

# Tuition and Fees

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## Fees

It is the policy of the Board of Regents that Student Fees exist only in cases of additional administrative or other service costs incurred by the institution for a necessary student activity or requirement that are not specific to one course or type of course. Student Fees may be assessed to provide services to the students for a (a) special events or activities (e.g., graduation), (b) special services provided by the institution (e.g., personal/group counseling including psychological and testing, substance abuse counseling, health services, international student services), (c) third party pass-through charges, (e.g., test administration or contracted health services), (d) special general instructional requirements (e.g., thesis fee). Funds generated from Student Fees may be spent on the intended purpose only. Mandatory fees require of all students or all students in a particular group, regardless of dollar amount, shall be reviewed and approved by the Board of Regents. **All assessed fees are subject to change by the Board of Regents.**

## Registration Fees

The registration fee for undergraduate-level courses (001-499) is \$168.75 per credit. Graduate-level courses (500-799) are \$246.50 per credit. Students who are exceptions to this fee policy include medical school students and students who are at least 62 years old. Summer Session fees are published in the summer school publications.

Continuing education fees vary by course and program. Information about specific charges is available upon request from the Division of Extended Studies by calling (775) 784-4046.

## Late Registration Fee

Students are expected to complete registration during the designated period and are assessed a late fee if they do not meet registration deadlines. The late fee is \$25 for each day to a maximum of \$250.

## Tuition for Nonresidents

Tuition of \$6,645.00 per semester, in addition to the per-credit registration fee, is charged to undergraduate and graduate students (excluding four-year medical students) registered for at least seven credits, if those students are nonresidents of Nevada. This policy is in conformity with Sections 10.020 and 396.540, Nevada Revised Statutes. Each student is responsible for providing documentary proof of Nevada residence on the application provided by the Office of Admissions and Records.

A fee of \$157.00 per undergraduate credit and \$263.50 per graduate credit, in addition to the per-credit registration fee, is charged to nonresident students registered for six or less credits.

A fee of \$311.75 per undergraduate credit, and \$510.00 per graduate credit, is charged to nonresident students approved under the "Good Neighbor" policy.

Tuition and fees are subject to change.

## Medical School Tuition Program

The tuition fee for medical students is \$14,196.00 per year. Nonresident students are charged \$35,579.00 per year.

## Mandatory Fees

### Application Fee

Prospective students applying for admission to the university are charged an application fee of \$60, which is not refundable nor applicable to any other fee. The fee is payable at the Cashier's Office in the Fitzgerald Student Services Building or via the university admission website.

### Orientation Fee

- New undergraduate student orientation fee—\$110 for students;
- New graduate student orientation fee—\$35 for students.

### Counseling Services Fee

The University of Nevada, Reno, through its Counseling Services Office provides confidential, professional counseling related to mental health, substance abuse, and emotional well being for this university's undergraduate and graduate students. The \$35 fee is designed to support current and future demands for mental health counseling as provided by the Counseling Services office. In no way does this preclude Counseling Services from seeing students in crisis since professional standards of practice mandate that such situations be addressed immediately.

The mandatory counseling fee is posted for every enrolled undergraduate and graduate student who is registered for six or more credits. No fees will be prorated during the semester. Students who are exempt from paying the fee can still opt to pay the fee and receive psychological counseling services. These students include:

- Any student enrolled for less than 6 credits each semester;
- Students enrolled in mini sessions or summer sessions;
- Students enrolled in the School of Medicine;
- "Students in crisis," seen prior to paying the fee. Any student in crisis who has not paid the fee will be received on the initial visit to meet with a psychological counseling professional. Subsequent visits will require the semester fee to be paid in advance. Students who elect not to pay the fee will be referred to a counseling resource in the community.

Students Exempted From Paying the MCF and, therefore, are not eligible for services. Criteria for Exemption include:

- Students who do not have access to Counseling Services;
- Students out of the service area on exchange at another campus;
- Students not in the geographic area who are enrolled in distance education courses, enrolled for dissertation credits, etc.;
- Graduate and undergraduate students working at Counseling Services in either a clinical or clerical capacity. Ethical guidelines prohibit provision of services to co-workers.

