar days after the appeal is referred to the provost.
- E. The hearing procedures for graduate students is the same as for undergraduate students, as stated above. The Academic Integrity Board must forward its findings and recommendations to the provost within 5 days of the hearing's conclusion. The provost will review the case and inform the student and all other concerned parties of the final action taken within 15 calendar days of the hearing's conclusion.

Section V: Student Organizations

Student organizations, either recognized through the Associated Students, or university departments, are expected at all times to conduct themselves in accordance with university regulations and policies. A student organization suspected of misconduct or involvement in any of the activities identified in these regulations or policies may be reported to the Office of Student Conduct for an investigation of the activity in question.

Subsection A: Procedure for Student Organizations

The procedure for dealing with a complaint filed through Student Conduct against a student organization is as follows:

1. The complaint is made with the Director of Student Judicial, Mediation and Advocacy Services.
 1. The director investigates the complaint.
 2. After a review of the case, the director will determine whether the evidence supports the allegation of misconduct, and if so, may impose any of the sanctions listed below.
 3. The student organization may accept the decision of the director or may request a hearing.

4. The hearing board will meet to make findings of fact and when appropriate, recommend sanctions.
5. All recommendations of the hearing board are made to the associate vice president for Student Life Services who has 10 working days to decide on the case. The associate vice president may:
 - a. Dismiss the charge;
 - b. Affirm the recommended sanction;
 - c. Impose a lesser sanction than recommended;
 - d. Impose a greater sanction than recommended
 - e. Order a new hearing.

Subsection B: Sanctions for Student Organizations may include:

1. Probation for up to one academic year;
2. Prohibition from recruiting and/or accepting new members.
3. Prohibition from participating in university events, including but not limited to orientation;
4. Restitution. The requirement to reimburse the legal owners for a loss due to defacement, damage, fraud, theft or misappropriation of property. The failure to make restitution shall be the cause for more severe disciplinary action.
5. Prohibition from participating in co-curricular activities, including but not limited to intramurals.
6. Denial of use of university facilities.
7. Loss of recognition.

Section VI: Programs and Policies that support individual student rights and promote a Healthy and Safe Lifestyle

A: Drug-Free Schools and Communities Act

The University of Nevada, Reno has joined other colleges and universities across the nation in encouraging the elimination of alcohol and other drug abuse on our campus and in our community. The university believes that the unlawful possession or use of drugs, including alcohol, and the abuse of alcohol and any drug by students constitutes a grave threat to their physical and mental well-being, and significantly impedes the process of learning and personal development.

We value the student's right to make his or her own choices. As with any privilege, however, there is a responsibility. In the case of choosing to drink alcoholic beverages comes the duty of doing so in a manner that is consistent with the laws of the state and community norms, and which involves respect for the rights of others.

Substance Abuse Policy

The policy adopted by the university prohibits (1) use or possession of alcoholic beverages without authorization; use or possession of illegal and/or unauthorized drugs and drug paraphernalia; and providing alcoholic beverages to minors while on university property or at university-sponsored activities, and (2) being under the influence of a controlled substance, including alcohol, while on university property or at a university-sponsored activity and the exhibiting of offensive behavior while under the influence of alcohol or other controlled substances.

Substance Prevention Programs

In order to prevent and reduce alcohol-related problems, and to promote a drug-free and alcohol abuse-free campus, we have developed a comprehensive substance abuse prevention program, dedicated to the promotion of responsible and appropriate use of alcoholic beverages through a wide variety of educational activities, which are free to all participating students.

The Peer Education Program is a newly created program using peers to deliver the message about the importance of making responsible decisions. The Peer Education Program encompasses all aspects of health in a multi-dimensional and multi-media approach. Although all aspects of wellness are discussed, an emphasis is placed on responsible decisions regarding alcohol and other drugs. For more information or to schedule a workshop for your group, please call 784-4388.

In addition the following educational activities and services are provided by the coordinator of Substance Abuse Programs on an individual as well as a group basis, by scheduled appointment as

well as on a "drop-in" basis:

- Identifying the values and attitudes related to drinking alcoholic beverages;
- Recognizing personal and societal motives for choosing to drink; developing appropriate decision-making skills;
- Presenting information regarding the physiological and psychological effects of alcohol and of its potential effects on the individual and society;
- Conducting workshops and training for events where alcoholic beverages are to be disbursed;
- Intervention, assessment, and referral counseling for alcohol-drug abuse;
- On-going development of materials and activities that will enhance the quality of university events where alcoholic beverages are sold or available;
- Use of a portable alcohol breathalyzer for student groups hosting events and/or educational presentations;
- Provision of pamphlets, posters, films, and other information on alcohol and other drugs for student use and distribution;
- Presentations required for campus living groups, including fraternity and sorority chapters and university residence halls; and offered to all new students and the freshman forum;
- Presentations to all interested student organizations and to academic classes.

