

Assessment Plan Implementation Worksheet

Once you have your Assessment Plan drafted, use this worksheet to help you think through and plan how it will be implemented.

Coordination of Program Assessment	When and Where	Responsibility for Specific Activities	Implementation Timelines	Faculty Involvement
Who is involved in plan development? How will plan be implemented?	Embedded Capstone or other post graduation	Who collects data? Who manages the data? Who analyzes the data? Who interprets the results? Who reports the results?	Development of the plan Select assessment methods Test plan and methods Implement assessment plan Inform program Modify program (if suggested)	Plan development Roles in plan implementation Reviewing results Recommending modifications How are modifications implemented