### Student Health Center Fee

Students registering for six or more credits are required to pay a \$79 health center fee. This fee will be automatically charged to the student's account. Student Health Center services are available at the same rate to spouses of enrolled students.

Students registering for fewer than six credits have the option of

purchasing health center services for \$79. A \$5 copayment is required for each visit to the health center.

All students must pay the health center fee in order to be eligible to purchase the supplemental accident and health insurance coverage.

### Graduation Fee

Students who graduate with a bachelor's, master's, professional or doctoral degree, or those students who receive an education specialist certificate, are required to pay a \$66 graduation fee. Students are required to pay the graduation fee each time they file a graduation application.

### Special Instruction Fees

The fees assessed for specialized instruction depend entirely upon current costs. Special instruction fees are required for:

1. Courses requiring equipment, facilities or materials not available on the university campus; for example, bowling, golf or certain field courses;
2. Private instruction in music and in similar arts;
3. Noncredit courses, conferences, workshops, postgraduate professional seminars and similar educational offerings;
4. Personal expenses of students incurred in connection with field trips or laboratories.

### Joe Crowley Student Union Fee

This mandatory fee contributes to the construction of the new Joe Crowley Student Union. To find out more about the Joe Crowley Student Union, go to <http://www.unr.edu/newstudentunion/>

- Undergraduate students taking 4 or more credits: \$94/semester
- Undergraduate students taking 3 or less credits: \$25/semester
- Graduate students taking 7 or more credits: \$97/semester
- Graduate students taking 6 or less credits: \$49/semester

### ASUN Fee

This is a \$5/credit fee that will support the Associated Students of the University of Nevada operations and programs. This fee is included in the registration fees listed on the previous page.

## Optional Fees

### Housing and Food Service

Current housing and meal plan fees are available at <http://www.reslife.unr.edu>. A limited number of single rooms are available.

Contact the Residential Life, Housing and Food Service Office for additional information at (775) 784-1113.

### Supplemental Accident and Health Insurance

An accident and health insurance plan is available to all students registered in six or more credits. Students can purchase coverage during registration or at the Cashier's Office in the Fitzgerald Student Services Building. Further information about the insurance plan is available at the Student Health Center. (775) 784-6915.

### Lombardi Recreation Center Fee

University of Nevada, Reno students can pay for their membership on E-Paws or at the Cashier's Office located in the Student Services Building for \$65.00 per semester or \$65.00 per summer session. Once paid for, just bring your paid receipt and student I.D. to Lombardi to have your membership activated. Refunds are available until the fourth week of the semester. Day passes are also available for \$5 per day. (775) 784-1225.

## Other Fees

### Senior Citizens

Individuals who are at least 62 years old are permitted to register for credit or as auditors in any course without fee, except as noted

below. However, lab fees, nonresident tuition and special instruction fees are not waived. Such registration does not entitle a person to any privileges usually associated with registration, e.g., student association membership, health service or intercollegiate athletic tickets.

Enrollment in Summer Session or off-campus credit courses is permitted for half the regular registration fee, which does not cover lab fees or special instruction fees. Programs must be self-sustaining for reduced fee benefits to be applicable.

There is no fee reduction or waiver for courses in Independent Study by Correspondence, field study programs, Elderhostel, Osher Lifelong Learning Institute, or noncredit classes because these programs are totally self-supporting and have no state underwriting for older students.

## Payment

### Credit Cards

MasterCard, VISA, Discover Card or American Express are accepted for payment of registration and housing fees. Payment may be made in person, by mail, or via the web.

### Personal Check

Personal checks are accepted for payment of fees or bills due the university. The university does not furnish counter checks; and checks altered in any way are not accepted. A \$25 collection fee is assessed for any check returned unpaid by the bank. Such checks must be made good within 10 calendar days after notification or suspension procedures are instituted.

### Deferred Payment Option

Deferred payment is available to students who are registered for at least seven credits. Special course fees, the health center fee, and accident and health insurance fees are not deferrable. A portion of the residence hall and food service fees may also be deferred.