For more information please call 784-4648.

Treatment Programs

The university offers confidential counseling for students who find that they need assistance with issues involving alcohol and other drugs. If you would like to speak to a counselor, please call 784-4648 or stop by Thompson Building 206.

Campus Disciplinary Sanctions

A student involved in violations of university standards of conduct related to alcohol and other drugs will be required to participate in an education and assessment process through the university substance prevention program as a condition of continued association with the institution.

The following sanctions are presented as guidelines, indicating the range and the progression of sanctions—from educational programs through expulsion. These sanctions are applied on a case-by-case basis, depending on the specific nature of the alcohol and drug violation. Each student's case is evaluated in terms of that student's level of risk posed (health/danger to self and others) by his or her substance abuse.

A. Alcohol

1. For violations of campus policy related to possession or use: three-hour education seminar.
2. For violations of campus policy which include other offensive or recidivist behavior:
 - a. Counseling and assessment
 - b. Residence hall or campus probation
 - c. Residence hall license withdrawal
 - d. Campus disciplinary probation
 - e. Extended probation with counseling
 - f. Suspension
 - g. Expulsion

B. Drugs

1. For violations involving possession or use
 - a. Housing probation or license withdrawal
 - b. Disciplinary probation and referral to assessment/treatment
 - c. Suspension
 - d. Expulsion
2. For violations involving sale of drugs
 - a. Residence halls license withdrawal
 - a. Suspension
 - a. Expulsion

Legal Standards

In addition to university student conduct standards, a student will be subjected to all local, state, and federal laws related to substance

abuse or the possession/use of alcohol. The following state laws apply to any student conduct on or off campus. In these instances, the student is being regarded as a resident of the state of Nevada.

NRS 202.020

Purchase, consumption or possession of alcoholic beverage by a minor: Any person under 21 years of age who, for any reason, possesses any alcoholic beverage in public is guilty of a misdemeanor.

NRS 202.040

False representation by a minor to obtain intoxicating liquor. Every minor who shall falsely represent himself to be 21 years of age in order to obtain any intoxicating liquor shall be guilty of a misdemeanor.

NRS 202.055

Sale or furnishing of alcoholic beverage to a minor: aiding a minor to purchase or procure alcoholic beverage. Every person who knowingly sells, gives, or otherwise furnishes an alcoholic beverage to any person under 21 years of age is guilty of a misdemeanor.

NRS 205.460

Preparation, transfer, or use of false identification regarding persons under 21 years of age; (1) Every person who counterfeits, forges, alters, erases, or obliterates, or (2) Every person under the age of 21 years who uses or attempts to use or proffers any counterfeited, forged, erased or obliterated card, writing paper, document, or any photocopy print, photostat, or other replica thereof for the purpose and with the intention of purchasing alcoholic liquor or being served alcoholic liquor or entering gambling establishments shall be guilty of a misdemeanor.

Legal Sanctions

Legal action provides for sanctions ranging from the imposition of fines to incarceration. Legal sanctions are governed by the Nevada Revised Statutes (NRS). Such penalties result from the referral of an alcohol or other drug violation which comes to the attention of the University Police Department, and is referred to the District Attorney's Office. Legal action may take place concurrently with campus disciplinary action.

Policy on Parental Notification for Violations of Alcohol Regulations

The university may notify the parents or legal guardians of students under the age of 21 who have violated any federal, state, or local law, or any rule or policy of the institution governing the use or possession of alcohol or a controlled substance.

Religious Holiday Observation

It is the policy of the Nevada System of Higher Education to be sensitive to the religious obligations of its students. Any student missing class, quizzes, examinations or any other class or lab work because of observance of religious holy days shall, whenever possible, be given an opportunity during that semester to make up the missed work. The make-up will apply to the religious holy day absence only. It shall be the responsibility of the student to notify the instructor in advance in writing, according to the policy of the institution offering the class, if the student intends to participate in a religious holy day that does not fall on state holidays or periods of class recess. This policy shall not apply in the event that administering the assignment at an alternate time would impose an undue hardship on the instructor or the institution that could not reasonably have been avoided.

Any student, who is denied a make-up option after appropriately noticing the instructor shall have the right to appeal that decision through the normal appeal mechanism in place at that institution.