Approximately one-half of the total payment due is payable upon registration. The balance is due in two equal installments, the first due at the end of the sixth week of instruction and the second due at the end of the tenth week of instruction. This option is available during the fall and spring semesters only.

Any unpaid balance on a deferred fee payment becomes a student accounts receivable on the due date and is treated as an official fee hold for future registration and transcript privileges. A penalty fee of 10 percent (minimum of \$10) is charged on the deferred balance not paid by the due date.

### Delinquent Account

Students or former students having a delinquent account with the university are not permitted to register, receive a transcript of record, receive a certification of enrollment or receive a diploma.

### Grant-In-Aid and Accounts Receivable

Students are expected to pay all assessed fees during registration unless they are entitled to a grant-in-aid, elect the deferred payment plan or make arrangements, prior to the first day of instruction, with the Controller's Office for an accounts receivable procedure

## Refund of Fees

### Date of Refunds

Refunds of registration fees and nonresident tuition are issued near the end of the first six weeks of instruction.

### Exceptional Circumstances

Under certain conditions, the Student Appeals Board has the authority to grant full refunds of registration fees and nonresident tuition upon official withdrawal from the university. Documentation must be submitted to Student Advocacy Services, Lake Level of Clark Administration, (775) 784-6326.

Such conditions include:

- Induction of the student into the United States armed forces.
- An incapacitating illness or injury that prevents the student from returning to school for the remainder of the semester.
- Death of the student.
- Death of the student's spouse, child, parent or legal guardian.
- Other exceptional circumstances beyond the student's control.

## Insurance

The optional hospital and accident insurance premium is nonrefundable, but remains in force for the duration of the policy.

## Nonresident Tuition

1. Nonresident tuition is reduced for net credit reduction to six credits or less if completed by the sixth day of classes. All nonresident tuition is also refunded when students officially withdraw from the university on or before the sixth day of classes.
2. No reduction of nonresident tuition is granted when students drop courses after the sixth day of classes.
3. A 50 percent refund of nonresident tuition is granted for official withdrawal from the university, if completed after the sixth day of classes and before the end of the sixth calendar week of instruction. No refund of fees is granted thereafter. Tuition must be paid in full to be eligible for a refund.

## Registration Fees

1. All registration fees are refunded for net credit-load reductions made on or before the sixth day of classes. No refund of registration fees is granted for courses dropped after the sixth day of classes.
2. All registration fees are refunded when students withdraw from the university by the sixth day of classes. When students withdraw from the university after the sixth day of classes and before the sixth calendar week of instruction, a 50 percent refund of fees is granted. No refund of fees is granted thereafter. Fees must be paid in full to be eligible for a refund.

## Special Fees

Refund of course-related special fees are prorated on the basis of actual usage. Authorization for a refund of special fees must be originated by the department chair.

## Food Service and Housing

### Cancellations and Refunds

Once the student has signed the housing/food license agreements, the student is obligated to pay these fees for the academic year.

### Food Services

If a student is released from the room and board license agreement prior to the first meal served fall semester (spring semester for spring only), all fees are refunded. If a student cancels the license agreement for reasons authorized by the university, on or after the first day of meal service, refunds will be made only to those students who receive approval in accordance with food service policy. Refunds for board fees may be contingent upon meal usage and contractual terms/conditions with the food service vendor, and are issued according to the same schedule as housing fees.

### Housing

If a student cancels the license agreement before Aug. 1 (Dec. 1 for spring only), all fees except the deposit will be refunded. Cancellations between July 31 (Dec. 1 for spring only) and the opening date of the residence halls will forfeit the \$100 deposit in addition to 25 percent of the room charge for the semester. If the license agreement is cancelled on or before the opening date of the residence halls or apartments for reasons authorized by the university, refunds will be made only to those students who receive approval in accordance with Residential Life and Housing policy. Refunds for room and board are issued according to the following schedule:

- Cancellation through the second week of classes—75 percent refund;
- Cancellation from the third through sixth week of classes—50 percent refund;
- Cancellation from the seventh through eighth week of classes—25 percent refund;
- Cancellation after the eighth week of classes—no refund issued.