Campus Safety and Crime Statistics

Student safety at the University of Nevada, Reno is of utmost importance. We are committed to providing you with the information, services and programs that will help you to be a

knowledgeable participant in basic crime prevention practices. No amount of police, lighting or electronic security measures can ensure your safety. The ultimate responsibility for your safety rests with you. Please take advantage of the services and programs available to you. Use common sense and precautions for your safety on and off campus. Report incidents and cooperate with investigations when an issue of safety is involved.

How to Report a Crime

When reporting an emergency, crime or suspicious activity at the university, follow these steps:

- Dial 911 (If calling from a university office phone, call 9-911)
- Give your name and location (state specifically that you are at the university)
- Briefly describe the activity you are reporting
- Request medical attention, if needed
- Remain calm and speak slowly
- Stay on the phone until the dispatcher ends the phone call
- If possible include:
 - Description of person(s) and/or motor vehicle involved
 - Location or direction of travel of suspect(s)
 - Presence of weapons
 - For non-emergency situation:
 - Dial 334-COPS or
 - Use the online report from the University Police web page at <http://www.unr.edu/police>

Suggestions for Personal Safety

Portions of this section on personal protection were compiled by the police department as a service to the university community. It outlines safety measures that are directed toward students and university personnel in the workplace, at home and while traveling.

This information has two purposes: it presents measures to help minimize the risk of physical attack, and it is intended to improve individual awareness of the possibility of attack.

We hope that the combination of "before-the-fact" awareness and the list of suggested preventative actions will reduce the risks that university students and staff may encounter.

Automobile Travel

The following measures will reduce risks:

- It is generally recommended that doors be kept locked and windows be closed during automobile travel. When not in use, vehicles should be kept in a locked garage or other area not readily accessible. Locking gas caps are recommended, and gas tanks should never be less than half full. When returning to an auto that has been parked in a vulnerable area, a walk around check of hood latch (secure?), exhaust tail pipe (obstruction?) and back seat (person hiding?) is recommended.
- Be aware of people loitering nearby when parking or returning to a parked car.
- Avoid narrow, lonely streets when driving. Stay on main routes. Do not follow vehicles closely. Drive at a steady speed. If you are being followed, try not to be overtaken or forced off the road. Take a known detour. Be alert for suspicious vehicles both ahead of and behind you.
- A flat tire is a danger signal. If possible, stop the vehicle in a safe place off the road.

Keys

- Keep a strict check on house keys.
- No one should duplicate house keys without permission.
- If a key is lost under suspicious circumstances, change locks.
- Do not hide keys in obvious hiding places. All adult members of the household should have their own key.

Security While Walking

In order to reduce risks associated with frequent commuting to and from places of business and other locations:

- Routes and schedules (both times and days) should be changed regularly.
- Traveling alone at late hours on a regular basis should be avoided.

- Travel should be routed along well populated and lighted public pathways.
- Be cautious in responding to routine requests from strangers, e.g., requests for the time, directions, a match, change, etc.

Travel Arrangements

Always advise a family member, friend or work colleague of travel plans, including destination and expected time of departure and arrival.

These guidelines are intended to provide an awareness of basic measures to reduce the potential of attacks and to cope with threats of unstable people. They are also intended to make university personnel more aware of the basic precautions to minimize the risks of becoming a victim.

Residential Security

Residential security measures can be effective only if all household members have developed security awareness. The object of security awareness should not be to instill fear or apprehension, but to make household members alert to suspicious activities or occurrences. Security awareness can counter threats to individual and family safety. General guidelines recommended to enhance family security follow:

- Lock all doors and windows even when you are going to be out for only a short while.
- A stranger should never be allowed to enter a residence.

Demand positive identification before permitting entry of any unknown person. Use peepholes in doors or other methods of observation prior to opening doors. Service or utility personnel should be properly identified prior to entry. If in doubt, do not permit entry. Call the local police.

- Keep garage doors closed and locked except during entry and exit of vehicles. Automatic garage door openers reduce the time that you will be exposed to a threat.
- Have local police, emergency and fire department telephone numbers readily available.
- Identify a telephone near the residence for alternate use in an emergency. All members of a household should be familiar with the telephone's location and the circumstances under which it should be used.
- Household members should communicate their itineraries and schedule changes within the family unit as soon as possible. Household members should know each other's whereabouts at all times. Investigate deviations in a timely manner. In order to prevent unnecessary anxiety, notify some member of the household when schedule changes occur.
- Report to local police the existence of any individuals who do not have an apparent reason for being in a residential area, especially if they appear to be observing a residence or following household family members. When making a report, note unfamiliar bicycle riders, disabled vehicles, people making surveys and other unusual activities.